

Greene County Commission Briefing  
Commission Office  
1443 N. Robberson, 10<sup>th</sup> Floor  
July 26, 2018  
9:30 a.m.

Present: Bob Cirtin, Harold Bengsch, Lincoln Hough, Chris Coulter, Jeff Scott, Jim Arnott, Marc Staeger, Kevin Barnes Chris Mericle, Donna Barton and Megan Applegate.

Sheriff Jim Arnott presented the Commissioners with Exhibit 1. The handout was in regards to a DSSSF. Sheriff Arnott explained how the 42 Deputies who receive the grant funds are the lowest paid. Arnott went on to explain that the grant would not affect their hourly pay but it would be an additional amount added to the payroll check. The effect date for the grant will be 07/31. Sheriff Arnott presented to Commissioner Cirtin Exhibit 2. Commissioner Harold Bengsch moved to approve the Deputy Sheriff Salary Supplementation Fund ( DSSSF) Subaward grant and allow Presiding Commissioner Bob Cirtin to sign it. Commissioner Lincoln Hough seconded the motion. The motion passed unanimously. Nay: None. Absent: None. Abstain: None.

Captain Marc Staeger from the Sheriff's office handed the Commission Exhibit 3 which was titled Advanced Team History. Staeger requested that the funds for the advanced team be released early. Staeger stated his understanding that in a prior meeting Commission voted to have the advanced team wait until a CMAR was awarded, in Exhibit 3 it was explained by Marc that the advanced team had been busy already and accomplished many duties. Auditor Cindy Stein asked who is on the advanced team: David Johnson, Marty May, Jennifer Dodson and Shane Rogers were given as the team members. Commissioner Lincoln Hough briefed the room about a meeting he had attended on 07/25 where the CMAR contract was discussed and dissected. Hough went on to explain that there was an extra \$4 million in insurance costs, and the award for CMAR has not taken place as of today. Mr. Hough reminded the audience that on 04/19 a motion was made and voted on by the Commission that the advanced team would not convene until the CMAR was officially awarded. Commissioner Bob Cirtin explained that per Chris Mericle the purchasing director that the fees are part of the process and asked Mr. Mericle to further explain for clarification. Mr. Chris Mericle that the 4 million in fees were actually worked into the figure given by Jennifer Wilson from NForm in the contract. Ms. Wilson understood that those fees were already in the figure. Chris Mericle went on to explain that there will be a meeting held on 08/01 from 8-12 that will hopefully be a clear understanding of the cost. Commissioner Bengsch asks Mr. Arnott and Mr. Staeger if it was possible to wait until Wednesday to take a vote. Sheriff Arnott explained at this time the members of the advanced team who have been working on the new Jail Facility have not been performing their actual duties and they are beginning to pile up. The needs of the Sheriff office would force Sheriff Arnott to send the 4 members back to their original job descriptions if a vote does not take place today. Chris Mericle explains that there are no guarantees after 08/01 that the contract will be resolved. Budget Director Jeff Scott explained the cost to the Commission of the advanced team starting now. Sheriff Arnott asked Kevin Barnes Resource Management Director to explain the need of the team. Mr. Barnes explained that there are important meetings that the team needs to attend early next week and if they are not present it will further slow the process as the team is beginning to explore the design aspect. If they did not attend those meetings they would need to be rescheduled and will delay the process even more. Chris Coulter Administrator further



explained the point made by Kevin Barnes. Bob Cirtin made a motion to rescind the previous motion made in April to wait until the CMAR was awarded to beginning the advanced team duties. Commissioner Harold Bengsch seconded the motion. Aye: Cirtin and Bengsch. Nay: Hough. Absent: None. Abstain: None. Motion passed.

Kevin Barnes- Resource Management presented the Commission with the 7<sup>th</sup> Addendum with Greene County for Riverbluff Cave Program Coordinator/Geologist (Exhibit 4). Mr. Barnes explained that this was for Matt Forir's position for the 2018-2019 fiscal year. Commissioner Harold Bengsch made the motion to approve the 7<sup>th</sup> Addendum with Greene County for Riverbluff Cave Program Coordinator/Geologist. Commissioner Lincoln Hough seconded the motion. The motion passed unanimously. Nay: None. Absent: None. Abstain: None. Mr. Barnes informed the Commission that the demo of Boonville properties has been completed. The Highway Department is working in the evening to stripe the existing paved areas for parking. Approximately 60 new spaces will be made in this area.

Megan Applegate explained to the Commission that Gwen Baker would like to be appointed to the empty seat on the Senior Citizen's Services Fund Board. The Commission has at a previous briefing interviewed Ms. Baker. Ms. Mary Fry a current board member whose term has expired would like to be reappointed. Commissioner Lincoln Hough made the motion to appoint Gwen Baker to the open seat on the Senior Board and to reappoint Mary Fry on the senior board. Harold Bengsch seconded the motion. The motion passed unanimously. Nay: None. Absent: None. Abstain: None.

Chris Coulter County Administrator presented the Commission with a 911 Emergency Services Communication Agreement.( Exhibit 5) This is an agreement that will supersede all existing contracts. Commissioner Harold Bengsch made a motion to approve the 911 Emergency Services Communication Agreement. Commissioner Bob Cirtin seconded the motion. The motion passed unanimously. Nay: None. Absent: None. Abstain: None.

