Greene County Commission Briefing Commission Conference Room 1443 N. Robberson, 10th Floor April 23, 2019, 9:15 a.m.

Present: John Russell, Kate Morris, David Johnson, Tina Phillips, Mike Cagle, Chris Coulter, Jeff Scott, Royce Denney, Bob Dixon, Harold Bengsch, Mailyn Jeffries, and Amanda Corcoran.

Budget Officer Jeff Scott provided the Commission with documents (Exhibit A) that will be given to the Tax Oversight Board at its meeting on April 25. Included in the packet are spreadsheets in which changes from the tax resolution are highlighted in yellow, and changes of the financing plan are highlighted in orange. Items in blue occurred within the current budget, he explained. He also provided a sample of what the board's policy could look like, at the request of the Oversight Board members. Also provided was information on investments and the County travel reimbursement policy, which was all requested by the Board. He also provided sales tax charts for an update to the Commission (Exhibit B).

Human Resources Director Mailyn Jeffries discussed post-hire criminal background checks (Exhibit C). She stated that eventually she might come to the Commission for action but at this time just wanted to make them aware of options.

County Administrator Chris Coulter told the Commission that interviews for a pretrial services supervisor would begin the next day. He said the advertised purchasing director position is now closed and interviews would be set up over the next few weeks.

Jeff Scott presented the suggested policy for the Tax Oversight Board as a possible action item for adoption. He explained that the Board asked that Commission write and adopt a policy for them, specifically to include term limits. The Commissioners all agreed that this particular Board is not under the jurisdiction of the Commission and should act independently, with county staff meeting its requests as needed. Therefore, Commission decided not to adopt the policy, but to express that they have no objection to it, should the Board itself choose to adopt it.

A citizen was present to make public comments. Phyllis Palmer expressed frustration over code enforcement issues with a neighbor, who is currently involved in litigation with the county. Commissioners have met with Mrs. Palmer many times in the past over the issue, and Commissioner Dixon again explained that they cannot help beyond what the county's jurisdiction is in the situation. He asked her if she'd tried any of his previous suggestions, to which Mrs. Palmer stated she couldn't recall.

With another meeting about to begin, the briefing was adjourned.

Ex. A

Beginning of 2019 GR II Balance

Warrants	565,811.76	
Outstanding	-561,406.93	
Net Warrants		4,404.83
GRII Emergency Cont.		822,150.00
Cash Operating Reserve	_	5,355,000.00
Total Cash and General Res.		6,181,554.83
Liability Insurance Reserve		570,000.00
27th Pary Period Reserve		288,000.00
Bond Payment Reserve		2,535,402.77
Total Specific Reserves	_	3,393,402.77
Total Cash and Reserves		9,574,957.60
Cash Equiv		2,471,545.26
Total Cash & Equiv	_	12,046,502.86
End of year Goal		13,310,923.00
Sales Tax less than Resolution		-2,615,715.63
No Boarding Revenue		-1,056,652.00
Other Revenue Differences		54,712.16
Expenses less than Resolution		2,353,234.33
Total Differences		-1,264,421.14

Financing Plan Spending to 3/31/2019 **Bond to Date** Cash to Date **Bond** Cash **Total** Sources 64,470,000.00 64,470,000.00 64,470,000.00 Par Amount 5,232,773.15 5,232,773.15 5,232,773.15 Premium 5,160,000.00 5,160,000.00 Cash - From Sales Tax GR II 69,702,773.15 74,862,773.15 69,702,773.15 5,160,000.00 **Total Proceeds** 289,484.90 Int less prchsd Accrd Int Uses 499,642.50 **GK Baum** 499,642.50 499,642.50 104,375.00 104,375.00 104,375.00 AT Fee 41,750.00 41,750.00 41,750.00 AT OS Prep fee 55,158.50 55,158.50 55,158.50 Title Policy and Search 36,000.00 Moody's Rating Fee 36,000.00 36,000.00 650.00 650.00 650.00 **CUSIPs** 4,014.25 4,014.25 **IPREO** 4,014.25 3,000.00 3,000.00 3,000.00 Trustee/Paying Agent 744,590.25 744,590.25 Total cost of issuance 744,590.25 148,845.98 150,000.00 150,000.00 Hogan Building Demo 375,000.00 367,589.64 375,000.00 Wright's Auto 303,086.16 4,500,000.00 4,500,000.00 **Build Operations Center** 500,000.00 100,482.75 500,000.00 **Equip Operations Center** 135,000.00 154,639.86 135,000.00 Bookstore/Gas Station 150,000.00 150,000.00 **Demolition Building Ops** 200,000.00 General Campus Imp 200,000.00 438,888.71 48,006,043.00 48,006,043.00 **Build Jail Expansion** 11,400,000.00 11,400,000.00 Remodel Jail 80,631.26 3,650,000.00 3,650,000.00 **Equip Jail Expansion** 4,500,000.00 Remodel Judicial Courts Facilit 4,500,000.00 68,406,043.00 5,160,000.00 741,974.87 852,189.49 73,566,043.00 **Project Costs** 852,189.49 74,310,633.25 69,150,633.25 5,160,000.00 1,486,565.12 **Total Costs** 0.00 552,139.90 **Excess Bond - Contingency** 552,139.90 68,505,692.93 **Account Balance**

Projects	Timeframe Estimate	Budget Estimate	Notes
Demolition of Hogan Building	Finished 8/2018	150,000.00	pay with Cash
Purchase Wright's Auto (Staging Area for Operations Center, eventually a parking lot)	Finished 2/2019	375,000.00	pay with Cash
Build Operations Center	Finish 8/31/2019	4,500,000.00	
Equip Operations Center	8/31/2019	500,000.00	pay with Cash
Purchase Book Store Gas Station (Staging Area for Jail, eventually a parking lot)	Finished 3/2019	135,000.00	pay with Cash
Demolition of Building Ops	9/30/2019	150,000.00	pay with Cash
General Campus Demo/Paving	Hold-off until end	200,000.00	pay with Cash
Build Jail Expansion	Begin Const 11/2019	48,006,043.00	
Remodel Jail	Begin Const 11/2019	11,400,000.00	
Equip Jail Expansion	Finish 4/2022	3,650,000.00	pay with Cash
Remodel Judicial Courts Facility	Done 12/31/2022	4,500,000.00	As Court Orders and after Shf moves out



GREENECOCOP18 Cf

September 4, 2018 - December 31, 2018

Account Number: 82-2997-02-9

Administrator

Sarah Sanchez 816-932-7304

GREENE COUNTY AUDITORS OFFICE 940 N BOONVILLE AVE ROOM 211 SPRINGFIELD MO 65802

Account Review

Portfolio Summary

Your Beginning Market Value:

\$ 315,299.79

\$ 0.00

Income Earned:

\$ 69,203,130.65

Contributions:

\$-1,209,585.96

Withdrawals:

\$ 450,891.16

Appreciation/(Depr.):

Your Ending Market Value:

\$ 68,759,735.64

CASH & EQUIV 24.4% FIXED INCOME 75.6%



Inferest	This Period	This Year	Contributions Summary Receipts
Dividends	12,827.82	12,827.82	Total
	\$ 315,299.79	\$ 315,299.79	Gain I oss Summary
Withdrawal Summary			Carrie Coop Carried J
	This Period	This Year	Realized Gain/(Loss)
Miscellaneous Payment	-1,209,585.96	-1,209,585.96	Appreciation/(Depr.)
Total	\$-1,209,585.96	\$-1,209,585.96	Total

	This Period	This Year			This Period	iod	This Year
Interest	302,471.97	302,471.97	Receipts		69.203.130.65		69.203.130.65
Dividends	12,827.82	12,827.82	Total		\$ 69.203.130.65	9 5	\$ 69 203 130 65
Total	\$ 315,299.79	\$ 315,299.79					000000000000000000000000000000000000000
			Gain/Loss	Gain/Loss Summary			
Withdrawal Summary				^			
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	This Period	This Year	Realized Gain/(Loss)	in/(Loss)	0	0.00	0.00
Miscellaneous Payment	-1,209,585.96	-1,209,585.96	Appreciation/(Depr.)	n/(Depr.)	450,891.16		450,891.16
Total	\$ -1,209,585.96	\$ -1,209,585.96	Total		\$ 450,891.16	8	\$ 450,891.16
List of Assets							
Description		Shares	Cost	Market Value I	farket Percent Of Value Total Market	Projected Annual Income	Current Yield
Cash and Equivalent							
Cavanal Hill US Treasury-Admin #0002	ury-Admin #0002	1,023,986.640	1,023,986.64	1,023,986.64	1.49%	9.795	%96.0
US Treasury Bill 01/31/2019	1/2019	850,000.000	843,064.00	848,436.00	1.23%	0	0.00%
US Treasury Bill 02/28/2019	3/2019	850,000.000	841,481.11	846,804.00	1.23%	0	0.00%
US Treasury Bill 03/28/2019	3/2019	1,850,000.000	1,828,862.00	1,839,677.00	2.68%	0	0.00%
OLOCA SOLICA TOTAL	0,000	000 000 020	17 0000	00 1000			

Cavanal Hill US Treasury-Admin #0002	1,023,986.640	1,023,986.64	1,023,986.64	1.49%	9,795	0.96%
US Treasury Bill 01/31/2019	850,000.000	843,064.00	848,436.00	1.23%	0	0.00%
US Treasury Bill 02/28/2019	850,000.000	841,481.11	846,804.00	1.23%	0	0.00%
US Treasury Bill 03/28/2019	1,850,000.000	1,828,862.00	1,839,677.00	2.68%	0	0.00%
US Treasury Bill 04/25/2019	2,350,000.000	2,320,477.64	2,332,304.50	3.39%	0	0.00%
US Treasury Bill 05/23/2019	2,250,000.000	2,214,350.00	2,228,647.50	3.24%	0	0.00%
US Treasury Bill 06/20/2019	2,250,000.000	2,209,980.00	2,224,260.00	3.23%	0	0.00%
US Treasury Bill 07/18/2019	2,250,000.000	2,205,160.00	2,219,602.50	3.23%	0	0.00%
US Treasury Bill 08/15/2019	2,250,000.000	2,200,200,00	2,214,697.50	3.22%	0	0.00%
US Treasury Bill 02/21/2019	1,000,000.000	996,038.88	996,730.00	1.45%	0	0.00%
Total Cash and Equivalent	S	\$ 16,683,600.27	\$ 16,775,145.64	24.40%	\$ 9,795	0.06%



