

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION

Greene County, Missouri

(417) 868-4112

Greene County Commission Commission Briefing Minutes

Tuesday, March 23, 2021
8:45 AM
Commission Conference Room
1443 N. Robberson, 10th Floor

PLEASE CHECK & RETURN



The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCCommissionOffice>. You can also dial in using your phone United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "*" key and be prompted for an access code: 675-853-269

Attendees: Bob Dixon, Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate, Jeff Scott and Donna Barton.

Teleconference Attendees Tina Phillips, Mike Cagle, Mailyn Jeffries, Cindy Stein, Justin Hill, Jeff Bassham, Andrea Stewart, Crystal Richards, Larry Woods, Jim Arnott, Rick Kessinger, Jamie Willis, Allen Icet, Phil Corcoran and Rob Rigdon.

Informational Items

Budget-Jeff Scott

- Insurance Update
- CARES Funds Update
- ERA update, report will be presented soon.

Human Resources-Mailyn Jeffries

- Starting in April 1st-September 30th employers are responsible for COBRA premiums for employees that are involuntarily terminated.
- HRA's begin next week
- Working on Insurance updates.

Prosecuting Attorney-Jamie Willis

- Update on Family Justice Center.
- Working on new partnerships with Family Advocacy Group and Rescue One.
- 160 visits to FJC in February, 100% satisfaction in the month of February.

Chris Coulter

- Reminder City of Republic update on Thursday.
- Master planning is moving along.
- Talked with Martha Smart City Administrator of Strafford.

Donna Barton

- Rotunda comes out end of this week.
- Will be reaching out to Office Holders and Dept. Heads that we now have a stock photography license and can help with social media posts.

Cox Medical Tower • 1443 North Robberson Avenue, 10th Floor • Springfield, Missouri 65802
Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802
www.greenecountymo.gov

Items for Consideration and Action by the Commission

EX1 Discussion and Possible Vote: MHDC (Missouri Housing Development Commission) Agreement, Budget

Commissioner Rusty MacLachlan moved to approve the MHDC agreement as presented and to allow Presiding Commissioner to sign the agreement. Commissioner John Russell seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

EX2 Discussion and Possible Vote: Year End Transfers, Budget

Commissioner Rusty MacLachlan moved to table the transfer request for \$507,810.98 and approve all other year end transfers as presented. Commissioner John Russell seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

EX3 Discussion and Possible Vote: Missouri State Auditor Engagement Letter for the Greene County Collector

Commissioner John Russell moved to authorize the Presiding Commissioner to sign the engagement letter from the Missouri State Auditor's Office for the Greene County Collector. Commissioner Rusty MacLachlan seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

EX4 Discussion and Possible Vote: Request for Use of Jamestown Property, 3rd Annual Rockin' Rogersville

Commissioner John Russell moved to approve the request for use of Jamestown property for the 3rd annual Rockin' Rogersville event. Commissioner Rusty MacLachlan seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Other:

With no other business the meeting was adjourned.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



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Greene County Commission
Commission Briefing Agenda

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Informational Items

Budget
Human Resources
Prosecuting Attorney
Chris Coulter
Donna Barton

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Commission Board Appointments

Discussion and Possible Vote: Missouri State Auditor Engagement Letter for the Greene County Collector

Discussion and Possible Vote: Request for Use of Jamestown Property, 3rd Annual Rockin' Rogersville

Discussion and Possible Vote: MHDC (Missouri Housing Development Commission) Agreement, Budget

Discussion and Possible Vote: Year End Transfers, Budget

Other:

exl

DATABASE USE AGREEMENT

This Database Use Agreement (this "Agreement") is entered into by and between the Missouri Housing Development Commission, a body corporate and politic of the State of Missouri ("MHDC") and County of Greene, a political sub-division of the State of Missouri ("Authorized User") as of the twenty-third day of March, 2021.

WHEREAS, the Governor of Missouri declared a state of emergency on March 13, 2020, as a result of the global health pandemic caused by COVID-19, and such state of emergency persists;

WHEREAS, the federal government enacted on December 27, 2020, the Consolidated Appropriations Act, 2021 (the "Act"), Public Law 116-260, Section 501(a), which provides \$25 billion for the U.S. Treasury ("Treasury") to establish the Emergency Rental Assistance program (as may be increased by any future federal rental assistance, the "Program") to make payments directly to states and local governments with more than 200,000 residents to provide financial assistance to eligible households unable to pay rent and utilities due to the COVID-19 pandemic;

WHEREAS, the State of Missouri's allocation of Program funds is being administered by MHDC, which has built a benefits clearinghouse database (the "Database") to track and report on Program funds;

WHEREAS, Authorized User is a unit of local government with its own allocation of Program funds;

WHEREAS, Authorized User has requested that MHDC use its own allocation of Program funds to serve individuals in families living in the geographic area served by Authorized User;

WHEREAS, use of the Database is required by MHDC as a condition of MHDC using MHDC's Program funds to serve the same geographic area as Authorized User;

WHEREAS, MHDC wishes to grant Authorized User access to the Database in order to prevent duplication of benefits provided by Program funds; and

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth and for other good and valuable consideration, MHDC and Authorized User agree to the following:

1. Prior to receiving access to the Database, Authorized User agrees to provide MHDC the data and security policy that Authorized User has prepared with respect to Program funds.
2. Authorized User may choose to subgrant all or a portion of its allocation of Program funds. Authorized User shall be responsible for ensuring that any and all subgrantees are using the Database as set forth in this Agreement. Failure of Authorized User to monitor its subgrantees and to confirm use of the Database may result in a termination of this Agreement and MHDC's agreement to serve Authorized User's geographic area with MHDC's allocation of Program funds.
3. Authorized User shall abide by MHDC's SAFHR Information and Data Security Policy (as may be amended from time to time, the "Policy"), a copy of which is attached hereto as Exhibit "A" and by this reference incorporated herein. Authorized User shall be solely responsible for training its own staff and the staff of any of its subgrantees on the Policy and shall collect those certifications

required by the Policy. Failure to abide by the terms of the Policy (including the failure to obtain required certifications) shall be an event of default and may result in a termination of this Agreement and MHDC's agreement to serve Authorized User's geographic area with MHDC's allocation of Program funds.

4. Upon receipt of the required Policy certifications, MHDC will provide Database logins for approved employees of Authorized User and its subgrantees. Logins are unique to each user and Authorized User agrees that such logins will not be shared.
5. Authorized User acknowledges and agrees that beneficiary information must be promptly entered in the Database in order for the Database to prevent duplication of benefits. Prior to approving benefits, Authorized User and its subgrantees shall use the Database to confirm whether a potential beneficiary is already receiving Program benefits. Once approved for benefits, Authorized User shall ensure that beneficiary information is promptly entered into the Database, but only to the extent that such beneficiary has been approved for rent and/or utilities payments. Failure to promptly enter such information (as determined by MHDC in its reasonable discretion, but in any event not less than every two weeks in which disbursements are being made) shall be an event of default and may result in termination of this Agreement and MHDC's agreement to serve Authorized User's geographic area with MHDC's allocation of Program funds.
6. The minimum data elements that must be entered into the Database are set forth on Exhibit "B" attached hereto and by this reference incorporated herein. Authorized User acknowledges that MHDC may change these elements at any time. Following notice of any such change from MHDC, Authorized User and its subgrantees shall implement such changes immediately. Authorized User agrees to provide MHDC any information that may be reasonably requested by MHDC related to use of the Program funds, and shall ensure that its subgrantees provide any such information to MHDC promptly following such request.
7. Authorized User shall ensure that its staff and the staff of its subgrantees shall at all times protect the confidentiality of beneficiary data included in the Database. Failure to protect the confidentiality of such data by actions including, but not limited to, exporting, copying, making screen shots, or otherwise publicly sharing personally identifiable data in any form may result in termination of this Agreement and MHDC's agreement to serve Authorized User's geographic area with MHDC's allocation of Program funds.
8. Authorized User and its subgrantees shall provide confidentiality protections for data collected about any individuals who are survivors of intimate partner violence, sexual assault, or stalking and must not enter any beneficiary information that would identify such person. Should Authorized User or its subgrantees have any questions, they shall immediately contact MHDC with how to proceed.
9. If at any time a duplication of benefit is discovered, then the party making the last disbursement shall be responsible for notifying the other party and then recapturing the duplicative Program funds.