Kate Morris explained that she had just received a phone call from Mary Fry who sits on the Senior Board. Ms. Fry decided that she did not want to be reappointed as there is another option for a person who would like to sit on the board. Lincoln Hough made the motion to rescind the motion to appoint Mary Fry to the Senior Board. Commissioner Harold Bengsch seconded the motion. The motion passed unanimously. Nay: None. Absent: None. Abstain: None. Commissioner Bob Cirtin made the motion to appointment Ms. Monica Horton to the Senior Board. Harold Bengsch seconded the motion. The motion passed unanimously. Nay: None. Absent: None. Abstain: None.

With no other business the meeting was adjourned.





# FACT SHEET

## Deputy Sheriff Salary Supplementation Fund (DSSSF)

### Authorization

The DSSSF Program was created pursuant to Section 57.278 RSMo, stemming from House Bill 2224 approved by Governor Matt Blunt on 6/26/2008 and made effective 8/28/2008.

### Administration

The Missouri Sheriff Methamphetamine Relief Taskforce (MoSMART) created pursuant to Section 650.350 RSMo shall administer the Fund. This Board consists of 5 county sheriffs as approved by the Governor.

While the MoSMART Board is the administrator of the program funds, the Missouri Department of Public Safety shall provide technical assistance through training, staffing, a grants management system, and monitoring.

### Funding Allocation

Funds are collected from charges for service received by county sheriffs under Subsection 4 of Section 57.280 RSMo.

Once the local monies are collected and deposited in the state treasury, they become state monies. As a result, the funds must be disbursed and overseen using generally accepted and auditable practices, which warranted the need for competitive grant-like procedures.

Fiscal Year	Collections (including interest)	Expenditures	Fund Balance	Legislative Appropriation	Grant Awards	Project Period
FY09	\$1,882,761.08	\$0.00	\$1,882,761.08	\$0.00	\$0.00	N/A
FY10	\$2,793,248.71	\$0.00	\$4,676,009.79	\$0.00	\$0.00	N/A
FY11	\$6,985,240.31	\$0.00	\$11,661,250.10	\$0.00	\$0.00	N/A
FY12	\$4,598,576.46	\$1,068,027.25	\$15,191,799.31	\$3,200,000.00	\$1,430,698.26	01/01/2012 – 06/30/2012
FY13	\$4,188,811.84	\$3,999,655.50	\$15,380,955.65	\$6,400,000.00	\$4,708,085.22	07/01/2012 – 06/30/2013
FY14	\$3,688,405.46	\$4,610,720.19	\$14,458,640.92	\$5,400,000.00	\$5,135,924.10	07/01/2013 – 06/30/2014
FY15	\$3,339,193.26	\$4,731,160.49	\$13,066,673.69	\$5,400,000.00	\$5,412,210.10	07/01/2014 – 06/30/2015
FY16	\$3,028,484.66	\$4,320,379.58	\$11,774,778.77	\$7,200,000.00	\$4,704,532.38	07/01/2015 – 06/30/2016
FY17	\$2,720,374.79	\$2,960,171.03	\$11,534,982.53	\$7,200,000.00	\$3,442,816.85	07/01/2016 – 06/30/2017
FY18	\$2,699,737.11	\$2,984,534.77	\$11,250,184.67	\$7,200,000.00	\$3,737,135.22	07/01/2017 – 06/30/2018
FY19	TBD	TBD	TBD	\$7,200,000.00	TBA	07/01/2018 – 06/30/2019

### Funding Formula

The MoSMART Board voted and approved the following funding formulas for the identified fiscal year:

- **FY12:** The formula was two-fold: 1) positions identified with an annual salary less than \$28,000 be awarded funds to increase the annual salary to \$28,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period and 2) positions identified with an annual salary more than \$28,000 be awarded funds of \$1,200 for the 12 month project period, but where applicable, not to exceed the supplemental salary requested.
- **FY13:** The formula was two-fold: 1) positions identified with an annual salary less than \$28,000 be awarded funds to increase the annual salary to \$28,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period and 2) positions identified with an annual salary more than \$28,000 be awarded funds of \$1,200 for the 12 month project period, but where applicable, not to exceed the supplemental salary requested.
- **FY14:** The formula was two-fold: 1) positions identified with an annual salary less than \$28,000 be awarded funds to increase the annual salary to \$28,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period and 2) positions identified with an annual salary more than \$28,000 be awarded funds of \$1,200 for the 12 month project period, but where applicable, not to exceed the supplemental salary requested.
- **FY15:** The funding formula was two-fold: 1) positions identified with an annual salary less than \$28,000 be awarded funds to increase the annual salary to \$28,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period and 2) positions identified with an annual salary of \$28,000 but less than \$50,000 be awarded funds of \$1,200 for the 12 month project period not to exceed the supplemental salary requested.
- **FY16:** The funding formula was two-fold: 1) positions identified with an annual salary less than \$29,000 be awarded funds to increase the annual salary to \$29,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period and 2) positions identified with an annual salary of \$29,000 but less than \$35,000 be awarded funds of \$1,200 for the 12 month project period not to exceed the supplemental salary requested.
- **FY17:** The funding formula was as follows: positions identified with an annual salary less than \$29,000 be awarded funds to increase the annual salary to \$29,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period.
- **FY18:** The funding formula was as follows: positions identified with an annual salary less than \$30,000 be awarded funds to increase the annual salary to \$30,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period.
- **FY19:** The funding formula was two-fold: 1) positions identified with an annual salary less than \$30,000 be awarded funds to increase the annual salary to \$30,000, not to exceed the supplemental salary requested but, where applicable, not less than \$1,200 for the 12 month project period and 2) positions identified with an annual salary of \$30,000 but less than \$40,000 be awarded funds of \$1,200 for the 12 month project period not to exceed the supplemental salary requested.