Account Number: 82-2997-02-9

List of Assets

Description	Shares	Cost	Market Value	Percent Of Total Market	Projected Annual Income	Current
Fixed Income						
US Treas Note @ 2.000% 02/28/2021	2,000,000.000	1,963,671.88	1.979.700.00	2 88%	40,000	70000
US Treas Note @ 1.500% 10/31/2019	2,000,000.000	1,976,484.38	1.981.760.00	2 88%	30,000	1 510/
US Treas Note @ 1.500% 11/30/2019	2,000,000.000	1,974,140.63	1.979.540.00	2.88%	30,000	1.570/
US Treas Note @ 1.625% 12/31/2019	2,000,000.000	1,975,000.00	1.980.280.00	2 88%	32 500	1.3270
US Treas Note @ 1.250% 01/31/2020	2,000,000.000	1,962,812.50	1,971,300.00	2.87%	25,000	1.04%
US Treas Note @ 1.375% 02/29/2020	2,000,000.000	1,963,593.75	1,972,280.00	2.87%	27 500	1 200/
US Treas Note @ 1.375% 09/30/2020	2,000,000.000	1,946,328.13	1,961,140.00	2.85%	27 500	1 400%
US Treas Note @ 1.375% 10/31/2020	2,000,000.000	1,943,750.00	1,959,860.00	2.85%	27 500	1 40%
US Treas Note @ 1.625% 11/30/2020	2,000,000.000	1,951,796.88	1,967,500.00	2.86%	32 500	1 650%
US Treas Note @ 1.750% 12/31/2020	2,000,000.000	1,955,546.88	1,971,920.00	2.87%	35 000	1.02/0
US Treas Note @ 1.375 Due 01/31/2021	2,000,000.000	1,936,406.25	1,954,580.00	2.84%	27 500	1 /10/
US Treas Note @ 1.250% 03/31/2021	2,000,000.000	1,926,015.63	1,947,320.00	2.83%	25,000	1 700/
US Treas Note @ 1.125% 06/30/2021	2,500,000.000	2,389,160.16	2,420,275.00	3.52%	28 125	1.16%
US Treas Note (a) 1.125% 07/31/2021	2,500,000.000	2,385,253.91	2,416,225.00	3.51%	28 125	1.10/0
US Treas Note @ 2.250% 04/30/2021	2,000,000.000	1,973,359.38	1,991,100.00	2.90%	45 000	2 26%
US Treas Note @ 1.625% 06/30/2020	2,000,000.000	1,962,031.25	1,973,400.00	2.87%	32 500	1 65%
US Treas Note @ 2.625% 07/31/2020	2,000,000.000	1,996,562.50	2,002,700.00	2.91%	52.500	2 62%
US Treas Note @ 1.125% 08/31/2021	5,000,000.000	4,764,257.81	4,827,350.00	7.02%	56.250	1 17%
US Treas Note @ 1.375% 09/30/2019	2,250,000.000	2,223,369.14	2,229,300.00	3.24%	30 937	1 30%
US Treas Note @ 2.250% 03/31/2020	2,000,000.000	1,987,109.38	1,992,040.00	2.90%	45,000	7 260%
US Treas Note @ 2.375% 04/30/2020	2,000,000.000	1,989,765.63	1,994,960.00	2.90%	47 500	7380%
US Treas Note @ 2.625% 05/15/2021	2,500,000.000	2,489,453.13	2,508,600.00	3.65%	36959	7670
US Treas Note @ 2.500% 05/31/2020	2,000,000.000	1,993,359.38	1.998,480.00	291%	000 05	2 500/
US Treas Note @ 2.625% 08/31/2020	2,000,000.000	1,996,015.63	2,002,980.00	2.91%	52.500	2,00%
Total Fixed Income	65	\$ 51,625,244.21	\$ 51,984,590.00	75.60%	\$ 894,062	1.72%



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Total Assets	SI	ECONOMICS AND ADDRESS OF THE PERSON AND ADDR	\$ 68,308,844.48	\$ 68,759,735.64		\$ 903,857	1.31%
Transaction Activity	n Activity					ē.	
Date	Description		Incon	Income Cash	Principal Cash		Cost
09/04/18	Balances At Beginning of Period			\$ 0.00	\$ 0.00		\$ 0.00
09/13/18	Deposit To Account Rec'D Funds From George K Baum Per Closing Memo			0.00	69,203,130.65		0.00
09/13/18	Sold 753352.49 Units @ 1 Cavanal Hill US Treasury-Admin #0002			0.00	753,352.49		-753,352.49
09/13/18	Purchased 69203130.65 Units @ 1 Cavanal Hill US Treasury-Admin #0002			0.00	-69,203,130.65	69,2	69,203,130.65
09/13/18	Distribution Per Agreement Reps Requisition No 2 DTD 9/13/18 Payment of Reimbursement For Project Costs To County			0.00	-511,404.74		0.00
09/13/18	Distribution Per Agreement Reps Req No 1 DTD 9/13/2018 Payment of Cost of Issuance			0.00	-146,125.00		0.00
09/13/18	Distribution Per Agreement Reps Req No 1 DTD 9/13/2018 Payment of Cost of Issuance			0.00	-55,158.50		0.00



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Distribution Per Agreement	Date	Description	7		
Pistribution Per Agreement Reps Req Not 1 DTD 9/13/2018 Reps Req Not 1 DTD 9/13/2018 Payment of Cost of Issuance	09/13/18	Distribution Per Agreement Reps Req No 1 DTD 9/13/2018 Payment of Cost of Issuance	Income Cash 0.00	Principal Cash -4,664.25	Cost 0.00
Sold 51963960.68 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Cavanal Hill US Treasury-Admin #0002 Cavanal Hill US Treasury-Admin #0002 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 11/30/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 12/31/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 11/31/2020 US Treas Note @ 1.55% 11/30/2020 US Treas Note @ 1.55% 11/30/2020 US Treas Note @ 1.55% 11/30/2020	09/13/18	Distribution Per Agreement Reps Req No 1 DTD 9/13/2018 Payment of Cost of Issuance	0.00	-36,000.00	0.00
Sold 14619386.32 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 11/30/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 10/31/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 11/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 11/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 11/31/2020	09/17/18	Sold 51963960.68 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	51,963,960.68	-51,963,960.68
Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 10/31/2019 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 11/30/2019 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 12/31/2019 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 11/30/2020 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 11/30/2020 Accured Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 11/30/2020	09/17/18	Sold 14619386.32 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	14,619,386.32	-14,619,386.32
Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 11/30/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.55% 12/31/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.525% 11/30/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 11/30/2020	09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 10/31/2019	-11,413.04	0.00	0.00
Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 12/31/2019 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 11/30/2020 US Treas Note @ 1.625% 11/30/2020	09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.500% 11/30/2019	-8,934.43	0.00	0.00
Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020 Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 11/30/2020 US Treas Note @ 1.625% 11/30/2020	09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 12/31/2019	-6,976.90	0.00	0.00
Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 11/30/2020	9/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 10/31/2020	-10,461.96	0.00	0.00
	9/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 11/30/2020	-9,678.96	0.00	0.00



Transaction Activity	1 Activity			
Date 09/17/18	Description Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.250% 03/31/2021	Income Cash Prin -11,612.02	Principal Cash 0.00	Cost 0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,500,000 US Treas Note @ 1.125% 06/30/2021	-6,037.70	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.250% 04/30/2021	-17,119.57	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,250,000. US Treas Note @ 1.375% 09/30/2019	-14,369.88	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.375% 04/30/2020	-18,070.65	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.500% 05/31/2020	-14,890.71	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 09/30/2020	-12,773.22	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.750% 12/31/2020	-7,513.59	0.00	0.00



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Date 09/17/18	Description Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.625% 06/30/2020	Income Cash -6,976.90	Principal Cash 0.00	Cost 0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.250% 03/31/2020	-20,901.64	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,500,000 US Treas Note @ 2.625% 05/15/2021	-22,291.10	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.000% 02/28/2021	-1,878.45	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.250% 01/31/2020	-3,260.87	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375% 02/29/2020	-1,291.44	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 1.375 Due 01/31/2021	-3,586.96	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,500,000 US Treas Note @ 1.125% 07/31/2021	-3,668.48	0.00	0.00



Transaction Activity	Activity			
Date 09/17/18	Description Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.625% 07/31/2020	Income Cash -6,847.83	Principal Cash 0.00	Cost 0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 5,000,000 US Treas Note @ 1.125% 08/31/2021	-2,641.57	0.00	0.00
09/17/18	Accrued Int To 09/17/18 Paid on Purchase of 2,000,000 US Treas Note @ 2.625% 08/31/2020	-2,465.47	0.00	0.00
09/17/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 99.184 US Treasury Bill 01/31/2019	0.00	-843,064.00	843,064.00
09/17/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 98.9977778 US Treasury Bill 02/28/2019	0.00	-841,481.11	841,481.11
09/17/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 98.832 US Treasury Bill 03/28/2019	0.00	-840,072.00	840,072.00
09/17/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 98.6188889 US Treasury Bill 04/25/2019	0.00	-838,260.56	838,260.56



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118 118 118 118 118 118 118 118 118 118	Date	Date			
Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 99.415556 US Treasury Bill 05/23/2019 O.00 -2,214,350.00 Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 99.588561 O.00 -846,501.07 Q 99.588561 US Treasury Bill 11/29/2018 O.00 -845,111.32 Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 94.24861 O.00 -2,205,160.00 Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.0071111 US Treasury Bill 07/18/2019 O.00 -2,205,160.00 Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Us Tre	7/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 99.7952222 US Treasury Bill 10/25/2018	Income Cash 0.00	Principal Cash -848,259.39	Cost 848,259.39
Purchased 850000 09/14/18 From BOK Financial Securities Inc	7/18	Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.4155556 US Treasury Bill 05/23/2019	0.00	-2,214,350.00	2,214,350.00
Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 99.4248611 US Treasury Bill 12/27/2018 Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.0071111 US Treasury Bill 07/18/2019 Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.18359375 US Treas Note @ 2000% 02/28/2021	7/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 99.5883611 US Treasury Bill 11/29/2018	0.00	-846,501.07	846,501.07
Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.0071111 US Treasury Bill 07/18/2019 Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.786667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.18359375 US Treas Note @ 2.000% 02/28/2021	7/18	Purchased 850000 09/14/18 From BOK Financial Securities Inc @ 99.4248611 US Treasury Bill 12/27/2018	0.00	-845,111.32	845,111.32
Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 97.7866667 US Treasury Bill 08/15/2019 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.18359375 US Treas Note @ 2.000% 02/28/2021	7/18	Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.0071111 US Treasury Bill 07/18/2019	0.00	-2,205,160.00	2,205,160.00
Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.18359375 US Treas Note @ 2.000% 02/28/2021	7/18	Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 97.7866667 US Treasury Bill 08/15/2019	0.00	-2,200,200.00	2,200,200.00
	7/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.18359375 US Treas Note @ 2.000% 02/28/2021	0.00	-1,963,671.88	1,963,671.88



Transaction Activity	1 Activity			
Date 09/17/18	Description Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.82421875 US Treas Note @ 1.500% 10/31/2019	Income Cash 0.00	Principal Cash -1,976,484.38	1,976,484.38
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.70703125 US Treas Note @ 1.500% 11/30/2019	0.00	-1,974,140.63	1,974,140.63
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.75 US Treas Note @ 1.625% 12/31/2019	0.00	-1,975,000.00	1,975,000.00
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.140625 US Treas Note @ 1.250% 01/31/2020	0.00	-1,962,812.50	1,962,812.50
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.1796875 US Treas Note @ 1.375% 02/29/2020	0.00	-1,963,593.75	1,963,593.75
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.1875 US Treas Note @ 1.375% 10/31/2020	0.00	-1,943,750.00	1,943,750.00
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.58984375 US Treas Note @ 1.625% 11/30/2020	0.00	-1,951,796.88	1,951,796.88