10. Authorized User may, but is not required to, enter beneficiary information for any other similar programs that it administers, but only to the extent that such other program provides payments for rent and/or utilities.
11. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall constitute the same document.
12. This Agreement shall not be assigned by either party without the written consent of the other party. This Agreement shall not be amended except by written agreement of the parties.

MHDC

**Missouri Housing Development
Commission**

Sign

Print Name

Print Title

AUTHORIZED USER

County of Greene

Entity

Sign

Bob Dixon

Print Name

Presiding Commissioner

Print Title



EXHIBIT A

SAFHR STATEMENT OF INFORMATION SECURITY STANDARDS

Background Statement

The purpose of the SAFHR Information Security Standards is to document and effectively implement written information security standards under an information and data security policy for the Missouri State Assistance for Housing Relief Program ("**SAFHR**").

The Consolidated Appropriations Act, 2021 ("**Act**") has authorized "**Emergency Rental Assistance**" to be provided to states and other approved jurisdictions ("**Grantees**") to administer for the benefit of households impacted by the COVID-19 pandemic. The Missouri Housing Development Commission ("**MHDC**") will administer the distribution of Emergency Rental Assistance for the State of Missouri and related applicable jurisdictions and has established the SAFHR to administer the funds associated with Emergency Rental Assistance. The Act requires Grantees to implement policies and procedures to protect the information they collect in the administration of the Emergency Rental Assistance funding and to assist the federal government in satisfying reporting requirements. *See* Consolidated Appropriations Act, 2021, H.R. 133, 116th Cong. § 501(g)(4)(1) (2021). MHDC has established SAFHR to administer and distribute Emergency Rental Assistance and as a Grantee is required to collect personal information about applicants to SAFHR ("**Applicants**") to satisfy its legal requirements as a Grantee. The SAFHR Statement of Information Security Standards is provided to all individual employees, independent contractors, or service providers engaged and authorized to work on SAFHR as a component of MHDC's SAFHR Information and Data Security Policy to protect Applicant information that includes such information as is provided by the Applicant as well as any landlord, utility company, accountant, or other party on behalf of such Applicant related to their application to obtain Emergency Rental Assistance.

MHDC's SAFHR Administrative Officer

Executive Management has named Jenni Miller as Administrative Officer for MHDC's SAFHR Program, and she is responsible for managing the MHDC's SAFHR Information Security Program. The Administrative Officer will report directly to the Deputy Director of Operations of MHDC.

Based upon the Administrative Officer's risk assessment of MHDC's SAFHR operations, including Personnel management and training and MHDC's SAFHR information systems (i.e. information collection, processing, storage, transmission and disposal, and potential system failures), the following information security standards are adopted for all Personnel. Individual Personnel may be given additional responsibilities. Compliance with MHDC's SAFHR information security standards is a condition of your employment with MHDC or your authorized status as an independent contractor or service provider with MHDC.

Personnel Interviewing, Hiring and Training

All current and new employees of MHDC and independent contractors or service providers, who perform services on behalf of MHDC's administration of SAFHR, should:

1. Be subject to satisfactory reference and consumer/criminal report investigations.
2. Participate in any MHDC SAFHR information security standards training and attend any subsequent training provided by MHDC related to SAFHR.
3. Sign and acknowledge agreement to the MHDC's SAFHR Statement of Information Security Standards.
4. Be responsible for protecting the confidentiality and security of the Applicant information collected under SAFHR and for using the information in accordance with MHDC's SAFHR privacy policies.
5. Only have access to Applicant information if they have a business reason for seeing such information.

Protecting the Confidentiality and Security of Applicant Information

All Personnel is responsible for protecting the confidentiality and security of the Applicant information collected under SAFHR. The following security procedures are required to protect Applicant information:

1. Personnel must not access Applicant information not necessary to complete their designated responsibilities. Personnel should not access or provide any other unauthorized person access to Applicant information obtained during the course of their employment or service to the SAFHR for any other purpose. Personnel should refer requests for Applicant information to the Administrative Officer or appropriate manager when such requests are not received within the ordinary course of MHDC's SAFHR business or are for information that the individual is not authorized to provide.
2. Access to electronic Applicant information should be password controlled. All Personnel with access to MHDC's computer system and electronic records should have a unique password that complies with the system's requirements. Only Personnel that need to access electronic records should be provided access. Applicable passwords should not be posted near computers or shared with any other person.
3. All paper and electronic records should be stored in secure locations to which only authorized Personnel will have access. Paper records should be stored in an office, desk, or file cabinet locked when unattended. Electronic records should be stored on a secure server that is located in a locked room and is accessible only with a password. Where appropriate, records should be maintained in a fireproof file cabinet and/or at an offsite location. Applicants, vendors and service providers should not be allowed access to or be left in an area with insecure customer records.
4. Personnel who have access to the computer system and electronic records must not download any software or applications to individual computers or SAFHR software systems, except as is permitted in the application process related to access or use of any supporting application software or host service, distribution of funds process, or related to compliance and reporting as is required under the Act. Personnel should log off any

SAFHR system when it is not in use nor open e-mail attachments from unknown sources

5. Electronic records must not be downloaded to a disk or individual computer without explicit prior authorization from the Administrative Officer, except as is permitted in the application process related to access or use of any supporting application software or host service, distribution of funds process, or related to compliance and reporting as is required under the Act. If customer information is transmitted electronically over external networks, except for any government network required to be utilized for compliance with the Act, Personnel must encrypt the information at the time of transmittal. Notwithstanding the foregoing, no downloads of any kind shall be permitted to any personal disk or computer.
6. All data should be erased from computers, disks, hard drives or any other electronic media that contain Applicant information before disposing of them and, where appropriate, hard drives should be removed and destroyed. Any paper records awaiting disposal should be stored in a secure area until an authorized shredding service picks it up.
7. Personnel must not remove any Applicant information, whether contained on paper records or electronic records or disclose MHDC's SAFHR security standards to any person not employed by or under contract as an independent contractor or service provider with MHDC without authorization from the Administrative Officer.
8. Only that information that is necessary to complete a transaction initiated by the Applicant, is specifically authorized to be disclosed by the Applicant and/or is permitted or required to be disclosed by law should be provided to service providers, government agencies, funding agencies related to SAFHR, or any other parties necessary for the administration of SAFHR. All Personnel unsure as to whether a specific disclosure is permitted should consult the Administrative Officer or appropriate manager to verify that it is acceptable to release the information before doing so.
9. Neither current nor former Personnel may remove any Applicant information, whether contained in paper records or electronic records, or disclose MHDC's SAFHR information security standards to any person without authorization from the Administrative Officer.
10. The Administrative Officer or appropriate manager must be notified immediately of any attempts by unauthorized persons to obtain access to customer information and/or if any password or customer information is subject to unauthorized access.
11. All Personnel that cease to be employed by MHDC or an associated independent contractor or service provider related to SAFHR or that ceases to work on the SAFHR shall be required to (1) turn in any keys or other devices in his or her possession that provide access to file cabinets, desks, and offices providing access to SAFHR Applicant information, (2) delete any passwords and security codes that access MHDC and/or SAFHR systems or Applicant information, and (3) not take any Applicant information from any source.
12. All Personnel shall provide additional confidentiality protections for data collected about Applicants who have affirmed in their application that they seek added available protections offered to any individuals who are survivors of intimate partner violence,

sexual assault, or stalking. These additional protections shall include but not necessarily be limited to the following:

- a. The MHDC SAFHR systems shall identify those Applicants affirmatively requesting additional information security protections in such a manner that ensures that the information will be obvious to Personnel that the Applicant information is not subject to disclosure without prior Applicant approval (e.g. given permission to contact a landlord or utility companies on their behalf) or approval of Personnel's appropriate manager.
- b. Any Personnel who personally knows an Applicant shall immediately cease work on such application and notify the appropriate manager for the reassignment of that application to other Personnel.
- c. The Applicant shall have personally identifying information such as name or social security number redacted, obscured, or replaced with a moniker in all reports or productions of information, except as is required for compliance with the Act or as otherwise required by law or court order.
- d. Personnel that become aware at any time that an Applicant requires such additional protections, whether such protections were affirmatively requested in the initial application, will immediately take all steps necessary in the MHDC SAFHR system to provide such additional information security protections.
- e. Personnel that become aware that an Applicant subject to additional information security protections has had their personally identifiable information disclosed, intentionally or unintentionally, shall immediately notify their appropriate manager and the Administrative Officer who shall then notify the Applicant and all other appropriate agencies, including law enforcement if necessary.
- f. All Personnel shall adhere to any such additional protections later required by MHDC and/or the Administrative Officer in their sole discretion.