### **Eligible Program Areas**

Monies collected shall be deposited in the state treasury and shall be used solely to supplement the salaries, and employee benefits resulting from such salary increases, of county deputy sheriffs.

Applicants may request funding under the following approved budget categories:

1. **Personnel**

Funds may be used to supplement the salaries of county deputy sheriffs. The county deputy sheriffs must be full-time, licensed Peace officers commissioned by the employing law enforcement agency, or be full-time deputies appointed pursuant to the authority set forth in Section 57.530 RSMo.

2. **Personnel Benefits**

Funds may be used to supplement the subsequent employee benefits resulting from the supplemental salary of county deputy sheriffs.

### **Eligible Applicants**

A County Sheriff's Office may apply for monies from the DSSSF to supplement the salaries and subsequent benefits of its full-time county deputy sheriffs.

To be eligible for state funds, the County must be in compliance with the following state statutes:

1. Section 43.505 RSMo – Uniform Crime Reports
2. Section 590.650 RSMo – Racial Profiling Report
3. Section 513.653 RSMo – Federal Forfeiture Report
4. Section 590.700 RSMo – Recording of Custodial Interrogations
5. Section 43.544 RSMo (formerly Section 577.005 RSMo) – Forwarding Intoxication-Related Traffic Offenses

### **Award Amount**

Applicants for DSSSF funding may request any amount of money – there is no award ceiling.

### **Local Match Requirement**

There is no local match requirement for the DSSSF program.

### **General Timeline of DSSSF Dates**

A pre-bid (application) seminar is hosted and the DSSSF Local Solicitation is posted the first week of April. Applications are generally due the last week of April. The MoSMART Board reviews submitted applications in May. Notifications of approval/denial are released generally in May or June. A compliance (post-award) seminar is hosted in July. DSSSF subawards begin July 1<sup>st</sup> and end June 30<sup>th</sup>.

### **Reporting Requirements**

All DSSSF recipients are required to submit the following reports:

1. **Claim Report** for each month of the project period, or until the grant is programmatically and fiscally closed, whichever comes first. Claim reports must be submitted via WebGrants by the 10<sup>th</sup> day following the reporting period. For example, a July Claim report is due by August 10<sup>th</sup>.

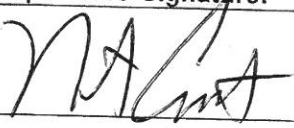

2. **Status Report** for FY12 – FY15 subawards required semi-annual reports, but starting with the FY16 subawards, only one annual report is due. Status Reports must be submitted via WebGrants by the 10<sup>th</sup> day following the reporting period.

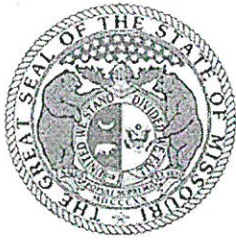


ex 2



# **DEPUTY SHERIFF SALARY SUPPLEMENTATION FUND (DSSSF) SUBAWARD**

<b>Subrecipient Name:</b>		<b>Subrecipient DUNS Number:</b>	
Greene County, Sheriff's Office		095831228	
<b>Funding Opportunity Title:</b>	<b>Project Period Start Date:</b>	<b>Project Period End Date:</b>	
2019 DSSSF	07/01/2018	06/30/2019	
<b>Project Title:</b>		<b>Subaward Number:</b>	
Deputy Sheriff Salary Supplementation Fund		2019-DSSSF-024	
<b>Project Description:</b>			
<p>Pursuant to Section 57.278 RSMo, the Deputy Sheriff Salary Supplementation Fund (DSSSF) was created in 2008 and consists of money collected from charges for service rendered by county sheriffs under subsection 4 of Section 57.280 RSMo.</p> <p>This Subaward shall be used solely to supplement the salaries, and employee benefits resulting from such salary increases (where included in the approved budget), of county deputy sheriffs.</p> <p>The DSSSF program is administered by the Missouri Sheriff Methamphetamine Relief Taskforce (MoSMART) created under Section 650.350 RSMo.</p>			
<b>Subaward Total:</b>	<b>CFDA Number and Name:</b>		
\$65,464.15	N/A		
<p>This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned Funding Opportunity.</p> <p>The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above-described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application.</p>			
<b>Subrecipient Authorized Official (AO) Name:</b>		<b>Subrecipient Project Director (PD) Name:</b>	
Bob Cirtin		Jim Arnott	
<b>Subrecipient AO Signature:</b>	<b>Date:</b>	<b>Subrecipient PD Signature:</b>	<b>Date:</b>
	8-26-18		7-19-18
<p>This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the MoSMART Board.</p>			
<b>Authorized Official, MoSMART</b>			<b>Subaward Date</b>
			07/01/2018