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Purchased 2000000 09/14/18 From BOK Financial Securities Inc	Date	Description			
0000 09/14/18 ancial Securities Inc (a) 1.250% 03/31/2021 (b) 0.000 -2,389,160.16 (c) 1.125% 06/30/2021 (d) 0.000 -2,385,253.91 (e) 1.125% 07/31/2021 (f) 0.000 -1,926,015.63 (g) 1.25% 07/31/2021 (g) 0.000 -1,926,015.63	09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 96.8203125 US Treas Note @ 1.375 Due 01/31/2021	Income Cash 0.00	Principal Cash -1,936,406.25	1,936,406.25
Purchased 2500000 09/14/18 From BOK Financial Securities Inc @ 95.5640625 US Treas Note @ 1.125% 06/30/2021 Purchased 2500000 09/14/18 From BOK Financial Securities Inc @ 95.41015625 US Treas Note @ 1.125% 07/31/2021 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.6796875 US Treas Note @ 2.250% 04/30/2021 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.82152 US Treas Note @ 2.625% 07/31/2020 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.828125 US Treas Note @ 2.625% 07/31/2020 Purchased 5000000 09/14/18 From BOK Financial Securities Inc @ 99.52815625 US Treas Note @ 1.125% 08/31/2021 US Treas Note @ 1.125% 08/31/2021 US Treas Note @ 1.125% 08/31/2021	09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 96.30078125 US Treas Note @ 1.250% 03/31/2021	0.00	-1,926,015.63	1,926,015.63
Purchased 2500000 09/14/18 From BOK Financial Securities Inc @ 95.41015625 US Treas Note @ 1.125% 07/31/2021 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.66796875 US Treas Note @ 2.250% 04/30/2021 Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.828125 US Treas Note @ 2.625% 07/31/2020 Purchased 5000000 09/14/18 From BOK Financial Securities Inc @ 99.828125 US Treas Note @ 2.625% 07/31/2020 Purchased 5000000 09/14/18 From BOK Financial Securities Inc @ 95.28515625 US Treas Note @ 1.125% 08/31/2021	09/17/18	Purchased 2500000 09/14/18 From BOK Financial Securities Inc @ 95.5640625 US Treas Note @ 1.125% 06/30/2021	0.00	-2,389,160.16	2,389,160.16
Purchased 2000000 09/14/18 From BOK Financial Securities Inc	09/17/18	Purchased 2500000 09/14/18 From BOK Financial Securities Inc @ 95.41015625 US Treas Note @ 1.125% 07/31/2021	0.00	-2,385,253.91	2,385,253.91
Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.828125 US Treas Note @ 2.625% 07/31/2020 Purchased 5000000 09/14/18 From BOK Financial Securities Inc @ 95.28515625 US Treas Note @ 1.125% 08/31/2021	9/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.66796875 US Treas Note @ 2.250% 04/30/2021	0.00	-1,973,359.38	1,973,359.38
Purchased 5000000 09/14/18 From BOK Financial Securities Inc @ 95.28515625 US Treas Note @ 1.125% 08/31/2021	9/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.828125 US Treas Note @ 2.625% 07/31/2020	0.00	-1,996,562.50	1,996,562.50
	9/17/18	Purchased 5000000 09/14/18 From BOK Financial Securities Inc @ 95.28515625 US Treas Note @ 1.125% 08/31/2021	0.00	-4,764,257.81	4,764,257.81



Transaction Activity	Activity			
Date 09/17/18	Description In Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.81640625 US Treas Note @ 1.375% 09/30/2019	Income Cash 0.00	Principal Cash -2,223,369.14	C,223,369.14
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99,48828125 US Treas Note @ 2.375% 04/30/2020	0.00	-1,989,765.63	1,989,765.63
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.66796875 US Treas Note @ 2.500% 05/31/2020	0.00	-1,993,359.38	1,993,359.38
09/17/18	Purchased 2250000 09/14/18 From BOK Financial Securities Inc @ 98.2213333 US Treasury Bill 06/20/2019	0.00	-2,209,980.00	2,209,980.00
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.31640625 US Treas Note @ 1.375% 09/30/2020	0.00	-1,946,328.13	1,946,328.13
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 97.77734375 US Treas Note @ 1.750% 12/31/2020	0.00	-1,955,546.88	1,955,546.88
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 98.1015625 US Treas Note @ 1.625% 06/30/2020	00.00	-1,962,031.25	1,962,031.25



Transaction Activity	n Activity			
Date 09/17/18	Description Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.35546875 US Treas Note @ 2.250% 03/31/2020	Income Cash 0.00	Principal Cash -1,987,109.38	L,987,109.38
09/17/18	Purchased 2500000 09/14/18 From BOK Financial Securities Inc @ 99.578125 US Treas Note @ 2.625% 05/15/2021	0.00	-2,489,453.13	2,489,453.13
09/17/18	Purchased 2000000 09/14/18 From BOK Financial Securities Inc @ 99.80078125 US Treas Note @ 2.625% 08/31/2020	0.00	-1,996,015.63	1,996,015.63
10/01/18	Div To 09/30/18 Cavanal Hill US Treasury-Admin #0002	11,158.67	0.00	0.00
10/01/18	Int To 09/30/18 on 2,000,000 US Treas Note @ 1.375% 09/30/2020	13,750.00	0.00	0.00
10/01/18	Int To 09/30/18 on 2,000,000 US Treas Note @ 1.250% 03/31/2021	12,500.00	0.00	0.00
10/01/18	Int To 09/30/18 on 2,250,000 US Treas Note @ 1.375% 09/30/2019	15,468.75	0.00	0.00
10/01/18	Int 03/31/18 To 09/30/18 on 20000000 US Treas Note @ 2.250% 03/31/2020	22,500.00	0.00	0.00
10/01/18	Purchased 75377.42 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-75,377.42	75,377.42



Transaction Activity	a Activity			
Date 10/02/18	Description Sold 988790.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	Income Cash 0.00	Principal Cash 988,790.00	Cost -988,790.00
10/02/18	Purchased 1000000 10/01/18 From BOK Financial Securities Inc @ 98.879 US Treasury Bill 03/28/2019	0.00	-988,790.00	988,790.00
10/25/18	Interest on Maturity of 850,000 US Treasury Bill 10/25/2018	1,740.61	0.00	0.00
10/25/18	Reed Proceeds on Maturity of 850,000 Par Value US Treasury Bill 10/25/2018	0.00	848,259.39	-848,259.39
10/25/18	Sold 1482217.08 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	1,482,217.08	-1,482,217.08
10/25/18	Purchased 1500000 10/24/18 From BOK Financial Securities Inc @ 98.814472 US Treasury Bill 04/25/2019	0.00	-1,482,217.08	1,482,217.08
10/25/18	Purchased 850000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-850,000.00	850,000.00
10/31/18	Int To 10/31/18 on 2,000,000 US Treas Note @ 1.500% 10/31/2019	15,000.00	00:00	0.00
10/31/18	Int To 10/31/18 on 2,000,000 US Treas Note @ 1.375% 10/31/2020	13,750.00	0.00	0.00
10/31/18	Int To 10/31/18 on 2,000,000 US Treas Note @ 2.250% 04/30/2021	22,500.00	0.00	0.00



Transaction Activity	n Activity			and the state of t
Date	Description	Income of		
10/31/18	Int 04/30/18 To 10/31/18 on 20000000 US Treas Note @ 2.375% 04/30/2020	23,750.00	Frincipal Cash 0.00	Cost 0.00
10/31/18	Purchased 75000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-75,000.00	75,000.00
11/01/18	Div To 10/31/18 Cavanal Hill US Treasury-Admin #0002	1,066.44	0.00	0.00
11/01/18	Purchased 1066.44 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-1,066.44	1,066.44
11/15/18	Int 05/15/18 To 11/15/18 on 2500000 US Treas Note @ 2.625% 05/15/2021	32,812.50	0.00	0.00
11/15/18	Purchased 32812.50 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-32,812.50	32,812.50
11/29/18	Interest on Maturity of 850,000 US Treasury Bill 11/29/2018	3,498.93	0.00	0.00
11/29/18	Recd Proceeds on Maturity of 850,000 Par Value US Treasury Bill 11/29/2018	0.00	846,501.07	-846,501.07
11/29/18	Purchased 850000,00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-850,000.00	850,000.00
11/30/18	Int To 11/30/18 on 2,000,000 US Treas Note @ 1.500% 11/30/2019	15,000.00	0.00	0.00
11/30/18	Int To 11/30/18 on 2,000,000 US Treas Note @ 1.625% 11/30/2020	16,250.00	0.00	0.00



Transaction Activity	a Activity			
Date 11/30/18	Description Int 05/31/18 To 11/30/18 on 2000000 US Treas Note @ 2.500% 05/31/2020	Income Cash 25,000.00	Principal Cash 0.00	Cost 0.00
11/30/18	Purchased 56250.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-56,250.00	56,250.00
12/03/18	Div To 11/30/18 Cavanal Hill US Treasury-Admin #0002	602.71	0.00	00.00
12/03/18	Purchased 602.71 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-602.71	602.71
12/05/18	Income To Principal Transfer	-20,685.27	20,685.27	0.00
12/21/18	Sold 996038.88 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	996,038.88	-996,038.88
12/21/18	Purchased 1000000 12/20/18 From BOK Financial Securities Inc @ 99.603888 US Treasury Bill 02/21/2019	0.00	-996,038.88	996,038.88
12/27/18	Interest on Maturity of 850,000 US Treasury Bill 12/27/2018	4,888.68	0.00	0.00
12/27/18	Recd Proceeds on Maturity of 850,000 Par Value US Treasury Bill 12/27/2018	0.00	845,111.32	-845,111.32
12/27/18	Purchased 850000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-850,000.00	850,000.00
12/31/18	Int To 12/31/18 on 2,000,000 US Treas Note @ 1.750% 12/31/2020	17,500.00	0.00	00.00



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\$ 68,308,844.48	\$ -68,951.18	\$ 68,951.18	Balances At End of Period	12/31/18
0.00	-230,570.13	0.00	Distribution Per Agreement Req #3 Dated 12/31/18 Wire To Greene County Treasurer, Investment For Reimbursement	12/31/18
64,062.50	-64,062.50	00.0	Purchased 64062.50 Units @ 1 Cavanal Hill US Treasury-Admin #0002	12/31/18
-230,570.13	230,570.13	0.00	Sold 230570.13 Units @ 1 Cavanal Hill US Treasury-Admin #0002	12/31/18
0.00	00.00	16,250.00	Int To 12/31/18 on 2,000,000 US Treas Note @ 1.625% 12/31/2019	12/31/18
0.00	00:00	16,250.00	Int To 12/31/18 on 2,000,000 US Treas Note @ 1.625% 06/30/2020	12/31/18
Cost 0.00	Principal Cash 0.00	Income Cash 14,062.50	Description Int To 12/31/18 on 2,500,000 US Treas Note @ 1.125% 06/30/2021	Date 12/31/18
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BOK Financial Corporation Statement Disclosure PLEASE READ CAREFULLY

Trust and fiduciary services are provided by BOKF, NA through its seven banking divisions: Bank of Albuquerque, Bank of Arizona, Bank of Arkansas, Bank of Kansas City, Bank of Oklahoma, Bank of Texas and Colorado State Bank and Trust. BOKF, NA is a subsidiary of BOK Financial Corporation, a financial holding company. BOK Financial offers wealth management services through various bank and non-bank subsidiaries including advisory services offered by BOKF, registered investment adviser. BOK Financial offers additional investment services and products through its subsidiary BOK Financial Securities, inc. (BOKFS), a broker/dealer, member FINRA/SIPC, and an SEC registered investment adviser, The Milestone Group (Milestone) and CoBiz Wealth, also SEC registered investment advisers, CoBiz Insurance and CoBiz Bank. In this document, BOK Financial refers to the operating NA and its subsidiaries BOK Financial Asset Management, Inc. and Cavanal Hill Investment Management, Inc. (Cavanal Hill) each an SEC subsidiaries of BOK Financial Corporation unless otherwise specifically noted.

change and should therefore not be used for tax preparation. Values of certain thinly traded securities are estimates and the actual value might be Annual Income and Current Yield would be overstated. Current Yield is based upon Estimated Annual Income and the current price of the security BOK Financial will furnish a written confirmation of any securities transaction covered by this statement within a reasonable time after your written obtained from sources that BOK Financial believes to be reliable. The gain/loss and income figures presented are preliminary and are subject to ower or higher. Estimated Annual Income and Current Yield are estimates and the actual income and yield might be lower or higher. Estimated Please review your statement promptly and report any discrepancies promptly. Market values and estimates are not guaranteed but have been and will fluctuate. This statement may include assets that are not held or managed by BOK Financial. Assets that are not held or managed by BOK Financial are listed solely for the convenience of the client. BOK Financial has no responsibility to maintain, monitor or value such assets. Annual Income and Current Yield for certain types of securities could include a return of principal or capital gains in which case the Estimated This statement was prepared for your exclusive use to provide you with a detailed record of information for the period covered by this report.