Disciplinary Action

All Personnel who fail to abide by the Company's Statement of Security Standards, whether such failure is intentional or unintentional, will be subject to appropriate disciplinary action, which may include termination of employment or termination of existing contracts or similar agreements for services with any independent contractor or service provider.

Sunshine Law

MHDC is subject RSMo § 610 et seq. commonly known as the "Sunshine Law" and is required to disclose information upon public request unless otherwise excepted from such compliance. All Personnel, independent contractors, and service providers are required to submit any request for information pursuant to the Sunshine Law to the Administrative Officer immediately upon receipt. The Administrative Officer is responsible for addressing all Sunshine Law requests appropriately.

Media/Court/Government Communications

All communications of any kind whatsoever related to media, court orders and notifications, or governmental agencies pertaining to SAFHR received by any Personnel, independent contract or service provider shall be immediately provided to the Administrative Officer.

Exhibit B

Shared Data Elements - Duplication of Benefits

Column Name	Type of Search	Acceptance Criteria	Required?
First Name	Fuzzy Search	Text, Alpha Characters Only	Y
Last Name	Exact Match	Text, Alpha Characters Only	Y
Last 4 digits of SSN	Exact Match	Integer, 4 digit only	Y with Null
Application Number	N/A	String	N
Unit Address	Fuzzy Search within full string	String	Y
Unit Address 2	Fuzzy Search within full string	String	N
Unit City	Fuzzy Search	String	Y
Unit County	N/A	String	Y
Unit State	Always MO	Hard code to MO	N/Hard Code
Unit Zip Code	N/A	Integer	N
Amount of Assistance	N/A	Decimal,round to two decimal places	Y
Type of Assistance	Exact Match	String (List)	Y
Assistance/Approval Date	N/A	Date DD/MM/YYYY	N
Assistance Jurisdiction	N/A	String (List)	Y
Months of Assistance	N/A	True / False (Boolean)	N



ADDENDUM

This Addendum modifies each and every agreement (collectively, “*Agreement*”) entered into between _____ (“*Service Provider*”), and the Missouri Housing Development Commission (“*MHDC*”), each a “*Party*” and collectively the “*Parties*”. By executing this Addendum, Service Provider and MHDC acknowledge and agree that this Addendum is incorporated into and made a part of the Agreement, the terms and provisions of which, except as expressly modified in this Addendum, are hereby affirmed and ratified by Service Provider and MHDC and remain in full force and effect.

RECITALS

WHEREAS, the Consolidated Appropriations Act, 2021 (“*Act*”) has authorized “Emergency Rental Assistance” to be provided to states and other approved jurisdictions (“*Grantees*”) to administer for the benefit of households impacted directly or indirectly by the COVID-19 pandemic.

WHEREAS, MHDC will administer the Emergency Rental Assistance for the State of Missouri and related applicable jurisdictions approved as Grantees under the Act;

WHEREAS, MHDC has established the Missouri State Assistance for Housing Relief Program (“*SAFHR*”) to administer the funds associated with Emergency Rental Assistance;

WHEREAS, the Act requires Grantees to implement policies and procedures to protect the information they collect in the administration of the Emergency Rental Assistance funding and to report certain information to federal agencies;

WHEREAS, MHDC has established SAFHR to administer and distribute Emergency Rental Assistance and as a Grantee is required to collect personal information about applicants to SAFHR (“*Applicants*”) to satisfy its legal reporting requirements as a Grantee;

WHEREAS, the SAFHR Statement of Information Security Standards, incorporated fully herein by reference, is provided to all individual employees, independent contractors, or service providers engaged and authorized to work on SAFHR as a component of MHDC’s SAFHR Information and Data Security Policy; and

WHEREAS, the SAFHR Statement of Information Security Standards are designed to comply with the requirements of the Act to protect Applicant information which may include but is not limited to such information as is provided by the Applicant as well as any landlord, utility company, accountant, or other party on behalf of such Applicant related to their application to

obtain Emergency Rental Assistance.

NOW THEREFORE, for good and valuable consideration herein acknowledged by the Parties hereto:

- A. All Recitals are fully incorporated herein by reference.
- B. It is agreed between the parties to the Agreement and this Addendum that, notwithstanding anything to the contrary contained in the Agreement or in any other documents pertaining to the Agreement, MHDC and Service Provider shall comply with all privacy and data protection laws, rules and regulations applicable now and in the future to the information associated with SAFHR, including but not limited to the SAFHR Statement of Information Security Standards which the Parties acknowledge have been provided and reviewed, all associated Applicant information, and all information pertaining to MHDC's administration of SAFHR.
- C. Without limiting the generality of the preceding paragraph, Service Provider agrees that it will implement and maintain appropriate safeguards to protect all Applicant information and MHDC SAFHR information it receives pursuant to the Agreement and will not use or disclose such information to any other party, except as is reasonably necessary to fulfill the purposes for which such information was provided and as otherwise permitted or required by applicable law, and will not use or disclose such information in violation of MHDC's SAFHR privacy policy.
- D. The provisions contained in this Addendum shall survive the termination or expiration of the Agreement, by the expiration of time, by operation of law, or otherwise.

IN WITNESS HEREOF, and intending to be bound by the terms and conditions hereof, each of the parties has caused this Addendum to be executed by its duly authorized representative as of the respective dates set forth below.

Service Provider: _____

Its: _____

By: _____

Date: _____

Company: Missouri Housing Development Commission

By: _____

Its: _____

Date: _____



**PERSONNEL AGREEMENT TO COMPLY
WITH SAFHR INFORMATION SECURITY STANDARDS**

Federal law requires that the Missouri Housing Development Commission (“**MHDC**”) implement policies and procedures to protect the information of households seeking “**Emergency Rental Assistance**” MHDC collects as the administrator of the Missouri State Assistance for Housing Relief Program (“**SAFHR**”) as “grantee” under the Consolidated Appropriations Act, 2021 (See H.R. 133, 116th Cong. § 501(g)(4)(1) (2021)). As a condition of your employment with MHDC or your ability to provide services for the MHDC SAFHR, you agree to:

1. Read the “SAFHR Statement of Information Security Standards” and familiarize yourself with the information contained therein.
2. Follow the procedures for safeguarding and protecting customer information in accordance with the “Statement of Information Security Standards.”

BY SIGNING BELOW, YOU ACKNOWLEDGE THAT YOU HAVE RECEIVED AND READ MHDC’S SAFHR STATEMENT OF INFORMATION SECURITY STANDARDS AND AGREE TO COMPLY WITH THE STANDARDS AS SET FORTH THEREIN AS A CONDITION OF YOUR EMPLOYMENT OR CONTRACTED SERVICE PROVIDER. YOU FURTHER UNDERSTAND THAT THE FAILURE TO FOLLOW MHDC’S INFORMATION SECURITY STANDARDS MAY RESULT IN DISCIPLINARY ACTION, INCLUDING THE TERMINATION OF YOUR EMPLOYMENT OR TERMINATION OF EXISTING CONTRACTS OR SIMILAR AGREEMENTS FOR SERVICES WITH ANY INDEPENDENT CONTRACTOR OR SERVICE PROVIDER YOU ARE DIRECTLY EMPLOYED WITH.

By: _____

Employee or Contractor
Representative Name: Jeff Scott, Budget Officer

Employer/Contractor: County of Greene

Date: March 23, 2021

ex2



GREENE COUNTY COMMISSION

RUSTY MACLACHLAN
COMMISSIONER 1ST DISTRICT

BOB DIXON
PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer \$100,000.00 from Road & Bridge Fund 201 to General Revenue Fund 101. This transfer is being made in accordance with RSMo 50.515.1. The attached analysis supports the allocation of expenditures for administrative services for the calendar year 2020, effective with end of year adjustments December 31, 2020.