# Missouri Sheriff Methamphetamine Relief Taskforce

Sheriff Kevin Bond, Chairman

Sheriff Mark Owen, Vice-Chair  
Sheriff Randee Kaiser, Secretary

Sheriff Ben Becerra  
Sheriff Jim Arnott

July 12, 2018

Ms. Janell Westbrook  
1010 N. Boonville Ave  
Springfield, MO 65802

Re: **Subrecipient Name:** Greene County, Sheriff's Office  
**Subaward Number:** 2019-DSSSF-024

Dear Ms. Westbrook:

The status of the above referenced application under the 2019 Deputy Sheriff Salary Supplementation Fund (DSSSF) funding opportunity has changed from "Approved" to "Awarded".

Enclosed are the *Subaward* and *Certified Assurances* pertaining to your subaward. The proper Authorized Official and Project Director, as identified on the forms, must sign each document. If there are personnel changes, please contact the Missouri Department of Public Safety at one of the telephone numbers listed below. The signatures must be original; stamped signatures will not be accepted!

The following documents must be received by the Department of Public Safety no later than **Tuesday, July 31, 2018**:

- ☐ *Subaward*, signed by both the Authorized Official and the Project Director
- ☐ *Certified Assurances*, signed by both the Authorized Official and the Project Director
- ☐ Printed copy of your 2019 DSSSF Application, which is printed from WebGrants via the My Grants module

Please print the subaward documents and application single-sided (not duplexed on both sides of the paper). Also, please do not staple your documents – use a paper clip or binder clip instead where desired.

The above referenced documents should be mailed or hand-delivered to:

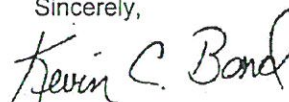
MO Department of Public Safety  
Attn: CJ/LE Unit  
PO Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102

 7-26-18

The Missouri Department of Public Safety retains the original, signed copy of the subaward documents for its files. A scanned copy of the signed subaward documents will be returned for your records. If you require an original, please return an extra original copy of the signed documents, and they will be forwarded back to you via mail.

If you have questions or are unable to meet the return deadline, please contact Troy Thurman at (573) 751-5997, Laura Robinson at (573) 526-1928, Becky Block at (573) 751-5951, Amelia Hentges at (573) 522-4094, or Sarah Boessen at (573) 522-3455.

Sincerely,

  
Kevin Bond  
MOSMART Board Chair

cc: File

Enclosures



## DEPUTY SHERIFF SALARY SUPPLEMENTATION FUND (DSSSF) 2019 CERTIFIED ASSURANCES

Subrecipient Name:	Greene County, Sheriff's Office
Subaward Number:	2019-DSSSF-024

The Subrecipient understands the Missouri Sheriff Methamphetamine Relief Taskforce (MoSMART) is the awarding body of the DSSSF monies and the Missouri Department of Public Safety provides technical assistance in the form of financial and progress reporting, as well as monitoring oversight.

The Subrecipient hereby assures and certifies compliance with all the following certified assurances:

### General:

1. **Governing Directive:** The Subrecipient assures that it shall comply with the provisions of the "DSSSF Solicitation" and other applicable state laws or regulations.
2. **Fund Collection:** The DSSSF was created pursuant to Section 57.278 RSMo and consists of monies collected from charges for service received by county sheriffs under Section 57.280 RSMo. The Subrecipient assures that all monies received by the Sheriff under Section 57.280 RSMo have been paid to the County Treasury and the County Treasurer has paid, and will continue to pay, such monies to the State Treasurer.
3. **Compliance Training:** As a recipient of state funds, the Subrecipient is required to participate in the Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, subaward acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
4. **Non-Supplanting:** The Subrecipient assures that state funds made available under this subaward will not be used to supplant state and local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project. In the event it is determined the Subrecipient is supplanting, the MoSMART Board may take action as deemed appropriate to recover any portion of the grant funds remaining and/or an amount equal to the portion of the grant funds wrongfully used.
5. **Change in Personnel:** The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' form, and/or 'Budget' form within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information Form* attached.
6. **Subaward Adjustments:** The Subrecipient understands that any deviation from the approved subaward must have prior approval from the MoSMART Board. No additional funding shall be awarded to a Subrecipient but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
7. **Monitoring:** The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety/Office of the Director, the Office of Missouri State Auditor, the MoSMART Board, or any of their authorized representatives immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures, as may be necessary to keep such records as the MoSMART Board or Missouri Department of Public Safety/Office of the Director shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.
8. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work



within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

9. **Uniform Crime Reporting (UCR):** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
10. **Racial Profiling:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.650 RSMo relating to racial profiling and will remain in full compliance for the duration of the project period.
11. **Federal Equitable Sharing Funds:** The Subrecipient assures that its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri Department of Public Safety/Office of the Director and the Office of Missouri State Auditor.
12. **Custodial Interrogations:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
13. **DWI Law:** The Subrecipient assures that its law enforcement agency is in full compliance with Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

#### **Civil Rights:**

1. **Unlawful Employment Practices:** The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
2. **Discrimination in Public Accommodations:** The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

#### **Financial:**

1. **Fund Availability:** The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
2. **Release of Funds:** The Subrecipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety/Office of the Director for final review and signature by the MoSMART Board.