broker-dealers as a result of commissions generated from securities transactions executed by such broker-dealers on behalf of client accounts and within their mutual funds. In selecting broker-dealers, Cavanal Hill considers the value of research and additional brokerage products and services BOKF, NA utilizes the services of its affiliated registered investment advisor, Cavanal Hill, to provide sub-advisory services and to process trades on behalf of client accounts and in common collective funds, where appropriate. Cavanal Hill receives research or other benefits provided by the broker-dealer has provided or will

and otherwise), and other products or services (e.g., software and databases) that provide lawful and appropriate assistance to Cavanal Hill in the investment decision-making process. Investment research and brokerage services received as a result of soft dollar payments may benefit clients and analyses, financial publications, recommendations, or other information about particular companies and industries (through research reports transaction costs than may otherwise be obtainable. Products and services that Cavanal Hill receives from broker-dealers include research data conflict of interest. In accordance with regulatory requirements, Cavanal Hill has instituted certain procedures governing soft dollar relationships, provide to Cavanal Hill. Receipt of these additional products and services are considered to have been paid for with soft dollars. In other words, including preparation of a brokerage allocation budget, annual evaluation of soft dollar relationships, and an annual review to ensure adequate disclosures of conflicts of interest regarding Cavanal Hill's soft dollar relationships. Please visit www.cavanalhillim.com to review Cavanal Hill's ADV for more information regarding soft dollars and the benefits received by Cavanal Hill. whose brokerage commissions did not generate the soft dollars used to pay for such services. The receipt of economic benefits may create a Cavanal Hill will select brokers on the basis of considerations that are not limited to commission rates, which may at times result in higher



Cavanal Hill also provides investment advisory and other services to the Cavanal Hill Funds; Cavanal Hill Distributors acts as the distributor for the These fees are described in the prospectuses for the Funds, a copy of which may be obtained from your account administrator, online at http://www.cavanalhillfunds.com/ by calling 1-800-762-7085. For questions on how your specific account is affected by these fees, please contact Funds and BOKF, NA serves as the custodian for the Funds; Cavanal Hill, Cavanal Hill Distributors and BOKF, NA receive fees for their services. our account administrator.

Cavanal Hill Funds. All payments from mutual funds, including administration fees, sub-transfer agent fees, shareholder servicing fees, 12b-1 fees, custodial fees, and investment management or advisory fees may be retained by BOK Financial. These payments are described in the BOK Financial may collect certain payments from mutual funds held by the account and in common collective funds, which may include the prospectuses and other SEC filings related to mutual funds which are available online at http://www.sec.gov/edgar/searchedgar/companysearch.html.

revenues or profits, not from the fund assets. The payments will not change the net asset value or price of a fund's shares. BOKF, NA Fiduciary Officers do not receive additional compensation from revenue sharing payments paid to BOKF, NA on fund shares held in discretionary accounts. In addition, some mutual fund advisers, distributors, or other entities make revenue share or other supplemental payments to BOKF, NA. These payments are based on the amount of the fund's shares sold by BOKF, NA or owned by BOKF, NA's clients and are paid from the entity's

BOK Financial may receive certain rebates of fees in association with alternative investments. Rebated fees may be used to cover internal costs to investments held in accounts. These fees are described in the subscription documents, a copy of which may be obtained from your account support the review and periodic rebalancing of alternative administrator

Equity LLC, BOK Financial Securities and BOKF, NA receive fees for their services. These fees are described in the subscription document for the PELP Funds, a copy of which may be obtained from your account administrator. BOK Financial also collects fees from its proprietary private equity investments, the BOKF Private Equity Limited Partnerships I and II (the PELP Funds). BOKF Equity LLC, an affiliate of BOK Financial Corporation, is the general partner of the PELP Funds, BOK Financial Securities acts as the distributor of the PELP Funds, and BOKF, NA serves as the custodian and provides advisory and other services to the PELP Funds; BOKF

fees charged on an annual basis. In addition, BOKFS may execute foreign exchange transactions on behalf of BOK Financial and receive spread Your account may pay fees through the use of such products in the form of commissions, markups, or investment-level fees, in addition to those BOK Financial utilizes the services of an affiliated broker-dealer, BOKFS, as well as certain proprietary investment products, where appropriate. revenue with respect to such transactions.

accounts are deposited and are not insured by the Federal Deposit Insurance Corporation, BOK Financial will set aside collateral at all times equal to or exceeding the amount of uninsured fiduciary funds. Please visit www.fdic.gov to learn the full extent of FDIC coverage. interest that is earned on funds held by BOK Financial pending investment or the cashing of outstanding checks. To the extent funds in fiduciary derive benefits from these deposits, the amount of interest earned by your funds on deposit is not affected. BOK Financial retains float, which is BOK Financial utilizes a short-term deposit sweep, where appropriate, for funds awaiting investment or distribution. While BOK Financial may

Unless prohibited by law or the governing instrument, BOKF, NA may, in its fiduciary capacity, purchase bonds or other securities from a licensed securities dealer that are underwritten or otherwise distributed by BOK Financial or by a syndicate that includes BOK Financial.

BOK Financial files on behalf of holders for open and closed accounts upon receipt of a notice of Class Action Settlement litigation. A fee may be assessed from the settlement received to defray associated processing costs incurred.



BOKF, NA separately collects a management and administration fee from its Common Trust Fund, the Municipal Bond Fund, from its Collective Trust Fund, the Managed Allocation Portfolios, and from the Collective Investment Trusts (CITs): Fiduciary Insurance Fixed Income Trust and Fiduciary Durable Equity Trust. The following information about the CITs may be accessed at www.bokfinancial.com/landing/CIF: Declaration of rust, a Description and Summary of Investment Guidelines for each Fund, Quarterly Fact

Investment products and services, not specifically identified as having a component of FDIC coverage, are not deposits or other obligations of, and are not guaranteed by BOK Financial or of any federal or state government or government sponsored agency; are not insured or guaranteed by Sheets, and the Annual Financial Summary. Please review the annual financial reports for further information. the FDIC; and may be subject to investment risks, including the possible loss of the principal amount invested

not be suitable for all investors. Leverage creates additional risk and loss exposure. You should consult your tax adviser regarding the tax implications of any investment, strategy or trading. Year-to-date income information reflects trust accounting income and in most cases cannot be used for income tax purposes. You will receive annual tax information that will provide you with the potential taxable amounts you should consider Carefully consider your investment objectives, experience level, and risk tolerance. Foreign exchange trading carries a high level of risk that may when filing your tax return.

Privacy Notice Federal law requires us to tell you how we collect, share, and protect your personal information. Our privacy policy has not changed http://www.bokfinancial.com/legal-and-privacy/privacy-policy or we will mail you a free copy upon request if you call us at 866-234-6181 and you may review our policy and practices with respect to your personal information at

LIMITATION NOTICE FOR TRUST ACCOUNTS:

For trusts governed by the laws of California, you have 180 days, or the period specified in the trust instrument, whichever is longer, from receipt of this statement to make an objection to any item set forth in this statement. Any objection you make must be in writing; it must be delivered to the stated above will permanently prevent you from later asserting this objection against the trustee. If you do make an objection to the trustee, the three (3) year period provided in section 16460 of the Probate Code for commencement of litigation will apply to claims based on your objection and will begin to run on the date that you receive this statement. trustee within the period stated above; and it must state your objection. Your failure to deliver a written objection to the trustee within the period

For trusts governed by the laws of Alaska, Florida and Utah, you have six (6) months from the mailing of this statement to commence a proceeding against the trustee for a claim of breach of trust with respect to any matter disclosed within the statement.

For trusts governed by the laws of Arizona, Arkansas, District of Columbia, Kansas, Kentucky, Maine, Michigan, Missouri, Nebraska, New Hampshire, New Mexico, North Dakota, Oregon, Virginia and West

Virginia, you have one (1) year from the mailing of this statement to commence a proceeding against the trustee for a claim of breach of trust with espect to any matter disclosed within the statement.

For trusts governed by the laws of Colorado, Ohio, Oklahoma and Wyoming, you have two (2) years from the mailing of this statement to commence a proceeding against the trustee for a claim of breach of trust with respect to any matter disclosed within the statement.

For trusts governed by the laws of Montana and Washington, you have three (3) years from the mailing of this statement to commence proceeding against the trustee for a claim of breach of trust with respect to any matter disclosed within the statement For trusts governed by the laws of Texas, you have three (3) years from the mailing of this statement to commence a proceeding against the trustee for a claim of breach of trust with respect to any matter disclosed within the statement.



For trusts governed by South Dakota law, if you are beneficiary who is an eligible distributee or permissible distributee of trust income or principal, you have 180 days from the mailing of this statement to make an objection with respect to any matter disclosed within the report, otherwise you will be deemed to have approved the statement.

For trusts governed by Pennsylvania law, if you are a beneficiary who holds a present or future beneficial interest in a trust, vested or contingent, or, in a capacity other than trustee or trust protector, holds a power of appointment over trust property, you have 30 months from the mailing of this statement to make a written objection with respect to any matter disclosed within the statement, otherwise you will be deemed to have approved the statement.

For trusts governed by the laws of other states, please consult with counsel of your choice regarding the period of time you may have to commence a proceeding against the trustee for a claim of breach of trust with respect to any matter disclosed within the statement.



Account Number: 82-2997-02-9

Administrator

Sarah Sanchez 816-932-7304

GREENE COUNTY AUDITORS OFFICE 940 N BOONVILLE AVE ROOM 211 SPRINGFIELD MO 65802

Account Review

Portfolio Summary

Your Beginning Market Value:

\$ 68,759,735.64

Income Earned:

\$ 199,848.45

Withdrawals:

\$-3,000.00

Appreciation/(Depr.):

\$ 307,389.48

Your Ending Market Value:

\$ 69,263,973.57

CASH & EQUIV 24.6% FIXED INCOME, 75.4%



Laimings Summary		
	This Period	This Year
Interest	195,241.51	195,241.51
Dividends	4,606.94	4,606.94
Total	\$ 199,848.45	\$ 199,848.45
Gain/Loss Summary		and the state of t
	This Period	This Year
Realized Gain/(Loss)	0.00	00.0
Appreciation/(Depr.)	307,389.48	307,389.48
Total	\$ 307,389.48	\$ 307,389.48

	Withurawai Summary		
-3,000.00 0.00 \$ -3,000.00		This Period	This Year
0.00	Expenses	-3,000.00	-3,000.00
\$ -3,000.00	Miscellaneous Payment	0.00	00.0
	Total	\$ -3,000.00	\$ -3,000.00

1 84%	35 785	2 82%	1 950 036 07	1 950 036 07	1 950 036 070	Cavanal Hill IJS Treasury-Admin #0002
						Cash and Equivalent
Current Yield	Projected Current Annual Income Yield	Market Percent Of Value Total Market	Market Value	Cost	Shares	Description
						List of Assets