DEBIT	CREDIT	FROM	
\$100,000.00		201-96-49100	Transfers to/from Other Funds
	\$100,000.00	201-11165	Warrants – R&B
\$100,000.00		901-11163	R&B Warrants – Treas. Fund
		TO	
	\$100,000.00	101-96-49612	Transfers to/from Other Funds
\$100,000.00		101-11165	General Revenue Warrants
	\$100,000.00	901-11165	Gen. Rev. Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District

Greene County
Analysis of Administrative Service Fee for Road and Bridge
2020

Budget items allowed by statute to charge to R&B per RSMo 50.515.1

<u>Department</u>	<u>Accounts</u>	<u>Annual Expense</u>	<u>Specific Exemptions</u>	<u>Staff Exemption</u>	<u>Total Exemptions</u>	<u>Shared Costs</u>	<u>Notes</u>
Budget Office	101-12-411	196,610	-	0%	-	196,610	
Auditor	101-11-241	390,336	-	50%	195,168	195,168	Exempt 50% for Grants and part of A.P. since Hwy enters inv.
Indep Audit	101-14-521-52253	50,000	-	0%	-	50,000	Moved here in 2015
Treasurer	101-11-341	212,144	-	5%	10,607	201,537	State Fee Bill/Witness Fee Processing exempt
Total		849,090			205,775	643,315	Costs qualifying for R&B to pay share

Allocation Method Options:

<u>% of Budget</u>	
Total Greene County Budget	215,030,679
CARES/Disaster Relief	34,384,836
CARES - ERA	-
R&B only	32,896,439
Allocation %	13%

<u>% of Invoices</u>	
Total A.P. Invoices	18,450
R&B only	4,099
Allocation %	22%

<u>% of Portfolio Investments</u>	
Total Investment Securities	97,260,418
R&B only	29,482,996
Allocation %	30%

For Reference Only:	
R&B Interest Deposited (cash basis)	
Bank	140,364.29 201-95-49111
Investments	307,224.22 201-95-49112
Total	447,588.51

For Reference Only:	
Maximum Fee Allowable by Law	32,896,439
Total Hwy Budget	3%
Maximum Allocation %	
Maximum Fee	986,893

Administrative Fee

Financial Operations Shared by R&B	643,315
Allocation % to R&B	15.54%
R&B Admin Fee Calculation	100,000.00

Budgeted amount of transfer:	
Debit 201-96-49100	
Credit 101-96-49612	100,000.00



GREENE COUNTY COMMISSION

RUSTY MACLACHLAN
COMMISSIONER 1ST DISTRICT

BOB DIXON
PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer the budgeted amount of \$6,050 from Road & Bridge Fund 201 to General Revenue Fund 101. This transfer is for help received related to Road & Bridge PIO functions for the calendar year 2020, effective with end of year adjustments December 31, 2020.

DEBIT	CREDIT	FROM	
\$6,050.00		201-96-49100	Transfer to Other Funds
	\$6,050.00	201-11165	Warrants – R&B
\$6,050.00		901-11163	R&B Warrants – Treas. Fund
		TO	
	\$6,050.00	101-96-49612	Transfers to/from Other Funds
\$6,050.00		101-11165	General Revenue Warrants
	\$6,050.00	901-11165	Gen. Rev. Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District



GREENE COUNTY COMMISSION

RUSTY MACLACHLAN
COMMISSIONER 1ST DISTRICT

BOB DIXON
PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer \$517,030.00 from General Revenue Fund 101 to General Revenue Fund 102, effective with end of year adjustments December 31, 2020. This transfer is being made in accordance with the agreement between the County Commission and the Sheriff's Office to support the Fugitive Apprehension Unit with the increased revenues from the US Marshals Service contract re-negotiated with an effective date of October 1, 2018. Justification of the request is attached.

DEBIT	CREDIT	FROM	
\$517,030.00		101-96-49612	Transfers to/from Other Funds
	\$517,030.00	101-11165	General Revenue Warrants
\$517,030.00		901-11165	Gen. Rev. Warrants – Treas. Fund
		TO	
	\$517,030.00	102-96-49100	Transfers to/from Other Funds
\$517,030.00		102-11165	General Revenue II Warrants
	\$517,030.00	901-11166	Gen. Rev. II Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District

**Fugitive Apprehension Unit - Actual YTD Expenses by Account
Based on Eden Balances as of 3/16/2021 9:10AM**

	2020 FAU	Account Total
102-32-206-51102 Salary - Jail Fugitive Apprehension Unit	339,907.92	339,907.92
102-32-206-51115 Salary - Grant Overtime-Jail FAU	0.00	47,131.07
102-32-206-51117 Salary - Holiday Pay-Jail Apprehension	0.00	0.00
102-32-206-51119 Salary - DSSSF - FAU	0.00	1,799.85
102-32-206-51201 FICA-Jail Fugitive Apprehension Unit	25,089.20	28,832.42
102-32-206-51211 LAGERS-Jail Fugitive Apprehension Unit	35,840.19	40,977.94
102-32-206-51221 Group Ins.-Jail Fugitive Apprehension	63,935.68	63,935.68
102-32-206-51301 Worker's Compensation-Jail FAU	11,394.39	11,394.39
102-32-206-51503 Uniforms-Jail Fugitive Apprehension Unit	4,317.33	4,317.33
102-32-206-52225 MDT Wireless-Jail Fugitive Apprehension	3,680.92	3,680.92
102-32-206-53302 Training-Jail Fugitive Apprehension Unit	3,227.88	3,227.88
102-32-206-54401 Equip. Maint.-Jail Fugitive Apprehension	0.00	0.00
102-32-206-55501 Office Supplies-Jail FAU	309.45	309.45
102-32-206-56611 Capital-Jail Fugitive Apprehension Unit	9,114.86	9,114.86
	<hr/>	<hr/>
	496,817.82	554,629.71
 FAU Paralegal (PA's Office)	 FAU Share	 Account Total
102-23-182-52202 Professional Services-Family Justice Cen (No Paralegal utilized by PA's Office for the FAU in 2020)	0.00	0.00
	 FAU Share	 Account Total
102-13-501-53324 Fuel - Sheriff GRII	7,893.49	9,209.07
102-13-502-53324 Maintenance - Sheriff GRII	3,972.70	4,634.82
102-13-503-53324 Incident - Sheriff GRII	8,345.99	8,345.99
102-13-504-56611 Capital - Vehicle Service Center GRII (FAU - 6 units, FJC - 1 unit)	0.00	316,850.83
	<hr/>	<hr/>
	20,212.18	
 Grand Total	 517,030.00	
 GR II Resolution allotment for partnership law enforcement units	 520,200.00	



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March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer the following amount from General Revenue Fund 102 to General Revenue Fund 101 for GR II Project Manager salary and benefit expenses charged to Fund 101 through payroll, which are obligations of Fund 102, to reflect activity through December 31, 2020.