3. **Allowable Costs:** The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Subrecipient also agrees to expend funds no later than the last day of the pay period immediately following the end of the state fiscal year. (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse.
4. **Financial Reporting Requirements:** The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "DSSSF Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
5. **Audit:** The Subrecipient acknowledges that an audit is required for the agency fiscal year when state financial assistance (which consists of all monies received from the State or state funds passed through state agencies), of \$375,000 or more is expended by the Subrecipient. The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety/Office of the Director within 60 days of the project period start date if they have met the requirements to have an audit.
6. **Validity of Costs:** The Subrecipient understands that in the event it is determined the Subrecipient made false statements relating to a position and/or annual salary in order to receive DSSSF monies, the MoSMART Board may take action as deemed appropriate to recover any portion of the grant funds remaining and/or an amount equal to the portion of the grant funds wrongfully used.
7. **Suspension/Termination of Subaward:** The Subrecipient understands that the MoSMART Board reserves the right to terminate any subaward entered into as a result of this application at their sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the MoSMART Board, become property of the State of Missouri.

In the event that the MoSMART Board determines that a Subrecipient is operating in a manner inconsistent with the provisions of the application or is failing to comply with the applicable state requirements governing these funds, the MoSMART Board may permanently or temporarily terminate the subaward. In the event a subaward is permanently terminated, the MoSMART Board may take action as deemed appropriate to recover any portion of the grant funds remaining or an amount equal to the portion of the grant funds wrongfully used.
8. **Enforceability:** If a Subrecipient fails to comply with all applicable state requirements governing these funds, the MoSMART Board may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

**Programmatic:**

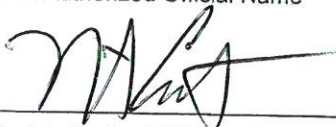
1. **Data Reporting Requirements:** The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "DSSSF Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
2. **Time Records Requirement:** The Subrecipient assures that all project personnel funded through this subaward will maintain timesheets that detail 100% of their time worked and paid leave time. These timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety/Office of the Director.
3. **Hourly Rate:** The Subrecipient understands that DSSSF monies paid to an individual shall be included with the individual's annual salary when calculating the individual's hourly overtime rate. The individual's hourly overtime rate, as applicable, is not merely based on the county approved annual salary but a combination of the county approved annual salary and supplemental salary, per a decision rendered by the U.S. Department of Labor.

4. **Wage Garnishments:** The Subrecipient understands DSSSF monies paid to an individual may be subject to increased wage garnishments. Some garnishments (e.g. child support) are based on the individual's monthly salary, and as the monthly salary increases, so does the wage garnishment amount.
5. **Pro-Ration of Supplemental Salary:** The Subrecipient understands that individuals in a grant-funded position must continue in a full-time, paid employment status to be eligible for continued supplemental salary. Employees who do not begin employment with the Subrecipient at the start of the payroll period are not eligible for supplemental salary prior to their employment start date. Furthermore, employees who leave employment with the Subrecipient before the end of the payroll period are not eligible for continued supplemental salary after their employment end date. Employees who transfer positions are subject to the supplemental salary approved for the respective position, as applicable, for the time worked in the respective position on a full-time, paid employment status. The Subrecipient shall pro-rate, where applicable, the supplemental salary issued to the employee based on the prescribed format outlined in the "Administrative and Financial Guidelines – Pro-Ration of Supplemental Salary" section of the "DSSSF Solicitation".

*The Subrecipient Authorized Official and Subrecipient Project Director hereby certifies, by signature, the terms and conditions specified or incorporated by reference herein, including those stated in the funding opportunity solicitation.*

Bob Cirtin

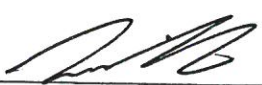
\_\_\_\_\_  
Subrecipient Authorized Official Name

  
\_\_\_\_\_  
Subrecipient Authorized Official Signature

7-26-18  
\_\_\_\_\_  
Date

Jim Arnott

\_\_\_\_\_  
Subrecipient Project Director Name

  
\_\_\_\_\_  
Subrecipient Project Director Signature

7-18-18  
\_\_\_\_\_  
Date



## Application

### 92194 - 2019 DSSSF - Final Application

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93087 - Deputy Sheriff Salary Supplementation Fund  
Deputy Sheriff Salary Supplementation Fund (DSSSF)

Status: Awarded

Original  
Submitted Date: 04/27/2018 9:47 AM

Last  
Submitted Date: 07/11/2018 12:03 PM

### Applicant Information

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#### Primary Contact:

Name:*	Ms. Title	Janell First Name	Westbrook Last Name
Job Title:*	Personnel Services Coordinator		
Email:*	jwestbrook@greencountymo.gov		
Mailing Address:*	1010 N. Boonville Ave		
Street Address 1:			
Street Address 2:			
*	Springfield City	Missouri State/Province	65802 Postal Code/Zip
Phone:*	417-829-6291		
Fax:*	417-868-4830		

Ext.