1,950,036.070
2,350,000.000
2,250,000.000
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List of Assets						Constitution of the Consti
Description	Shares	too	Market	Percent Of	Projected	Current
Fixed Income		1000	anin i	10tat Market	Аппиан Іпсоте	Yield
US Treas Note @ 2.000% 02/28/2021	2,000,000.000	1,963,671.88	1.988.960.00	2 87%	40,000	2 0107
US Treas Note @ 1.500% 10/31/2019	2,000,000,000	1,976,484.38	1.989.060.00	2.87%	30,000	1 510/
US Treas Note @ 1.500% 11/30/2019	2,000,000.000	1,974,140.63	1.987.620.00	2.87%	30,000	1.51%
US Treas Note @ 1.625% 12/31/2019	2,000,000.000	1,975,000.00	1,987,780.00	2.87%	32,500	1.51%
US Treas Note @ 1.250% 01/31/2020	2,000,000.000	1,962,812.50	1,980,700.00	2.86%	25,000	1.05%
US Treas Note @ 1.375% 02/29/2020	2,000,000.000	1,963,593.75	1,981,140.00	2.86%	27.500	1 30%
US Treas Note @ 1.375% 09/30/2020	2,000,000.000	1,946,328.13	1,971,260.00	2.85%	27.500	1 40%
US Treas Note @ 1.375% 10/31/2020	2,000,000.000	1,943,750.00	1,970,080.00	2.84%	27 500	1 40%
US Treas Note @ 1.625% 11/30/2020	2,000,000.000	1,951,796.88	1,977,080.00	2.85%	32 500	1 64%
US Treas Note @ 1.750% 12/31/2020	2,000,000,000	1,955,546.88	1,980,640.00	2.86%	35 000	1 770/
US Treas Note @ 1.375 Due 01/31/2021	2,000,000.000	1,936,406.25	1,966,580.00	2.84%	27 500	1 400/
US Treas Note @ 1.250% 03/31/2021	2,000,000.000	1,926,015.63	1,960,780.00	2.83%	25,000	1 200/
US Treas Note @ 1.125% 06/30/2021	2,500,000.000	2,389,160.16	2,439,600.00	3.52%	28 125	1.20/0
US Treas Note @ 1.125% 07/31/2021	2,500,000,000	2,385,253.91	2,435,900,00	3.52%	28125	1.15%
US Treas Note @ 2.250% 04/30/2021	2,000,000,000	1,973,359.38	1,998,920.00	2.89%	45,000	7 250%
US Treas Note @ 1.625% 06/30/2020	2,000,000.000	1,962,031.25	1,981,180.00	2.86%	32 500	1 640%
US Treas Note @ 2.625% 07/31/2020	2,000,000.000	1,996,562.50	2,006,640.00	2.90%	52 500	7,670%
US Treas Note @ 1.125% 08/31/2021	5,000,000.000	4,764,257.81	4,867,600.00	7.03%	56.250	1 16%
US Treas Note @ 1.375% 09/30/2019	2,250,000.000	2,223,369.14	2,237,917.50	3.23%	30 937	1 38%
US Treas Note @ 2.250% 03/31/2020	2,000,000.000	1,987,109.38	1,996,840.00	2.88%	45 000	2 25%
US Treas Note @ 2.375% 04/30/2020	2,000,000.000	1,989,765.63	1,999,500.00	2.89%	47 500	7380%
US Treas Note @ 2.625% 05/15/2021	2,500,000.000	2,489,453.13	2.517.875.00	3.64%	36959	261%
US Treas Note @ 2.500% 05/31/2020	2,000,000.000	1,993,359.38	2,002,740.00	2.89%	50,000	2 500/
US Treas Note @ 2.625% 08/31/2020	2,000,000,000	1,996,015.63	2,006,840.00	2.90%	52.500	2,00%
I otal Fixed Income	83	\$ 51,625,244.21	\$ 52,233,232.50	75.41%	\$ 894,062	1.71%



List of Assets	9	Control of the Contro					
		Shares	Cost	Market Value	I	Projected Annual Income	Current Yield
Description	лиоп		S 68 505 692 93	\$ 69.263.973.57	100.00%	\$ 929,847	1.34%
Total Assets		2600 8					
Transaction Activity	Activity						
Date	Description		Inco	Income Cash	Principal Cash	0000	Cost
01/01/10	Balances At Beginning of Period		89 \$	\$ 68,951.18	\$ -08,951.18	00°°00	3 00,300,044.40
01/02/19	Div To 12/31/18 Cavanal Hill US Treasury-Admin #0002			1,532.39	0.00		0.00
01/02/19	Purchased 1532.39 Units @ 1 Cavanal Hill US Treasury-Admin #0002			0.00	-1,532.39		1,532.39
01/04/19	Income To Principal Transfer			-70,483.57	70,483.57		0.00
01/30/19	Sold 980954.44 Units @ 1 Cavanal Hill US Treasury-Admin #0002			0.00	980,954.44	1	-980,954.44
01/30/19	Purchased 1000000 01/29/19 From BOK Financial Securities Inc @ 98.095444 US Treasury Bill 11/07/2019	9		0.00	-980,954.44		980,954.44
01/31/19	Int To 01/31/19 on 2,000,000 US Treas Note @ 1.375 Due 01/31/2021	9		13,750.00	0.00		00.00
01/31/19	Int 07/31/18 To 01/31/19 on 2000000 US Treas Note @ 2.625% 07/31/2020			26,250.00	0.00		0.00



Date Description Principal (Cash)	ransact	Transaction Activity			to make that the second
14,062.50 11,12% on 2,500,000 14,062.50 14,062.50 11,12% on 2,500,000 1	Date 01/31/19	Description Int To 01/31/19 on 2,000,000 US Treas Note @ 1.250% 01/31/2020	Income Cash 12,500.00	Principal Cash	Cost
Purchased Soc 2656.2.50 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Li466.38 Cavanal Hill US Treasury Bill 02/21/2019 Li466.38 Cavanal Hill US Treasury Bill 02/21/2019 Cavanal Hill US Treasury B	01/31/19	Int To 01/31/19 on 2,500,000 US Treas Note @ 1.125% 07/31/2021	14,062.50	0.00	000
Beed Proceeds on Maturity of 850,000 Par Value	01/31/19	Interest on Maturity of 850,000 US Treasury Bill 01/31/2019	6,936.00	0.00	000
Purchased 890000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Purchased 26562.50 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Div To 01/31/19 Cavanal Hill US Treasury-Admin #0002 Purchased 1466.38 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Income To Principal Transfer Income To Principal Transfer Income To Principal Transfer Income To Principal Transfer Acad Proceeds on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019 US Treasury Bill 02/21/2019	01/31/19	Recd Proceeds on Maturity of 850,000 Par Value US Treasury Bill 01/31/2019	0.00	843,064.00	-843,064.00
Purchased 26562.50 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Div To 01/31/19 Cavanal Hill US Treasury-Admin #0002 Purchased 1466.38 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Income To Principal Transfer Income To Principal Transfer Interest on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019	1/31/19	Purchased 890000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-890,000.00	00 000 088
Div To 01/31/19 Cavanal Hill US Treasury-Admin #0002 Purchased 1466.38 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Income To Principal Transfer Interest on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019 US Treasury Bill 02/21/2019	1/31/19	Purchased 26562.50 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-26,562.50	26 562 50
Purchased 1466.38 Units @ 1 Cavanal Hill US Treasury-Admin #0002 Income To Principal Transfer Interest on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019	2/01/19	Div To 01/31/19 Cavanal Hill US Treasury-Admin #0002	1,466.38	0.00	0000
Income To Principal Transfer -74,964.88 74,96 Interest on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019	2/01/19	Purchased 1466.38 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-1,466.38	1 466 38
Interest on Maturity of 1,000,000 US Treasury Bill 02/21/2019 Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019 74,96 3,961.12 0.00 996,03	61/50/	Income To Principal Transfer	00 1 70 12		00.001,4
Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019	2/21/19	Interest on Maturity of 1,000,000 US Treasury Bill 02/21/2019	3,961.12	74,964.88	00.00
	/21/19	Recd Proceeds on Maturity of 1,000,000 Par Value US Treasury Bill 02/21/2019	0.00	996,038.88	-996,038.88



Transaction Activity	ı Activity			
Date 02/21/19	Description Purchased 1000000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	Income Cash 0.00	Principal Cash -1,000,000.00	Cost 1,000,000.00
02/26/19	Purchased 1850000 02/25/19 From BOK Financial Securities Inc @ 98.499611 US Treasury Bill 10/10/2019	0.00	-1,822,242.80	1,822,242.80
02/28/19	Int To 02/28/19 on 2,000,000 US Treas Note @ 2.000% 02/28/2021	20,000.00	0.00	0.00
02/28/19	Int To 02/28/19 on 2,000,000 US Treas Note @ 1.375% 02/29/2020	13,750.00	00:00	0.00
02/28/19	Int To 02/28/19 on 5,000,000 US Treas Note @ 1.125% 08/31/2021	28,125.00	0.00	0.00
02/28/19	Int 08/31/18 To 02/28/19 on 20000000 US Treas Note @ 2.625% 08/31/2020	26,250.00	00.00	0.00
02/28/19	Interest on Maturity of 850,000 US Treasury Bill 02/28/2019	8,518.89	0.00	0.00
02/28/19	Recd Proceeds on Maturity of 850,000 Par Value US Treasury Bill 02/28/2019	0.00	841,481.11	-841,481.11
02/28/19	Sold 1822242.80 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	1,822,242.80	-1,822,242.80
02/28/19	Purchased 61875.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-61,875.00	61,875.00



Fransactio	Transaction Activity			and and the second seco
Date 02/28/19	Description Purchased 8518.89 Units @ 1 Cavanal Hill US Treasury-Admin #0002	Income Cash 0.00	Principal Cash -8,518.89	Cost 8,518.89
02/28/19	Purchased 867731.11 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-867,731.11	867,731.11
03/01/19	Div To 02/28/19 Cavanal Hill US Treasury-Admin #0002	1,608.17	0.00	0.00
03/01/19	Purchased 1608.17 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	-1,608.17	1,608.17
03/05/19	Sold 3000.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	3,000.00	-3,000.00
03/05/19	Acceptance Fee \$1500; First Year Annual Fee \$1500 Ref # 5911322	0.00	-3,000.00	0.00
03/05/19	Income To Principal Transfer	-102,213.18	102,213.18	00 0
03/28/19	Interest on Maturity of 1,850,000 US Treasury Bill 03/28/2019	21,138.00	0.00	0.00
03/28/19	Recd Proceeds on Maturity of 1,850,000 Par Value US Treasury Bill 03/28/2019	0.00	1,828,862.00	-1,828,862.00
03/28/19	Sold 977047.77 Units @ 1 Cavanal Hill US Treasury-Admin #0002	0.00	977,047.77	-977,047.77



\$ 00°303°07'07	\$-21,138.00	\$ 21,138.00	Balances At End of Period	03/31/19
\$ 60 505 603 03	00.000,000,000	0.00	Purchased 1828862.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	03/28/19
1,828,862.00	-1 828 862.00	000	Cavallat IIII Co recent	
41,136.00	-21,138.00	0.00	Purchased 21138.00 Units @ 1 Cavanal Hill US Treasury-Admin #0002	03/28/19
21 138.00	21 128 00		US Treasury Bill 03/20/2020	
			Purchased 1000000 03/27/19 From BOK Financial Securities Inc @ 97.704777	03/28/19
977,047.77	-977,047.77	00.00	Description Description	Date
Cost	Principal Cash	Income Cash	I ransachon Activity	Saction
			Activify	acidoco.

not require driving responsibilities, if available. At the end of a temporary suspension period, the elected official or department administrator will review the current status of the suspension.

- If the legal system removes all driving restrictions and restores the employee's license while
 working in a non-driving position, the employee may be reinstated to their previous position
 upon written proof from the Courts and approval by the elected official or department
 administrator. Reinstatement is not guaranteed.
- 2. If more than one temporary stay has been offered by the legal system, the elected official or department administrator, at their discretion, may offer a temporary extension to the employee fixing a predetermined expiration date.
- If at anytime during the temporary suspension period, the employee's license is revoked, whether indefinitely or for a specific period of time, the employee may be terminated from employment with Greene County.