DEBIT	CREDIT	FROM	
\$106,240.30		101-11165	General Revenue Warrants
	\$106,240.30	101-96-49612	Transfers To/From Other Funds
	\$106,240.30	901-11165	Gen. Rev. Warrants – Treas. Fund
		TO	
	\$106,240.30	102-11165	General Revenue II Warrants
\$106,240.30		102-96-49100	Transfers To/From Other Funds
\$106,240.30		901-11166	Gen. Rev. II Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

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Project Manager - Salary & Benefits Distribution 2020

			1/1/2020 - 12/31/2020					Check figs
			Jail	Tefft	Div 6	Demo	TJ2 Prep	
			18214	19242	20204	20206	20406	
			50%	20%	30%	0%	0%	
101-42-444-51102	Salary	83,106.40	41,553.20	16,621.28	24,931.92	0.00	0.00	83,106.40
101-42-444-51201	FICA	6,350.45	3,175.22	1,270.09	1,905.14	0.00	0.00	6,350.45
101-42-444-51211	LAGERS	6,182.11	3,091.06	1,236.42	1,854.63	0.00	0.00	6,182.11
101-42-444-51221	Group Insur.	8,168.97	4,084.49	1,633.79	2,450.69	0.00	0.00	8,168.97
101-42-444-51301	WC (see below)	1,712.37	856.19	342.47	513.71	0.00	0.00	1,712.37
101-14-521-52226	Cell Phone	<u>720.00</u>	<u>360.00</u>	<u>144.00</u>	<u>216.00</u>	<u>0.00</u>	<u>0.00</u>	720.00
		106,240.30	53,120.16	21,248.05	31,872.09	0.00	0.00	106,240.30

Actual Salary - ALL 101-42-444	867,188.63	Actual WC Expense - ALL 101-444	17,868.00
Actual Salary - Project Manager	83,106.40	Project Manager Share of WC	1,712.37
Project Manager % of Salary	9.58%		

40000.401

Jail	18214.6507.671.65074	53,120.16
Tefft	19242.6507.671.65063	21,248.05
Div 6	20204.6502.652.65208	31,872.09
		<u>106,240.30</u>

EARNINGS SECTION

Type	Hours	Amount
------	-------	--------

Grand Totals

cel1	0.00	720.00
holu	112.00	4,479.68
pd	16.00	634.56
reg	1,848.00	73,825.04
sick	16.00	634.56
vac	88.00	3,532.56

Grand Totals: 2,080.00 83,826.40

BENEFIT/DEDUCTION SECTION

	Range 1 Deduction	Benefit
--	----------------------	---------

fed	11,131.96	0.00
swt	3,264.00	0.00
fica	5,146.79	5,146.79
medcar	1,203.66	1,203.66
457crf	4,986.41	0.00
cerf4%	3,324.23	0.00
lagers	0.00	6,182.11
d-lp	0.00	335.76
m1hdhp	0.00	6,011.61
vispre	94.08	0.00
hsa	0.00	1,800.00
lbasic	0.00	21.60
suta	0.00	0.00
workop	0.00	0.00
	29,151.13	20,701.53

GROSS TO NET

Range 1

Gross 83,826.40
Tot Ded 29,151.13
Net Pay 54,675.27

█ = Non Cash - not included in totals

Employee Gender Statistics

Range 1

Number of males paid: 1

Total Employees Paid: 1

NOTE: Report data has been filtered according to activity security settings.

 = Non Cash - not included in totals

Mike Cagle

From: Rob Rigdon
Sent: Monday, February 8, 2021 2:36 PM
To: Mike Cagle
Subject: RE: Time breakdown among projects for 2020

Mike,

Please see my comments in red in your email below.

Thanks,
Rob

From: Mike Cagle <MCagle@greencountymo.gov>
Sent: Friday, February 5, 2021 2:19 PM
To: Rob Rigdon <RRigdon@greencountymo.gov>
Subject: Time breakdown among projects for 2020

Rob,

In order to do the annual transfer of your salary and benefits to the various GR II projects, I need you to come up with your best estimate for the percentages of your time allotted to projects through the year. My list of the projects in question is as follows:

- 18214 – Jail [Rob] 50%
- 19242 – Tefft [Rob] 20%
- 20204 – Div. 6 Courtroom [Rob] 30%
- 20206 – Demo of Building Operations [Rob] 0%
- 20406 – Temp Jail II Site Prep [Rob] 0%

If I can get a flat percentage for the year for each project, then I can handle the rest.

Alternatively, if you'd feel more comfortable in providing an allotment of your time for each separate month of 2020, I can make that work as well. (For example, I know you were more focused on Tefft in some months than you were in other months – similarly for the Building Ops demo and the Temp Jail site prep.)

If there were any other projects, or duties outside of GR II projects, that you spent a significant amount of time on, I'd probably need a list of those as well along with your allotment percentages for those (no need to transfer all your salary and benefits if you spent time on something other than GR II projects).

Not a huge rush on this – sometime next week would be fine. Thanks!

Mike C.
Budget Office



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PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Whereas, the Greene County Commission has established a specific cash reserve for the possible use of funding General Revenue operating expenses, in adherence to Greene County fiscal policy, and that this reserve currently has a balance of \$11,955,000.00; and

Whereas, the Greene County Commission adopted a resolution for the November 2017-approved General Revenue II Sales Tax, and the exhibit to that resolution provided for certain annual increases in cash operating reserve balances; and

Whereas, the Greene County Commission had already established a balance of \$3,400,000.00 in cash operating reserves at the time the exhibit to that resolution was prepared; and

Whereas, \$14,325,305.00 represents the amount of already-existing cash operating reserves plus the sum of provisions in the exhibit for 2018 through 2020; and that the Greene County Commission desires to meet or exceed the amounts provided in the exhibit to taxpayers; and

Whereas, emergency reserves for the 2021 budget year will be \$2,269,403.73;

Now, therefore, it is ordered, that \$270,000.00 be added to the specific cash reserve in General Revenue Fund 102 for the possible use of funding General Revenue operating expenses.

DEBIT	CREDIT		
	\$270,000.00	102-11165	General Revenue II Warrants,
\$270,000.00		102-11152	Gen Rev. II Cash Operating Reserve
	\$270,000.00	901-11167	GR II Cash Oper. Rsv. – Trs. Fund
\$270,000.00		901-11166	Gen. Rev. II Warrants – Treas. Fund



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JOHN C. RUSSELL
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Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District

Total 2021 GR I budgeted revenue	42,730,138.07
Add back net transfers in/out	4,464,353.33
Total 2021 GR II budgeted revenue	19,210,728.49
Add back net transfers in/out	9,396,571.05
Less: transfers from Collector Tax Maintenance	<u>(155,000.00)</u>
	75,646,790.94

Statutory emergency contingency: 3% 2,269,403.73

GR I reserve prior to GR II Resolution	3,400,000.00
Reserve additions per Resolution:	
2018	5,751,845.00
2019	4,906,252.00
2020	<u>267,208.00</u>
Planned reserve balance @ 12/31/2020	14,325,305.00

Current reserve balance @ 3/18/21 (102-11152)	11,955,000.00
Emergency contingency (per above)	<u>2,269,403.73</u>
	14,224,403.73

Current shortfall from planned reserve balance: 100,901.27

Reserve addition of 270,000.00 will bring the total of current reserve and emergency contingency to 14,494,403.73, which satisfies the minimum planned reserve balance by 169,098.73.

<i>Estimated 1/2% GR Sales Tax Plan</i>	2018	2019	2020	2021
Beginning Operating Balance	0	7,132,843	13,862,622	23,178,424
Task Force Recommendation	19,750,728	26,860,990	27,398,210	27,946,174
Springfield Contribution	200,000	200,000	200,000	200,000
Interest on Fund Balance	0	118,567	260,156	312,864
Fed Board Increase (incl FAU funding)	0	2,410,870	2,410,870	2,410,870
Proj Incr in State Boarding	0	677,090	904,838	1,138,742
Total Revenues	19,950,728	30,267,517	31,174,074	32,008,650
Environmental Mandates	1,500,000	1,530,000	1,560,600	1,591,812
Gen Revenue Stability	377,008	392,089	407,772	424,083
Prosecuting Attorney	1,049,204	1,094,256	1,226,725	1,279,433
Addl PA Operating Exp/Cap	155,154	52,954	62,164	54,664
Treatment Court	463,307	452,919	468,116	483,921
Reciprocity	357,868	1,200,000	1,200,000	1,200,000
Trunked Radio System	0	0	0	375,000
Additional Jail Staff - Sal & Benefits	0	829,906	1,835,232	8,621,566
Additional Jail Staff - Other Costs	0	27,586	377,162	425,796
Additional Jail Operating Exp	220,000	440,000	231,000	308,000
Justice System	2,245,532	4,097,621	5,400,399	12,748,379
Juvenile Bldg	0	0	0	0
Equip-new Juvenile Bldg	0	0	0	0
1st Bond: Ops Center, Jail, Courts	0	5,751,272	5,827,950	5,699,150
Equip-Operations-Center	0	500,000	0	0
Equip Jail Exp/Remodel	0	0	3,650,000	0
Campus Demo- Hogan	150,000	0	0	0
Campus Demo- old Bldg Ops	0	150,000	0	0
Campus Demo - old Juvenile Bldg	0	0	0	0
Purchase Staging- Ops Center	375,000	0	0	0
Purchase Staging - Jail	135,000	0	0	0
2nd Bond: Jail	0	0	0	7,997,117
Maintenance Staffing	0	0	0	71,331
Building Maintenance	450,000	459,000	468,180	477,544
Annual Equipment Replacement	550,000	561,000	572,220	583,664
Utility Costs	0	0	0	70,000
Capital Projects	1,660,000	7,421,272	10,518,350	14,898,806
Animal Shelter	50,000	1,450,000	0	0
Animal Shelter Maintenance	0	0	30,000	30,600
Animal Control	200,000	204,000	208,080	212,242
Animal Control Equipment	45,500	0	0	0
Mental Health	0	2,016,504	2,016,504	2,016,504
Partnership Law Enf Unit - FJC	500,000	510,000	416,160	424,483
Partnership Law Enf Unit - FAU	0	510,000	520,200	530,604
Municipal Projects	200,000	200,000	200,000	200,000
Community Projects	995,500	4,890,504	3,390,944	3,414,433
Total Appropriations	6,778,040	18,331,485	21,278,065	33,077,513
Ending Cash Balance	13,172,688	19,068,874	23,758,632	22,109,561
Less: Restricted Reserve	5,751,845	4,906,252	267,208	249,213
Less: Restricted 27th Pay Period Rsv	288,000	300,000	313,000	326,000
Available Cash for Operations	7,132,843	13,862,622	23,178,424	21,534,348