#### Organization Information

Applicant Agency:*	Greene County, Sheriff's Office	
Organization Type:*	Government	
Federal Tax ID#:	446000506	
DUNS #:	095831228	
CCR Code:	3QMR3	09/01/2018 Valid Until Date
Organization Website:	www.greencountymo.gov	
Mailing Address:*	1010 N Boonville	

Street Address 1:

Street Address 2:

City*	Springfield	Missouri	65802	3859
	City	State/Province	Postal Code/Zip	+ 4
County:*	Greene			
Congressional District:*	07			
Phone:*	417-829-6279			Ext.
Fax:*	417-868-4830			

## Application Type

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Application Type:*	New
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## Contact Information

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### Authorized Official

The Authorized Official is the individual who has the ability to legally bind the applicant agency in a contract. The Authorized Official, therefore, shall be the County Commissioner or County Executive, except in the case of St. Louis City, which should be the Mayor.

Name:*	Mr.	Bob	Cirtin
	Title	First Name	Last Name

Job Title:*	Presiding Commissioner
-------------	------------------------

Agency:*	Greene County Commission
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Mailing Address:*	940 N. Boonville
	Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:	If a PO Box is entered on the Mailing Address line, enter the physical street address here.
-------------------	---

Street Address 2:

City/State/Zip:*	Springfield	Missouri	65802
	City	State	Zip

Email:*	bcirtin@greenecountymo.gov
---------	----------------------------

Phone:*	417-868-4136	Ext.
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Fax:*	417-868-4818
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### Project Director

The Project Director is the individual who will have direct oversight of the proposed project. The Project Director, therefore, shall be the Sheriff, with the exception of County Police Departments, which should be the Chief of Police/Colonel.

Name:*	Sheriff	Jim	Arnott
	Title	First Name	Last Name

Job Title:*	Sheriff
-------------	---------

**Agency:\*** Greene County Sheriff's Office

**Mailing Address:\*** 1010 N. Boonville Avenue  
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

**Street Address 1:**  
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

**Street Address 2:**

**City/State/Zip:\*** Springfield Missouri 65802  
City State Zip

**Email:\*** jarnott@greenecountymo.gov

**Phone:\*** 417-829-6284  
Ext.

**Fax:\*** 417-868-4830

**Fiscal Officer**

*The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level. The Fiscal Officer, therefore, shall be the County Treasurer, Director of Finance, or person of similar duty.*

**Name:\*** Ms. Cindy Stein  
Title First Name Last Name

**Job Title:\*** County Auditor

**Agency:\*** Greene County Auditor's Office

**Mailing Address:\*** 940 N. Boonville Avenue, Room 211  
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

**Street Address 1:**  
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

**Street Address 2:**

**City/State/Zip:\*** Springfield Missouri 65802  
City State Zip

**Email:\*** cstein@greenecountymo.gov

**Phone:\*** 417-868-4120  
Ext.

**Fax\*** 417-868-6667

**Claims Point of Contact**

*The Claims Point of Contact is the individual who will be the primary contact for day-to-day questions regarding the Claim reports.*

**Name:\*** Ms. Janell Westbrook  
Title First Name Last Name

**Job Title:\*** Personnel Services Coordinator

**Agency:\*** Greene County Sheriff's Office

**Mailing Address:\*** 1010 N. Boonville Avenue  
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

**Street Address 1:**  
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

**Street Address 2:**



City/State/Zip:\*

Springfield

Missouri

65802

City

State

Zip

Email:\*

jwestbrook@greencountymmo.gov

Phone:\*

417-829-6291

Ext.

Fax:\*

417-868-4830

**Personnel**

Name	Job Title	Employment Status	Licensed	Commissioned	Hire Date	Annual Salary	Supplemental Salary per Pay Period	Number of Pay Periods	Total Cost
Adams, Austin	Patrol Deputy	FT	Yes	Yes	01/19/2016	\$38,792.00	\$46.15	26.0	\$1,199.90
Adams, Daniel	Patrol Deputy	FT	Yes	Yes	04/09/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Adamson, Justin	Patrol Deputy	FT	Yes	Yes	10/27/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Adkins, Matthew	Patrol Deputy	FT	Yes	Yes	12/31/2012	\$39,956.80	\$46.15	26.0	\$1,199.90
Allen, Richard	Patrol Deputy	FT	Yes	Yes	02/26/2012	\$39,956.80	\$46.15	26.0	\$1,199.90
Ashley, Troy	Patrol Deputy	FT	Yes	Yes	05/15/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Aubin, Leann	Patrol Deputy	FT	Yes	Yes	03/04/2013	\$38,792.00	\$46.15	26.0	\$1,199.90
Bailey, Natalia	Patrol Deputy	FT	Yes	Yes	09/21/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Baker, Kevin	Patrol Deputy	FT	Yes	Yes	07/06/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Beeman, Brian	Patrol Deputy	FT	Yes	Yes	07/29/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Boone, Nathaniel	Patrol Deputy	FT	Yes	Yes	07/31/2017	\$38,792.00	\$46.15	26.0	\$1,199.90
Connell, Thomas	Patrol Deputy	FT	Yes	Yes	11/09/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Devost, Ryan	Patrol Deputy	FT	Yes	Yes	05/19/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Dosanjh, Joseph	Patrol Deputy	FT	Yes	Yes	03/26/2018	\$38,792.00	\$46.15	26.0	\$1,199.90
Duey, Ryan	Patrol Deputy	FT	Yes	Yes	04/16/2018	\$38,792.00	\$46.15	26.0	\$1,199.90
Feldman, Kyle	Patrol Deputy	FT	Yes	Yes	11/02/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Hall, Justin	Patrol Deputy	FT	Yes	Yes	03/01/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
Hamilton, George	Deputy Civil	FT	Yes	Yes	09/09/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
Hatcher, Justin	Patrol Deputy	FT	Yes	Yes	01/14/2014	\$37,792.00	\$46.15	26.0	\$1,199.90
Howard, Elizabeth	Patrol Deputy	FT	Yes	Yes	10/12/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Jones, Michael	Civil Deputy	FT	Yes	Yes	10/14/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
Kendrick, Dustin	Patrol Deputy	FT	Yes	Yes	05/23/2011	\$39,956.80	\$46.15	26.0	\$1,199.90