Section 14 - 5: Travel Expenses

A. Policy.

Greene County will reimburse employees for official travel and related expenses incurred while carrying out official duties or attending professional conferences and training courses which will benefit both the employee and the county. All official travel must be approved in advance by the elected official or department administrator. When approved, the cost of travel, meals and tips (up to the maximum allowable), lodging, and other expenses directly related to accomplishing official travel objectives will be reimbursed by the county. County policy applies to all county employees, regardless if the county is reimbursed by other funding sources or grants with contradictory policies.

B. Travel Advance.

A travel advance may be obtained for estimated mileage and meals by submitting a request for cash advance form. The request form must be approved by elected official or department administrator and by the County Commission and forward to the Auditor for processing. Employees should allow ample time for the processing of travel advance requests. A cash advance will not be issued for lodging expenses. If county business requires an employee to stay overnight, they should make reservations in advance of the trip through the Purchasing Department or requisition the payment in advance of the trip.

C. Requirements for Reimbursement.

When travel is completed, employees must submit a completed "Greene County Expense Account Report" and a requisition for reimbursement to the Purchasing Department within 30 days. Reports must be accompanied by receipts for all individual expenses. The expense report will include the current procedure and maximum reimbursement amounts for meals and mileage. Employees should contact their supervisor or the purchasing director for

Adoption Date: January 1, 1997 Revision Date: June 05, 2013 guidance and assistance on procedures related to travel arrangements, travel advances, expense reports, reimbursement for specific expenses, or any other business travel issues.

D. Reimbursable Expenses.

All efforts will be made to keep travel expenses to a minimum and employees are expected to limit expenses to a reasonable amount. The following expenses for approved travel will be reimbursed according to the established allowances or actual cost when accompanied by receipts or other documentation as required or appropriate:

- 1. Direct travel including air, bus, taxi, and train fares.
- 2. Direct travel by personal vehicle at the established rate per mile.
- Overnight lodging when travel extends beyond 50 miles from the county.
- 4. Meals and tips (up to the maximum allowable).
- Rental car (on a case by case basis as determined by the Purchasing Director).
- 6. Other reasonable and related expenses.

E. Non-Reimbursable Expenses.

The following travel expenses will not be reimbursable:

- 1. Cost incurred by a spouse or other relative accompanying an employee.
- 2. Personal expenditures such as personal phone calls, movie rentals, valet service, laundry and cleaning, intoxicating beverages, entertainment, or side trips.

F. Personal Travel.

Employees on official county travel may be accompanied by a family member or friend, when the presence of a companion will not interfere with the successful completion of business objectives or increase the expense to the county. Generally, employees are also permitted to combine personal travel by personal vehicle and vacation time with a county travel as long as the additional vacation time is approved and any additional personal travel and other personal expenses are paid by the employee.

G. Vehicle Accident Reporting.

Employees who are involved in a vehicle accident while on official travel must promptly report the accident to their immediate supervisor. (For further information, refer to Section 14 - 2. Vehicle Accident Reporting Procedure).

H. Meals.

Personal meals for Greene County employees traveling on official county business will be reimbursed if an overnight stay is required or the time away from their residence is over twelve (12) hours.

Jail Tours Travel/Meal Reimbursements

	Date	Meals	Misc - Fuel
David Dunn	03/01/18	15.00	
	03/02/18	21.33	
Royce Denny	03/01/18	15.00	
	03/02/18	14.73	
David Johnson	05/29/18	41.69	102.01
	05/31/18	26.82	46.61
	06/01/18	6.93	185.69
Franz Williams	05/14/18	14.77	
	05/29/18	36.36	
	05/31/18	22.78	
Shane Rogers	05/29/18	38.88	
•	05/31/18	30.00	
	06/01/18	9.69	
Marty Mahy	05/29/18	30.31	
•	05/31/18	23.51	
Jennifer Dodson	05/29/19	29.80	
	05/31/19	12.83	
Hampton Inn			
D Johnson	5/29-5/31	460.05	
M Mahy	5/29-5/31	460.05	
J Dodson	5/29-5/31	460.05	
S Rogers	5/29-5/31	460.05	
841			
	Total	2,564.94	

EXHIBIT A (of the Original 102 Resolution)

The Greene County Commission commits to provide funding, in whole or in part, for the following projects upon passage of the one half (1/2) of one (1) percent county-wide general sales tax, submitted to the voters of Greene County on November 7, 2017.

- 1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.
- 2. Up to 334 new correction officers and staff and operations for the Justice Center.
- 3. Fund Federal and State mandates for storm water management.
- 4. Community mental health programs to assist with the justice system.
- 5. Staff and operations for the Prosecuting Attorney's Office.
- 6. Establish best practice treatment programs such as Drug treatment Court, DWI Court, Veterans Court, etc.
- 7. Community trunked radio system for emergency communications.
- 8. Juvenile courts building and detention facility.
- 9. Community animal control facility.
- 10. Community animal control officer and equipment.
- 11. Community partnership law enforcement specialty units.
- 12. Outlying municipal projects.
- 13. Support staff (budget, purchasing, human resources, information systems, public information office).
- 14. Courts renovation.
- 15. Building maintenance and staffing.
- 16. Equipment replacement (servers, desktop computers, etc).
- 17. Demolition and parking lot construction.
- 18. Utilities.
- 19. Restricted reserve to ensure positive bond rating.

- 1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.
 - Project total at the end of 2018 was \$509,113.
 - \$438,889 covered by Bond Fund 301
 - o \$70,224 covered by GR II.
 - Jail Advance Team salaries and benefits totaled \$136,808.
 - Developing the option of constructing a new facility off-campus to house both the Jail and the Sheriff's Office, which would alleviate issues involving both future jail expansions and current parking and facility space needs on-campus.

2. Up to 334 new correction officers and staff and operations for the Justice Center.

- Most new correctional staff won't be needed until Jail construction is complete.
- The Warrants/Records/CCW division of the Jail was restructured in 2018, with new staff brought on at the end of 2018. This staff will be considered part of the overall increase.
- Reciprocity, as an operational expense of inmate holding until the Jail expansion is complete, has been moved from GR I to GR II with a total expenditure in 2018 of \$357,868.

3. Fund initiatives for environmental and storm water management.

- Seven new storm water and environmental specialist positions were funded at a cost of \$423,442.
- Operating costs and community awareness initiatives totaled \$241,565.
- Storm water projects, including property buyouts and drainage repairs, came to \$658,787.
- The total in expenditures for environmental initiatives was \$1,323,794.

4. Community mental health programs to assist with the justice system.

There was no spending in 2018 for this project.

5. Staff and operations for the Prosecuting Attorney's Office.

- 21 new positions were created within the Prosecuting Attorney's Office, including Assistant Prosecuting Attorneys, Investigators, Paralegals, and Secretaries.
- Costs for salaries and benefits, new equipment, and other related operating costs totaled \$657,272.

6. Establish best practice treatment programs such as Drug Treatment Court, DWI Court, Veterans' Court, etc.

- The Court provided wraparound services in the form of temporary housing and treatment services totaling \$65,278.
- In Pretrial, two Risk and Needs Triage (RANT) Screener positions together with related operating costs came to \$38,073.
- From the Prosecuting Attorney's Office, a Senior Assistant Prosecuting Attorney was assigned to the Drug Treatment Court, for a total cost in salaries, benefits, and operations of \$84,598.
- The total cost for all services related to treatment programs and early release was \$187,949.

7. Community trunked radio system for emergency communications.

There was no spending in 2018 for this project.

8. Juvenile courts building and detention facility.

There was no spending in 2018 for this project.

9. Community animal control facility.

10. Community animal control officer and equipment.

- Animal shelter planning was funded for \$50,000.
- An animal control officer position along with related equipment and operational costs totaled \$155,500.

11. Community partnership law enforcement specialty units.

- The Family Justice Center (FJC) was opened on October 1 through the funding and cooperation of both the Prosecuting Attorney's Office and the Sheriff's Office.
 - Total expenditures for the FJC from both departments came to \$260,403.
- The Fugitive Apprehension Unit (FAU) was created in October as a second partnership unit between the Sheriff's Office and the Prosecuting Attorney's Office.
 - Funding for the FAU will come from increased US Marshals Service revenues out of GR I, after any potential budget savings in the FJC are realized.
 - Total expenditures for the FAU from both departments came to \$81,392.

12. Outlying municipal projects.

- Local projects were funded from GR II for all seven municipalities based on submitted proposals.
- Five municipalities received \$14,285, and two received \$64,285, with the larger allotments to be rotated among the municipalities on a regular basis.
- The total in expenditures for these projects was \$199,995.

13. Support staff (Budget Office, Purchasing, Human Resources, Information Systems, Public Information Office).

- The addition of support staff to various departments, and the related costs in new equipment and operational expenses, totaled \$224,160 in 2018, and was utilized by the following departments:
 - o Budget Office: \$43,957.
 - o Purchasing: \$39,845.
 - Human Resources: \$38,348.
 - o Information Systems: \$99,882.
 - Other support costs: \$2,128.00.

14. Courts renovation.

Countertop replacements for the Circuit Clerk's Office came to \$32,000.

15. Building maintenance and staffing.

- Historic Courthouse projects totaled \$127,317, comprised primarily of tuck-pointing.
- Jail projects totaled \$256,033. The largest ones among them included:
 - Elevator repair: \$147,337.
 - o Boiler replacement: \$88,617.
 - Oven replacement: \$7,233.
 - Lavatory repairs: \$1,247.
- The total expenditures for Building Operations projects were \$371,750.58.

16. Equipment replacement.

- Equipment replacements across Greene County for 2018 are broken down as follows:
 - o Jail: \$17,600 for a tilt skillet.
 - o County Clerk: \$57,500 for voting equipment
 - Medical Examiner: \$48,112 for assorted equipment and supplies.
 - o Information Systems: \$369,626 for operational and telecommunication equipment.
 - o Building Operations: \$9,187 for assorted tools and supplies.
- Total equipment replacement expenditures for 2018 were \$502,025.

17. Demolition and parking lot construction.

- Demolition of buildings in the 900 block of North Boonville Avenue totaled \$149,398 in expenditure. The
 vacant space is currently being used for County parking.
- The property located at 1107 North Boonville Avenue was acquired and converted to a temporary holding site of evidence for the Sheriff's Office until a permanent location is constructed with the jail project. Total costs of acquisition and remodeling were \$340,112.

18. Utilities.

• \$2,112 in utilities expense was incurred at the acquired property on 1107 North Boonville Avenue during the remodeling of the building on the site. This was the only utilities expense paid for from GR II funds.

19. Restricted reserve to ensure positive bond rating.

- GR II has assumed a balance of \$7.2 million in restricted cash reserves for the County.
- A special cash reserve for expenses related to having a 27th pay period has been established from GR II funds, which will contribute an annual amount of \$288,000.

Greene County Operations Center

- Construction expenditures at the end of 2018 were \$540,300. Of this cost, \$237,214 was funded directly from GR II, with the balance funded from the 2018 Certificates of Participation.
- Ground was broken on the project in late 2018, and the current estimated completion date is August of 2019.

1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.

Through 2018, the primary expense for the jail expansion/renovation has been architect fees, which were \$436,201.21. The total anticipated architect fee for the project was based on 7.75% of \$50 million, or \$3,875,000. In March, representatives from various County departments toured facilities to research layout and design. These sites included the Leavenworth Detention Center in Leavenworth, KS, the Miami County Sheriff's Office and Jail in Paola, KS, and the Johnson County Jail in New Century, KS. In May, members of the Jail Advance Team also toured the Douglas County Jail in Douglasville, GA. The total for these trip expenses totaled \$2,564.94, in accordance with Section 14-5 (of the Greene County Personnel Manual) on travel expenses.

Since August, the four-member Jail Advance Team consisting of one employee of each rank (Lieutenant, Captain, Sergeant, and Corporal) has been working with Resource Management, Building Operations, the Finance Team (comprised of the Auditor, Treasurer, Budget Officer, and departmental staff), and the architects in expressing needs and formulating layout design proposals and staffing models. To accommodate their work, \$19,670.08 in expenses was incurred for office furniture and computer equipment.