GREENE COUNTY COMMISSION

RUSTY MACLACHLAN
COMMISSIONER 1ST DISTRICT

BOB DIXON
PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer the amount of \$313,000.00 from the General Revenue Fund 102 Warrants Account to the General Revenue Fund 102 27th Pay Period Reserve Account, effective with end of year adjustments December 31, 2020, in accordance with the GR 102 Resolution.

DEBIT	CREDIT	FROM	
	\$313,000.00	102-11165	General Revenue II Warrants
\$313,000.00		901-11166	GR II Warrants – Treas. Fund
		TO	
\$313,000.00		102-11156	27 th Pay Period Reserve
	\$313,000.00	901-11156	27 th Pay Pd. Reserve – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

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Estimated 1/2% GR Sales Tax Plan	2018	2019	2020	2021
Beginning Operating Balance	0	7,132,843	13,862,622	23,178,424
Task Force Recommendation	19,750,728	26,860,990	27,398,210	27,946,174
Springfield Contribution	200,000	200,000	200,000	200,000
Interest on Fund Balance	0	118,567	260,156	312,864
Fed Board Increase (incl FAU funding)	0	2,410,870	2,410,870	2,410,870
Proj Incr in State Boarding	0	677,090	904,838	1,138,742
Total Revenues	19,950,728	30,267,517	31,174,074	32,008,650
Environmental Mandates	1,500,000	1,530,000	1,560,600	1,591,812
Gen Revenue Stability	377,008	392,089	407,772	424,083
Prosecuting Attorney	1,049,204	1,094,256	1,226,725	1,279,433
Addl PA Operating Exp/Cap	155,154	52,954	62,164	54,664
Treatment Court	463,307	452,919	468,116	483,921
Reciprocity	357,868	1,200,000	1,200,000	1,200,000
Trunked Radio System	0	0	0	375,000
Additional Jail Staff - Sal & Benefits	0	829,906	1,835,232	8,621,566
Additional Jail Staff - Other Costs	0	27,586	377,162	425,796
Additional Jail Operating Exp	220,000	440,000	231,000	308,000
Justice System	2,245,532	4,097,621	5,400,399	12,748,379
Juvenile Bldg	0	0	0	0
Equip new Juvenile Bldg	0	0	0	0
1st Bond: Ops Center, Jail, Courts	0	5,751,272	5,827,950	5,699,150
Equip Operations Center	0	500,000	0	0
Equip Jail Exp/Remodel	0	0	3,650,000	0
Campus Demo - Hogan	150,000	0	0	0
Campus Demo - old Bldg Ops	0	150,000	0	0
Campus Demo - old Juvenile Bldg	0	0	0	0
Purchase Staging - Ops Center	375,000	0	0	0
Purchase Staging - Jail	135,000	0	0	0
2nd Bond: Jail	0	0	0	7,997,117
Maintenance Staffing	0	0	0	71,331
Building Maintenance	450,000	459,000	468,180	477,544
Annual Equipment Replacement	550,000	561,000	572,220	583,664
Utility Costs	0	0	0	70,000
Capital Projects	1,660,000	7,421,272	10,518,350	14,898,806
Animal Shelter	50,000	1,450,000	0	0
Animal Shelter Maintenance	0	0	30,000	30,600
Animal Control	200,000	204,000	208,080	212,242
Animal Control Equipment	45,500	0	0	0
Mental Health	0	2,016,504	2,016,504	2,016,504
Partnership Law Enf Unit - FJC	500,000	510,000	416,160	424,483
Partnership Law Enf Unit - FAU	0	510,000	520,200	530,604
Municipal Projects	200,000	200,000	200,000	200,000
Community Projects	995,500	4,890,504	3,390,944	3,414,433
Total Appropriations	6,778,040	18,331,485	21,278,065	33,077,513
Ending Cash Balance	13,172,688	19,068,874	23,758,632	22,109,561
Less: Restricted Reserve	5,751,845	4,906,252	267,208	249,213
Less: Restricted 27th Pay Period Rsv	288,000	300,000	313,000	326,000
Available Cash for Operations	7,132,843	13,862,622	23,178,424	21,534,348



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COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer \$507,810.98 from the General Revenue 102 Liability Insurance Cash Reserve to General Revenue Fund 101 to cover settlement payments related to class action lawsuit 19-CV-03257-SRB, to reflect activity through December 31, 2020.

DEBIT	CREDIT	FROM	
	\$507,810.98	102-11153	GR II Liab. Ins. Cash Reserve
\$507,810.98		102-96-49100	Transfers To/From Other Funds
\$507,810.98		901-11168	GR II Liab Ins Cash Rsv.– Trs. Fund
		TO	
\$507,810.98		101-11165	General Revenue I Warrants
	\$507,810.98	102-96-49100	Transfers To/From Other Funds
	\$507,810.98	901-11165	Gen. Rev. I Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District

	Id	Doc Type	Doc Date	Post Date	Description	Amount	Pd	Jrnl	Doc Type	Doc Date	Post Date	Description	Amount
4	AP	invoice	04/07/20	04/16/20	2020 Excess Liability Insurance	87,806.79	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
4	AP	invoice	04/10/20	04/22/20	Cyber Liability Insurance 2/1	10,673.70	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00
6	AP	invoice	06/18/20	06/25/20	Repairs to Citizen Vehicle ~	4,500.00	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	622.84	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	575.19	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	209.64
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	922.72	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,683.97
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	852.14	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,555.15
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	612.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	605.37
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	566.05	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	559.05
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,453.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,342.11	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	661.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	302.68
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	279.53
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	484.43	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	125.95
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	447.37	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	116.35
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,637.83
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,512.55
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	174.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	160.74
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	209.64
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	234.58	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	227.01
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	216.63	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	209.64
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	408.62	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,199.54
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	377.36	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,107.78
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	945.79
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	209.64	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	873.44
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	2,076.13	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,245.68
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,917.30	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,150.38
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	166.48
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	153.73
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	597.26	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	496.17	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	211.88	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,015.00
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	195.67	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	937.34
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	807.38
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	745.62
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	209.64	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	141.49
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	130.68
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,776.24	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,640.36	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	209.64
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	204.31
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	188.68
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	446.46	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	469.16
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	412.31	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	493.27
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,753.17	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	287.55
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,619.06	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	265.55
8	AP	invoice	08/14/20	08/14/20	Service Award	5,000.00	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	136.21
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	125.78
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	580.01	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	599.77
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	553.89
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,084.20
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	484.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,001.26
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	447.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	668.97
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	507.50	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	617.80
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	468.68	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	622.84
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	141.49	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	575.19
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	130.68	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	227.01
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	209.64
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	738.18
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	681.71
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,199.54
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	830.45	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,107.78
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	766.92	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	211.88	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	195.67	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,130.34	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,043.86	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	204.31
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,199.54	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	188.68
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,107.78	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	807.38
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	945.79	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	745.62
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	873.44	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	968.86
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount								