Korte, Kristopher	Patrol Deputy	FT	Yes	Yes	01/29/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Lagares, Dan	Patrol Deputy	FT	Yes	Yes	03/16/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Lilley, Jordan	Patrol Deputy	FT	Yes	Yes	04/03/2017	\$38,792.00	\$46.15	26.0	\$1,199.90
Marshall, Tyler	Patrol Deputy	FT	Yes	Yes	02/04/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
McCall, AJ	Patrol Deputy	FT	Yes	Yes	11/27/2017	\$38,792.00	\$46.15	26.0	\$1,199.90
Miller, Jason	Patrol Deputy	FT	Yes	Yes	03/14/2016	\$38,792.00	\$46.15	26.0	\$1,199.90
Pearcy, Steve	Patrol Deputy	FT	Yes	Yes	07/01/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
Philpot, Joseph	Patrol Deputy	FT	Yes	Yes	10/16/2017	\$38,792.00	\$46.15	26.0	\$1,199.90
Pugh, Michelle	Patrol Deputy	FT	Yes	Yes	05/01/2017	\$38,792.00	\$46.15	26.0	\$1,199.90
Pulley, Samuel	Deputy Campus Security	FT	Yes	Yes	02/15/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Reynolds, Samantha	Patrol Deputy	FT	Yes	Yes	05/02/2016	\$38,792.00	\$46.15	26.0	\$1,199.90
Rippee, Paige	Patrol Deputy	FT	Yes	Yes	05/20/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
Roberts, Aaron	Patrol Deputy	FT	Yes	Yes	06/12/2017	\$38,792.00	\$46.15	26.0	\$1,199.90
Rudderham, Morgan	Patrol Deputy	FT	Yes	Yes	03/21/2011	\$39,956.80	\$46.15	26.0	\$1,199.90
Scharpf, Carl	Patrol Deputy	FT	Yes	Yes	07/27/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Slater, Caleb	Patrol Deputy	FT	Yes	Yes	04/27/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Smith, Randall	Deputy Campus Security	FT	Yes	Yes	02/23/2013	\$39,956.80	\$46.15	26.0	\$1,199.90
Smith, Toby	Patrol Deputy	FT	Yes	Yes	01/31/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Turner, Shane	Patrol Deputy	FT	Yes	Yes	05/19/2014	\$38,792.00	\$46.15	26.0	\$1,199.90
Weiss, Matthew	Patrol Deputy	FT	Yes	Yes	05/31/2016	\$38,792.00	\$46.15	26.0	\$1,199.90
Winchell, Kyle	Patrol Deputy	FT	Yes	Yes	01/09/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Winston, Jason	Patrol Deputy	FT	Yes	Yes	08/10/2015	\$38,792.00	\$46.15	26.0	\$1,199.90
Wroolie, Danny	Patrol Deputy	FT	Yes	Yes	11/28/2016	\$38,792.00	\$46.15	26.0	\$1,199.90
									\$53,995.50

## Personnel Benefits

Category	Item	Supplemental Salary	Rate	Total Cost
FICA/Medicare	FICA/Medicare	\$53,995.50	0.0765	\$4,130.66
				\$4,130.66
Pension	LAGERS	\$53,995.50	0.089	\$4,805.60
				\$4,805.60
Workers Comp	Workers Comp	\$53,995.50	0.0469	\$2,532.39
				\$2,532.39
				\$11,468.65



## Total Budget

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Total Project Cost: \$65,464.15

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## Audit Requirements

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Date last audit was completed:\* 06/16/17

Date(s) covered by last audit:\* 01/01/16 - 12/31/16

Last audit performed by:\* Kirkpatrick, Phillips & Miller, (KPM CPA's, PC)

Phone number of auditor:\* 417-882-0904

Date of next audit:\* Summer 2018

Date(s) to be covered by next audit:\* 01/01/17 - 12/31/17

Next audit will be performed by:\* Kirkpatrick, Phillips & Miller, (KPM CPA's, PC)

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

The **Federal Amount** refers to funds received directly from the Federal Government or federal funds passed through state agencies in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

The **State Amount** refers to funds received directly from the State of Missouri, not including federal pass-thru funds, in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

Federal Amount:\* \$3,700,688.00

State Amount:\* \$57,188.00

## Certified Assurances

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To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

### 2019 DSSSF Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance. Where the Authorized Official is unable to certify to any of the statements in the Certified Assurances, he or she shall provide an explanation below and may attach documentation under the 'Other Attachments' form where needed.