Miscellaneous expenses in conjunction with the project, including topographic surveys, drafting, and legal fees, totaled \$8,277.54.

An expense of \$42,399.00 was incurred for cost of a replacement for a jail bakery oven. It was determined in October when the replacement was needed that it would ultimately be used in the expanded/renovated jail upon completion and should therefore qualify as part of the overall equipment acquisitions for the jail expansion.

The total project balance as of the end of 2018 was \$509,112.77. These costs were covered by two transfers from Bond Fund 301 totaling \$438,888.71, and a transfer directly from GR II for \$70,224.06. The budgeted transfer for 2018 from GR II was \$2,527,094.86.

Salaries and benefits for the Jail Advance Team are paid directly out of GR II and not covered by the bond. In 2018, that cost totaled \$136,808.10.

In January 2019, the County Commission gave approval for architects and planners to begin the schematic drawings for a "green field" site – a location outside of the main Greene County campus, on property sizeable enough for the jail grounds and the Sheriff's Office, and with room for potential future additions. This is expected to lead to updated designs which will in turn lead to more rigorous and fine-tuned cost analyses, and decisions on functionality and layout in accordance with the County's budget. This would occur in conjunction with a final choice of location and any necessary plans for site preparation prior to the beginning of construction. In total, \$13,530,000 has been budgeted for transfers in 2019 from Bond Fund 301 to cover jail expansion/renovation costs. In turn, GR II will make its annual transfer to Fund 301 for payment on the bond, in the amount of \$6,243,714.72.

Another issue which has come to light in the midst of jail planning is an Order from the Supreme Court of Missouri en banc, dated December 18 and formally announced by chief justice Zel Fischer on January 30, 2019. This Order is scheduled to take effect on July 1 and will introduce "extensive and meaningful" changes to rules which govern pretrial release. It is anticipated that this Order could have significant impact on inmate populations throughout Missouri, although the full extent of that impact in Greene County is not yet known. The County has been working with the judges of the 31st Judicial District to determine what the effect may be. A significant change in population could potentially impact the earlier-assessed needs for the size of the jail expansion and renovation.

2. Up to 334 new correction officers and staff and operations for the Justice Center.

Hiring of the Detention Officers needed to staff the jail expansion/renovation will be delayed until construction is near completion. However, in 2018 the Sheriff initiated a restructure of the Warrants/Records/CCW division of the Jail, with approval from the County Commission. This was proposed with the intent of dealing with the large warrants backlog facing the Jail and Sheriff's Office. Six Jail Clerk positions funded by GR I were transferred to GR II and reclassified as Detention Officers, and six additional Detention Officer positions were created to bring the total number of staff in the Warrants division to twelve, under the Jail command structure. The increase in headcount is part of the overall anticipated realignment and increase in staff anticipated with the changes in the Jail; these additions have been brought forward ahead of schedule so that they can begin working warrant backlogs. The new Warrants positions were not filled until the end of 2018/beginning of 2019, so no expense was incurred for 2018.

An important shift in inmate operations expense relates to the funding of reciprocity, which is the reimbursement to other counties for the holding of Greene County inmates. After discussions of the issue among members of Commission and other departments, a consensus of sentiment is held that because the intent of a substantial amount of the new GR II tax revenue was to fund the increase in County inmate population and associated expenses, the expense of reciprocity falls within the scope of intent of GR II funds.

In the fall of 2017, in order to meet some of the inmate space requirements, a temporary jail facility was leased and placed behind the current jail facility, and paid for from funds from the Law Enforcement Sales Tax II. Reciprocity, however, has historically been funded from GR I. In 2018, the County reciprocity expense of \$357,868.00 will be funded by GR II as part of its purpose to pay for additional inmate expenses. Budgeted reciprocity expense for 2019 is \$1.2 million. It is expected that reciprocity expense will be eliminated once the jail expansion/renovation is complete and Greene County can once again house all of its inmates.

3. Fund initiatives for environmental and storm water management.

In 2018, seven staff positions were funded out of GR II, including three Water Quality Specialists, a Storm Water Engineer, two Environmental Engineers, and an Environmental Compliance Manager. Salaries and benefits for this department totaled \$423,441.83. Operating costs including computer equipment, supplies, training, dues, and miscellaneous legal fees totaled \$16,643.26. There were also contract labor costs incurred in the amount of \$31,483.28 for property maintenance and clean-up at various locations around the County, and for fees related to water monitoring at Pearson Creek.

Engineering consulting fees in 2018 were \$76,055.11 and included the operation of a streamgage on the South Dry Sac River for \$3,533.32, professional hydraulic modeling for \$3,806.25, and testing and analysis at the site of the former Springfield Laundry for \$68,715.54. This testing included groundwater sampling, development of monitoring wells, and wastewater testing and management. Code enforcement costs were \$14,307.15, and included legal and appraisal costs, asbestos inspections, and a significant demolition and cleanup for \$12,455.00 at 2435 W Farm Road 112.

Costs for support and maintenance at Riverbluff Cave and Museum were \$21,118.59, which included \$9,800.00 for the installation of a gate and entrance at the Museum. Community awareness costs totaled \$81,957.46. This amount included \$65,000.00 of annual funding support for the Watershed

Committee of the Ozarks in partnership with the City of Springfield and City Utilities, \$10,000.00 to Missouri State University for the Water Quality Education Program in Greene County, and \$5,000.00 for annual dues to the James River Basin Partnership.

Resource Management undertook several storm water projects in 2018, totaling \$658,787.31. Several of these were buyouts of properties in Greene County, and included other assorted items such as title fees and appraisal costs. Those projects included:

- 4176 S Farm Road 223 \$185,779.80 (included buyout and structure demolition)
- 4450 E Farm Road 144 \$47,663.95
- 4481 S Farm Road 193 \$277,578.80
- 2530 W Vincent \$122,936.60
- Drainage Maintenance (Waco Ave, Hidden Valley, Rosebriar St, Rivulet Pass) \$18,916.41
- Other property appraisal fees (2506 W Vincent, 4336 E Farm Road 136) \$700
- Watershed Planning & Prioritization Sustainable Return on Investment hydrological studies conducted by HDR Engineering - \$5,211.75

Total expenditures for Resource Management in 2018 were \$1,323,793.99.

4. Community mental health programs to assist with the justice system.

There was no spending in 2018 for this project.

5. Staff and operations for the Prosecuting Attorney's Office.

The Prosecuting Attorney's Office was staffed by several new positions in 2018, paid for by General Revenue II. At the end of 2018, these 21 positions included: six Assistant Prosecuting Attorneys, two Major Crimes Investigators, five Paralegals, and eight Secretaries. Salaries and benefits for staff in 2018 amounted to \$534,278.27.

Operating costs, including supplies, legal books and publications, totaled \$9,359.69. Deposition and transcript costs were \$14,959.38. Computer equipment and office furnishings were also purchased for these new positions, in the amount of \$98,495.14.

There was also one Senior Assistant Prosecuting Attorney position funded from General Revenue II and assigned to the Drug Treatment Court. Costs for this position, including salaries, benefits, and its share of operational costs, are included under the best practice treatment programs project.

Total expenditures for the Prosecuting Attorney's Office in 2018 were \$657,272.48.

6. Establish best practice treatment programs such as Drug Treatment Court, DWI Court, Veterans' Court, etc.

Court wraparound services in the form of temporary housing and reimbursements to treatment centers began in August of 2018. Costs for housing paid for from General Revenue II totaled \$10,904.00, and were provided by the following organizations:

- New Beginning Sanctuary
- Clean Sweep Ministries
- Victory Mission
- Freeway Ministries

- Hope Homes of the Ozarks
- Recovery Chapel
- Higher Ground Recovery Center
- Life 360 Community Services

Treatment center costs included counseling, intervention, and pharmacy services, and in 2018 the total cost came to \$54,340.00. Treatment centers utilized by the drug court included:

- Preferred Family Healthcare
- Heartland Center for Behavioral Change
- Higher Ground Recovery Center
- Recovery Outreach Services

Together with a \$34 fee paid on behalf of a Drug Court participant, spending by the Court in GR II for best practice treatment programs was \$65,278.00.

Pretrial filled two RANT (Risk and Needs Assessment) screener positions in August 2018. Salaries and benefits for these positions were \$31,659.57. Operations costs, including supplies and training for the department totaled \$3,391.00, and capital purchases of computer and phone equipment for new staff was \$3,022.04. Total expenditures for Pretrial in 2018 were \$38,072.61.

From the Prosecuting Attorney's Office, a Senior Assistant Prosecuting Attorney was assigned to the Drug Treatment Court and funded from General Revenue II. Salaries and benefits, supplies, and equipment expense for this position totaled \$84,598.44 for 2018.

The total cost for all services related to treatment programs and early release was \$187,949.05.

7. Community trunked radio system for emergency communications.

There was no spending in 2018 for this project.

8. Juvenile courts building and detention facility.

There was no spending in 2018 for this project.

9. Community animal control facility.

10. Community animal control officer and equipment.

In 2018, Greene County made three payments of \$68,500.00 each, for a total of \$205,500.00, to the Springfield-Greene County Health Department as part of its obligation to fund animal control expenses.

Of this total, \$50,000.00 was earmarked for the planning of an animal shelter, \$100,000.00 was designated to cover a half-year of operating expenses for the staffing of an animal control officer, \$45,500.00 was paid for the purchase of animal control equipment, and \$10,000.00 was paid to cover bite services.

11. Community partnership law enforcement specialty units.

The Family Justice Center (FJC) is a specialty unit in which access to a number of services is consolidated for the benefit of victims of domestic violence. It is a partnership between the Prosecuting Attorney's Office and the Sheriff's Office, which share the expenses of the unit. Its official ribbon-cutting and grand opening were held on October 1, 2018.

The Prosecuting Attorney's Office staffs the FJC with a Project Coordinator and a Program Support Specialist. Salaries and benefits for these positions were \$38,920.47 in 2018. The FJC also contracts labor from The Victim Center and the Family Violence Center as clients come through the FJC seeking services. These costs totaled \$15,020.38 and \$15,068.95 for each organization, respectively. The FJC also incurred some initial strategic planning and consulting costs during the formation of the FJC with the Family Justice Center Alliance, as well as some legal establishment fees, totaling \$29,611.90. Operating expenses such as training, supplies, books, and publications came to \$17,586.28, and start-up costs in the form of space preparation and the purchase of computers, furniture, and other necessary items totaled \$64,920.09. In all, the Prosecuting Attorney's Office share of the FJC cost was \$181,128.07.

The Sheriff's Office staffs the FJC with one Sergeant assigned as a Domestic Violence Investigator. In 2018, salaries and benefits for this position were \$49,575.06. Equipment for this position, a vehicle and wireless MiFi capability, totaled \$28,538.35. Fuel and maintenance expense for the sergeant's vehicle in 2018 was \$1,161.17. The total Sheriff's Office cost of the FJC was \$79,274.58.

In total, the expenditures for the FJC in 2018 came to \$260,402.65.

In August 2018, the Sheriff's Office presented the County Commission with a proposal to use an anticipated increase in funds from the re-negotiation of the County's US Marshals Service contract to fund a second partnership law enforcement unit. In October, the Commission approved the creation of the Fugitive Apprehension Unit (FAU). The unit, considered a special unit of the Jail, will be staffed by six Corporals and one Sergeant from the Jail, and one Paralegal from the Prosecuting Attorney's Office.