		Doc Type	Doc Date	Post Date	Description	Amount			Doc Type	Doc Date	Post Date	Description	Amount	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	416.19	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	991.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	384.35	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	916.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	401.06	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	370.37	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	461.36	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	426.07	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	407.62	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	681.04	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	377.36	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	628.93	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	408.62	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	476.73	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	377.36	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	440.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	408.62	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	665.90	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	377.36	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	614.97	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	392.16	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,430.22	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	362.15	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,320.81	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	553.63	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	511.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	401.06	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	369.09	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	370.37	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	340.85	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	393.45	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	322.95	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	363.39	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	298.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,199.54	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	242.15	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,107.78	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	223.62	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	257.75	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	650.77	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	234.34	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	600.99	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	553.63	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	650.77	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	511.29	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	600.99	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,199.54	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	650.77	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,107.78	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	600.99	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	620.50	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	573.03	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	853.52	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,891.58	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	788.23	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,746.87	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	393.49	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	415.23	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	363.39	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	383.46	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	393.49	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	597.80	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	363.39	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	552.07	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	393.49	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	567.53	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	363.39	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	524.11	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	507.50	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	552.40	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	468.68	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	510.13	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	392.16	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	552.40	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	362.15	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	510.13	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	378.35	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	264.85	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	349.42	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	244.59	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	378.35	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	544.83	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	349.42	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	503.15	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	378.35	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	529.70	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	349.42	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	489.17	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	363.39	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment	1,476.36	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	335.43	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	499.43	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	355.65	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	461.21	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	328.45	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	392.16	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	599.77	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	362.15	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	553.89	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	348.09	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	321.45	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	491.86	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	348.09	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	454.23	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	321.45	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	491.86	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	332.95	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	454.23	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	307.48	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	491.86	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	332.95	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	454.23	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	307.48	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	484.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	332.95	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	447.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	307.48	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	484.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	310.25	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	447.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	286.52	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	484.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	253.75	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	447.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	234.34	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,453.29	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	250.00	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	1,342.11	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.87	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	476.73	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	299.88	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	440.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	276.95	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	476.73	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	264.85	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	440.25	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	244.59	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	968.86	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	264.85	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	894.74	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	244.59	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	469.16	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	264.85	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	433.27	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	244.59	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	469.16	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	257.28	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	433.27	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	237.60	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	461.59	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	257.28	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	426.28	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	237.60	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	530.57	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	249.71	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	489.97	8	AP	invoice	08/14/20	08/14/20	Settlement Payment W-2 amount	230.62	
8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	1,084.20	8	AP	invoice	08/14/20	08/14/20	Settlement Payment 1099 amount	234.58	
8	AP	invoice	08/14/20											



GREENE COUNTY COMMISSION

RUSTY MACLACHLAN
COMMISSIONER 1ST DISTRICT

BOB DIXON
PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer the amount of \$1,577,696.33 from General Revenue Fund 101 to LEST I Fund 206 to support the fund balance. The year-end LEST I Warrants balance as of 3/18/21 was (\$1,550,598.67), with another (\$27,097.66) in LEST I Outstanding Warrants.

DEBIT	CREDIT	TO	
	\$1,577,696.33	206-96-49100	Transfers to/from Other Funds
\$1,577,696.33		206-11165	Warrants - LEST
	\$1,577,696.33	901-11184	LEST Warrants – Treas. Fund
FROM			
\$1,577,696.33		101-96-49612	Transfer to/from Other Funds
	\$1,577,696.33	101-11165	General Revenue Warrants
\$1,577,696.33		901-11165	Gen. Rev. Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District

GREENE COUNTY MISSOURI
1/1/2020 through 12/31/2020

206 Law Enforcement Sales Tax I		Beginning Balance		Debits		Credits		YTD Debits		YTD Credits		Balance	
Account Number													
Assets													
206-11124	Treasurer's Operating A/C	0.00		0.00		0.00		0.00		0.00		0.00	
206-11156	Lease Revenue Fund - COP	0.00		0.00		0.00		0.00		0.00		0.00	
206-11157	Reserve Fund - COP	0.00		0.00		0.00		0.00		0.00		0.00	
206-11158	Increased Lease Fund - COP	0.00		0.00		0.00		0.00		0.00		0.00	
206-11159	COI Fund - COP	0.00		0.00		0.00		0.00		0.00		0.00	
206-11161	Debt Service Fund - COP	0.00		0.00		0.00		0.00		0.00		0.00	
206-11165	Warrants - LEST	23,342.90		15,747,768.20		17,321,709.77		15,747,768.20		17,321,709.77		1,550,598.67	CR
206-11301	Taxes Receivable - LEST	2,300,083.86		0.00		1,239,104.24		0.00		1,239,104.24		1,060,979.62	
206-11599	Other Receivable - LEST	8,136.02	Interest	0.00		8,136.02		0.00		8,136.02		0.00	
206-11701	Intergovernmental Receivable - LEST 1	1,633.85	Grants	0.00		1,633.85		0.00		1,633.85		0.00	
Total Assets		2,333,196.63		15,747,768.20		18,570,583.88		15,747,768.20		18,570,583.88		489,619.05	CR
Liabilities													
206-21101	Outstanding Warrants - LEST	23,342.90	CR	12,345,885.25		12,349,640.01		12,345,885.25		12,349,640.01		27,097.66	CR
206-21102	Accounts Payable - LEST	0.00		0.00		0.00		0.00		0.00		0.00	
206-21103	Warrants Payable - LEST	0.00		0.00		0.00		0.00		0.00		0.00	
206-21201	Accrued Salaries - LEST	145,750.90	CR	3,700,954.85		3,708,172.77		3,700,954.85		3,708,172.77		152,968.82	CR
206-21202	Accrued FWH FICA Medicare & SWH - LE	51,002.23	CR	1,301,809.72		1,304,420.95		1,301,809.72		1,304,420.95		53,613.46	CR
206-21203	Accrued LAGERS CERF Deferred Comp -	22,789.19	CR	533,210.08		534,442.18		533,210.08		534,442.18		24,021.29	CR
206-21221	Accrued Health Insurance - LEST	35,357.72	CR	797,921.55		795,378.05		797,921.55		795,378.05		32,814.22	CR
206-21222	Accrued Dental Insurance - LEST	1,767.12	CR	40,493.47		40,334.85		40,493.47		40,334.85		1,608.50	CR
206-21223	Accrued Vision Insurance - LEST	328.07	CR	7,379.52		7,358.89		7,379.52		7,358.89		307.44	CR
206-21224	Accrued Life Insurance - LEST	501.99	CR	12,303.61		12,395.87		12,303.61		12,395.87		594.25	CR
206-21225	Accrued Long-Term Disability - LEST	80.56	CR	1,694.02		1,695.63		1,694.02		1,695.63		82.17	CR



GREENE COUNTY COMMISSION

RUSTY MACLACHLAN
COMMISSIONER 1ST DISTRICT

BOB DIXON
PRESIDING COMMISSIONER

JOHN C. RUSSELL
COMMISSIONER 2ND DISTRICT

March 23, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Treasurer Hill and Auditor Stein:

Please transfer \$10,487.19 from General Revenue 102 to Parks Fund 207 to cover early distribution of interest on 8/12/20, effective with end of year adjustments December 31, 2020.