The concept of the FAU arose from the need to clean up active warrant files. At the time of the unit's creation, there were approximately 15,000 warrant files, many outdated or no longer valid, cases which the Prosecuting Attorney's Office might no longer be interested in pursuing, suspects deceased or incarcerated, etc. The FAU's purpose is to work in conjunction with the Prosecuting Attorney's Office in clearing this warrants backlog. Another task for the FAU is to coordinate suspect apprehension with the Prosecuting Attorney's Office's preparedness for the cases against the suspects. It is hoped that this strategy will aid in reducing the overall incarceration time of inmates awaiting trial, and help with the overall inmate population problem.

In the spirit of the GR II resolution, the FAU would function similarly to the FJC in terms of concept as a partnership unit and in terms of budget size; however, receipts from the US Marshals Service which are normally deposited to General Revenue I would be transferred at year-end to cover the costs of the new unit, to the extent that they are not covered by any budget savings from FJC operations, and only to the extent of the FAU's budget. By agreement between the County Commission and the Sheriff at the time the unit was approved for formation, any cost overruns beyond the FAU's budget would be reimbursed to GR II from one of the Sheriff's discretionary funds. Thus, the overall effect is that while the FJC will function as a second partnership unit, the total cost to GR II for both the FJC and the FAU will be no more than the cost of one unit, as proposed in the original 102 Resolution.

Staffing of the FAU Sergeant and Corporal positions began in December. The Paralegal from the Prosecuting Attorney's Office is expected to be staffed in 2019. Total salaries and benefits of the Jail-based positions for the year totaled \$56,721.60, and costs for capital computer hardware and wireless access were \$24,669.96, for a total cost for the FAU of \$81,391.56. Since the budget savings of the FJC were in excess of this figure, there was no need to transfer US Marshals Service revenue to GR II from GR I for 2018.

Total partnership law enforcement unit costs for 2018 were \$341,794.21.

12. Outlying municipal projects.

The intention of this project of the GR II resolution was to feed funds back to the individual municipalities for their own project funding. The seven municipalities met and agreed among themselves that the annual allotment of funds would be shared equally among the seven, with two municipalities receiving a larger stipend each year on a rotating basis to fund a project that it might not normally otherwise be able to complete with a smaller funding level. In 2018, the recipients of the larger stipends were Battlefield and Walnut Grove. Each municipality was required to submit a proposal to Commission explaining their use of the funding.

The municipal projects and the amounts allotted to each municipality for 2018 were as follows:

- Ash Grove: \$14,285 Security fencing around all city wells and city water towers.
- Battlefield: \$64,285 Patrol vehicle, report-writing software, residential street crack sealing and surface overlay.
- Fair Grove: \$14,285 City street repair and overlay.
- Republic: \$14,285 Integrated financial software.
- Strafford: \$14,285 New 70 horsepower track type skid steer loader for Public Works.
- Walnut Grove: \$64,285 Sand filter upgrade at the wastewater treatment plant, and two police vehicles.
- Willard: \$14,285 City comprehensive planning project and police vehicle program.

Total municipal project expenditures for 2018 were \$199,995.00

13. Support staff (Budget Office, Purchasing, Human Resources, Information Systems, Public Information Office).

- Budget Office: A Deputy Budget Officer position was added to the Budget Office, and staffed in June. Salaries and benefits totaled \$34,313.00. Additional operating costs, including supplies, computer hardware, furniture, and half the cost of a multi-function copier/scanner/printer shared with Purchasing totaled \$9,644.31, for a total department cost of \$43,957.31.
- Purchasing: One Buyer III position was added to Purchasing in June. The 2018 budget originally called for a Purchasing Supervisor. However, some reorganization of the department was done, and the needs for the new position changed. Salaries and benefits totaled \$32,046.18. Additional operating costs, including supplies and half the cost of a multi-function copier/scanner/printer shared with the Budget Office totaled \$7,798.78, for a total department cost of \$39,844.96.

- Human Resources: Payroll Coordinator and Benefits Assistant positions were added to Human Resources and filled in July and September, respectively. Total salaries and benefits were \$31,930.12. Additional operating costs including supplies, computer hardware, and furniture totaled \$6,417.50, for a total department cost of \$38,347.62.
- Information Systems: A Senior Network Engineer and a Senior Programming Analyst were budgeted position additions in Information Systems for 2018. The Engineer position was filled in June; in July, a request was approved by Commission to convert the Senior Network Engineer position into two Network Engineer positions which were then staffed in the same month. Salaries and benefits for these positions totaled \$90,522.35. Additional operating costs, including supplies, computer hardware, and furniture totaled \$9,359.58, for a total department cost of \$99,881.93.
- Public Information Office: A part-time Public Information Officer position was entered into the 2018 budget. However, a full-time PIO was instead funded out of GR I, so this department had no expense for 2018.
- In addition to these expenditures, there were other minor costs that were categorized as general support costs. There was a general liability charge of \$295.00 in non-departmental costs, attributable to the vehicle used by the FJC Domestic Violence Investigator. There were mobile communication charges of \$640.00 also in non-departmental costs, attributable to cell phone allocations for the FAU, the Budget Office, and Pretrial. There was a charge of \$1,171.16 to cover the cost of furniture for the two incoming Commissioners. There was also an expense of \$21.84 as part of an overall worker's compensation final payment which had been based upon the original budgeted salaries of the GR II positions. The total of these additional costs was \$2,128.00.

The grand total of all support staff costs in 2018 was \$224,159.82.

14. Courts renovation.

The only project for the Judicial Courts Facility in 2018 was countertop replacement work performed for the Circuit Clerk's office. The total cost to GR II for this work was the budgeted amount of \$32,000.00.

15. Building maintenance and staffing.

Historic Courthouse Projects: The Historic Courthouse underwent tuck-pointing in 2018, at an expense of \$125,000.00. An icemaker was also purchased for use in the HCH breakroom for \$2,317.20.

Jail Projects: Projects budgeted in 2018 for which expenditures were incurred included repair of the tower elevator and replacement of the main condensing boiler. There were also two sets of unexpected expenditures.

The elevator repair project was divided into two parts. The first part of the project was devoted to the installation of hydraulic pumps for the elevator, and the second was for the replacement of elevator controls. In total, the elevator project received \$147,337.25 in expenditures and encumbrances for the year, and it is expected to be completed in 2019. The boiler replacement project received \$88,617.00 in expenditures and encumbrances, which included the cost of the boiler itself. The project is expected to be completed with final installation in 2019.

Of the unexpected expenditures in 2018, one was the replacement of a bakery oven. It was determined that this replacement would ultimately be used in the jail renovation/expansion upon completion, so it will be included in those project costs. Indirect costs incurred in 2018 for this project by Building Operations totaled \$7,232.50, which were for the additional construction work necessary in order to fit the larger-sized oven into the kitchen area. The other expenditure was for the repair and rebuilding of several jail lavatories, which totaled \$1,246.63 in parts and supplies.

Total expenditures and encumbrances for Jail projects in 2018 was \$256,033.38.

The total expenditures for Building Operations projects were \$371,750.58.

16. Equipment replacement.

Equipment replacements across Greene County for 2018 are broken down as follows:

- Jail:
 - Tilt skillet for Jail kitchen \$17,600.00.
- County Clerk:
 - o GR II portion of expenditures for new voting equipment and software \$57,500.00.
- Medical Examiner:
 - O Assorted lab equipment and supplies \$17,845.12.
 - Capital purchases, including autopsy cameras and a hydraulic autopsy carrier -\$30,266.72.
- Information Systems:
 - Telecommunications licenses and telephone replacements \$60,867.65.
 - Operational replacements:
 - Disk storage, rack servers, and firewall \$106,267.81.
 - Campus camera security \$1,418.82.
 - Laptop, desktop, and other portable replacements \$201,071.80.
- Building Operations:
 - Assorted supplies and tools \$9,186.75.

Total equipment replacement expenditures for 2018 were \$502,024.67.

17. Demolition and parking lot construction.

There were two real property improvement projects funded by transfers from GR II in 2018 directly related to demolition and parking lot construction.

The first project was the demolition of buildings in the 900 block of North Boonville Avenue. These were the previous locations of the Public Administrator and the Greene County Youth Academy. The Public Administrator relocated to the 10th floor of the Cox Tower, and the GCYA moved into the Administrative Building which once housed the Greene County Commission, Budget Office, Purchasing, and the County Administrator, all of which are now located on the 10th floor of Cox Tower.

Actual demolition costs were \$99,500.00. Asbestos was found in the structure during demolition, so additional expenses were incurred to allow for its proper removal and disposal, in the amount of \$36,088.63. Other expenditures related to the project such as utility retirement, removal of

copper lines, and hauling fees were \$13,807.35, for a grand total of \$149,395.98. The space formerly occupied by these buildings is now being used as additional parking for the County campus.

The second project was the acquisition of the property located at 1107 North Boonville Avenue, which was previously the location of Wright's Auto Works. The building sitting upon this property will be used as temporary evidence storage for the Sheriff's Office until a permanent storage site is determined, which will ultimately depend on the final plans for the jail renovation/expansion and the subsequent move by the Sheriff's Office out of the Judicial Courts Facility. It was also planned that an adjoining garage and office would be used as construction staging and storage, and as an office for the construction manager for the Operations Center and/or the jail renovation/expansion if necessary. Ultimately, once a permanent home is found for evidence storage and its use as construction staging is no longer required, the property will be converted to additional parking for the County campus.

The property was purchased for \$310,000.00. \$7,543.08 was incurred for miscellaneous expenses such as appraisal and closing costs, drainage improvement, and asbestos abatement. Expenses for remodeling and preparation of the building for use as evidence storage were \$46,138.73, with \$2,246.80 of that paid directly from funds other than GR II and a supplemental transfer of \$21,657.78 from Sheriff's Fee Fund 241. The grand total to be funded by GR II via an end-of-year transfer from GR II is \$340,111.58.

Total transfers from GR II to fund both of these projects was \$489,507.56. For 2019, another \$150,000 has been budgeted for transfers from GR II to cover any further campus acquisitions and/or renovations.

18. Utilities.

Although there was no utilities budget for GR II in 2018, expense was incurred at the Wright's Auto Works property after its acquisition for site preparation purposes, and for it to begin serving in its temporary capacity as evidence storage. This expense for this in 2018 was \$2,111.53.

19. Restricted reserve to ensure positive bond rating.

In 2018, GR II assumed a portion of GR I's balance of the overall General Revenue cash reserve, and added another \$5.8 million to this amount for a total reserve balance of \$7.2 million in GR II. In addition, \$288,000.00 was added to a special 27th pay period cash reserve as part of an annual and ongoing buildup of available funds for years when this event occurs. One more significant addition to restricted cash reserves of \$4.9 million will occur in 2019. Beginning in 2020, further additions will be substantially smaller, with annual additions of approximately \$250,000 per year.

Greene County Operations Center

Planning and development of the Greene County Operations Center began in mid-2018. By the end of the year, ground had been broken and concrete footings for the building had been poured. The estimated completion date is currently August of 2019.

Architect fees on the project through 2018 have been \$165,738.73, with the total fee to be 5.5% of the estimated \$4 million cost, or \$220,000. Costs for surveying, testing, and legal fees were \$11,619.30. Construction costs in 2018 for items such as the construction bond, submittal exchange,

general conditions, and elevator service were \$174,522.30. Site work involving drainage preparation, soil mixture, and excavation for the building footings amounted to \$188,419.50.

The total project balance as of the end of 2018 was \$540,299.83. Bond draws totaling \$303,086.16 were made to cover 2018 costs, and a transfer from GR II for \$237,213.67 will cover the remainder of the 2018 expenditures. The 2018 budget called for a GR II transfer of \$260,000.

For 2019, the budget calls for \$4,500,000 in transfers from the bond fund to cover project costs, and another \$240,000 has been budgeted as a direct transfer from GR II to cover capital purchases and equipment to furnish the Operations Center.