DEBIT	CREDIT	FROM	
\$10,487.19		102-96-49100	Transfers to/from Other Funds
	\$10,487.19	102-11165	General Revenue II – Warrants
\$10,487.19		901-11166	Gen. Rev. II Warrants – Treas. Fund
TO			
\$10,487.19		207-11165	Warrants – Park Fund
	\$10,487.19	207-96-49100	Transfers to/from Other Funds
	\$10,487.19	901-11185	Park Fund Warrants – Treas. Fund

Thank you. If you have any questions, please contact Jeff Scott at 1446.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner 1st District

John C. Russell
Commissioner 2nd District

Jeff Scott

From: Jeff Scott
Sent: Friday, February 26, 2021 3:13 PM
To: Justin Hill
Subject: RE: parks fund analysis 2020.xlsx

I've got this figured out

0.05 Rounding differences in 4 different months
10,487.19 17,500.09 interest distributed 8/12 instead of just 7,012.90
2,500.00 Entry on 5/28 has the trustee fee being withheld from the deposit being expensed directly to 301-81-649-57793 instead of reducing the deposit in account 207-74-533-57786
12,987.24 Total Amount

The 2,500 needs to be a backdated GL entry to fix
The 0.05 can be fixed with an adjustment to parks in this next month's entries.
The 10,487.19 was distributed early to the following entities

	s/b	Received	Difference
Ash Grove	37.86	94.50	-56.64
Battlefield	142.36	355.25	-212.89
Fair Grove	35.76	89.25	-53.49
Republic	375.89	938.00	-562.11
Rogersville	10.11	25.21	-15.10
Total check amount for Springfield	4,064.68	10,143.05	-6,078.37
Springfield - Greene Co. Park Board	2,134.44	5,326.33	-3,191.89
Strafford	60.32	150.50	-90.18
Walnut Grove	16.84	42.00	-25.16
Willard	134.64	336.00	-201.36
	7,012.90	17,500.09	-10,487.19

I can correct that with an explanation and withholding from next month's entries.
So it looks like GR will have to support the parks fund 10,487.24 at end of 2020 and entries in March for February Sales tax will correct the imbalance.

I'll get to work on these entries.

Jeff

From: Justin Hill <JRHill@greenecountymo.gov>
Sent: Friday, February 19, 2021 1:25 PM
To: Jeff Scott <JScott@greenecountymo.gov>
Subject: RE: parks fund analysis 2020.xlsx

No rush. Just some items to shore up in future distributions. I always forget to tell you when we receive the sales tax interest to add to the distributions. That may affect LEST 1 also.

Thanks,

Justin Hill
Greene County Treasurer
940 N Boonville, Room 112
Springfield, MO 65802

jrhill@greenecountymmo.gov
Phone: 417-868-4084
Fax: 417-829-6196



From: Jeff Scott
Sent: Friday, February 19, 2021 1:22 PM
To: Justin Hill <JRHill@greenecountymmo.gov>
Subject: RE: parks fund analysis 2020.xlsx

I ran a Cash and Investment Report on 1/4/21 and parks was positive 32,261.30 at that time. At that time just RPI, Sewer, LEST 1 and Sheriff's Fed Grants had negative balances. No worries. We'll get it figured out.

From: Justin Hill <JRHill@greenecountymmo.gov>
Sent: Friday, February 19, 2021 12:26 PM
To: Jeff Scott <JScott@greenecountymmo.gov>
Subject: parks fund analysis 2020.xlsx

Jeff,

The Parks fund is negative, so I ran my analysis for 2020 like we worked on together last year. Here is what I have come up with as items that need to be taken into consideration for future distributions. The filtered transaction detail is in the spreadsheet attached...

Annual Trustee Fee?	(2,500.00)
Rounding Overpay	(0.05)
Sales Tax Interest from State - Not distributed	14,840.90
Distribution of funds never received	(25,328.09)
Current Balance of Fund	(12,987.24)



NICOLE GALLOWAY, CPA
Missouri State Auditor

March 19, 2021

Presiding Commissioner Bob Dixon
Greene County Commission Office
Springfield, MO 65802

Dear Presiding Commissioner Dixon:

We have received notification of a vacancy in the office of the County Collector as of February 28, 2021, and a new County Collector took office effective March 1, 2021. As such, this office will perform an audit of the Greene County Collector and Property Tax System pursuant to Section 52.150, RSMo. The audit period will include, but not necessarily be limited to, the year ended February 28, 2021, and the period of March 1, 2021. Professional standards require that we provide you with the following information related to the audit.

Our audit objectives are to evaluate (1) the county's internal controls over significant property tax functions and (2) the county's compliance with certain legal provisions. However, other objectives may be added after survey work is completed. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties.

Our methodology may include, but is not limited to, reviewing minutes of meetings, written policies and procedures, financial records, and other pertinent documents; interviewing various personnel, as well as certain external parties; and testing selected transactions. We will obtain an understanding of internal controls that are significant within the context of the audit objectives and assess whether such controls have been properly designed and placed in operation. We may test certain of those controls to obtain evidence regarding the effectiveness of their design and operation. We will obtain an understanding of legal provisions that are significant within the context of the audit objectives, and we will assess the risk that illegal acts, including fraud, and violations of contract, grant agreement, or other legal provisions could occur. Based on that risk assessment, we will design and perform procedures to provide reasonable assurance of detecting instances of noncompliance significant to those provisions.

We will conduct our audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards* (GAS), issued by the Comptroller General of the United States. Those standards require that we plan and perform our audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. The audit report will include (1) the objectives, scope, and methodology of the

audit; (2) the audit results, including findings, conclusions, and recommendations, as appropriate; (3) a statement about our compliance with GAS; (4) a summary of the views of responsible officials; and (5) if applicable, the nature of any confidential or sensitive information omitted.

Management Responsibilities

Management is responsible for making all records and related information available to us and for the accuracy and completeness of that information.

Management is responsible for designing and implementing programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government and involving (1) officials, (2) management, (3) employees who have significant roles in internal control, and (4) others when the fraud could be significant within the context of the audit objectives. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting your entity and received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that your entity complies with applicable laws, contracts, grant agreements, and other legal provisions and for taking timely and appropriate steps to remedy any illegal acts, including fraud, and violations of contract, grant agreement, or other legal provisions that we may report.

Management is responsible for identifying for us previous audits or other engagements or studies related to the audit objectives discussed in the second paragraph of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You also are responsible for providing management's views on our current findings, conclusions, and recommendations.

Payment

Pursuant to Section 52.150, RSMo, the county is responsible for paying the costs of this audit. The estimated cost of the audit is between \$15,000 and \$30,000. This estimate is non-binding and actual costs may be less/greater than estimated. The State Auditor's Office will provide reasonable notice to the county if costs are likely to exceed the estimate.

Upon completion of the audit, Greene County will receive a final bill reflecting the cost of audit work performed by the State Auditor's Office. Full payment will be due and owing at that time.

Please acknowledge receipt of this letter by signing below and returning it to us. If you have any questions, please contact Julie Moulden at (573) 751-4213.

Sincerely,

Randall Gordon

Randall Gordon, CPA
Senior Director

Bob Dixon
Name

Date: *03/23/2021*

Presiding Clerk
Title

ex4
March 10, 2021



Community Foundation of Rogersville

Request for use of Jamestown Property

Dear Commissioners;

The Community Foundation of Rogersville requests permission for the use of the Jamestown development for the 3rd Annual Rockin' Rogersville to be held Saturday September 25, 2021. We will need use of the property for set up and cleanup from September 23 thru September 27. As in the past we will provide the required liability insurance and will name the County as Additional Insureds. We believe we have been good stewards of the property for this event and have always left it in better shape that it was prior to our arrival.

Our expected attendance will be below the "Festival" level and we will also coordinate our activity with GCSO, City of Rogersville PD, State Patrol, MODOT, Logan Rogersville Fire, Cox Ambulance and OEM.

We also need a separate letter granting us your permission to use the property so we can apply for our Picnic License for the sale of retail liquor by the drink on that same date.

Thank You for your consideration.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

March 23, 2021

Community Foundation of Rogersville
PO Box 474
Rogersville, MO, 65742

Mr. Scott,

This letter is to confirm that:

- The Greene County Commission approves the reservation made by the Community Foundation of Rogersville for use of the county owned property of Jamestown Subdivision, Greene County, Missouri, for the period of September 23, 24, 25, 26, and 27, 2021 for the purpose of holding the event "Rockin' Rogersville." If the lots are to sell then Greene County will work with the Community Foundation of Rogersville for a new location in Jamestown.
- The Greene County Commission permits the sale of retail liquor by the drink on the county owned property of Jamestown Subdivision, Greene County, Missouri for the duration of the Community Foundation of Rogersville "Rockin' Rogersville" event Saturday, September 25, 2021.

The Greene County Commission

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner District 1

John C. Russell
Commissioner District 2