I have read and agree to the terms and conditions of the grant.\* Yes

If you marked No to the



**question above, please  
explain:**

*Your typed name as the Applicant Authorized Official (e.g. County Commissioner, County Executive, or Mayor in the case of St. Louis City Sheriff's Office), in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.*

**Authorized Official  
Name:\***

Bob Cirtin

**Job Title:\***

Presiding Commissioner

**Date:\***

07/11/2018



ex3

# ADVANCED TEAM HISTORY

Date:	Summary of Activity:
2/1/2018	nForm Archited given tour of Greene County Sheriff's Office / Jail
2/5/2018	Bid Opening for Architectural Services
2/9/2018	Interviews for Architects
2/14/2018	Disoussion for Seleding Architects
2/28/2018	Jail Expansion / Renovation Expense Meeting
3/16/2018	nForm contract
4/6/2018	Promotion/ Transfer request for Advance Team Sergeant and Corporal notification emailed
4/11/2018	Contract Execution
4/13/2018	Advance Team selection announcement made/ Contruction E-mail update sent out
4/23/2018	Chris Meride send out email soliciting RFQ's for Construction Manager at Risk
5/1/2018	Greene County Jail Kick Off Meeting with Architects and Resource Management - Scheduled Tours
5/2/2018	MILO Demonstration - Measurements taken for space needed in the new facility
5/3/2018	Parking Lot Study started
5/10/2018	Meeting for upcoming travel arrangements and Pre-bid meeting for QMaR
5/14/2018	Johnson County, Kansas Tour
5/15/2018	Miami County, Kansas Tour
5/17/2018	Rogers assigned to find Tech Events - All events passed or we didn't have enough notice to schedule this year
5/23/2018	QMaRsubmittal review sent out by Chris Meride
5/29/2018	Travel day to Douglasville, GA
5/30/2018	Douglas County GA Jail Tour / Meeting at Treanor
5/31/2018	Tour of Steel Cell Manufacturing plant and Tour of Gwinett County GA Jail
6/1/2018	Travel day - Home
6/5/2018	Scorecards are due
6/6/2018	Program Meeting and QMaRSubmittal Review Meeting
6/7/2018	Completion of Program Meeting
6/8/2018	Notes from Program meeting sent out to command staff/ Contruction Update sent out to Sheriffs Office
6/8/2018	Dunn & Dewitt given tour of Sheriff's Office / Jail
6/11/2018	Garland County (Hot Springs) AR Tour
6/13/2018	Nabholtz given tour of Sheriff's Office / Jail
6/14/2018	Equipment Meeting
6/18/2018	Ceremonial Start to Sheriff's/ Jail Construction / Chris Meride sends email pertaining to QMaRAward issue
6/19/2018	Captain Johnson meets with Commission - discussion of Adavance Team comencing on July 2nd, 2018
6/19/2018	Jennifer Wilson sends plaining email to move forward with schematic design until QMaR is selected
6/21/2018	Captain Johnson meets with Commission/ A.T. is updated by Captain Johnson at the Update QMaR Meeting
6/22/2018	RFP Issued by Chris Meride ... Opens on 07/2/18 Reviews scheduled for 7/6/18 at 10 Interview Scheduled for 7/9/18 at 1315
6/22/2018	Establish Recommendation scheduled for 7/13/18 at 10 Award scheduled for 07/17/18 at 9- Contract Neg. 2-3 weeks
6/22/2018	Captain Johnson sends out update email to the Sheriffs Office
6/27/2018	Revised Program received from J Wilson/ Updated agenda from Chris Meride received events scheduled for the 13th
6/27/2018	and 17th to be completed on 07/09/18 and plan for an extra hour of meeting time.
6/28/2018	Emails exchanged with J Wilson to modify plans for the July 2nd meeting/ Chris Meride emails RFP packet for review
7/2/2018	Chris Meride sends out an email notifying the committee of RFP deadline of 07/05/18 at 1700 hours
7/3/2018	Captain Johnson send out Sheriff's Office All email with construction update. A meeting was held with Advanced Team
7/3/2018	to create a schedule for the week ahead.
7/4/2018	HAPPY FOURTH OF JULY!!!! Day Off :)
7/5/2018	Divisions scheduled to review the block diagrams from the architects
7/6/2018	Review Meeting for the RFP and contacted Fellers Fixtures
7/9/2018	Block diagrams posted in each division for employee input. Interviews for the RFP. Commissioners voted awarded bid to JE
7/9/2018	Dunn & Dewitt.
7/10/2018	Discussion over staffing numbers and created a spreadsheet. Due to a scheduling conflict Department Design Meetings
7/10/2018	rescheduled for 7/31, 8/1, and 8/2
7/11/2018	Tour of Wrights Auto with Commissioners, Sheriff Arnott, Kevin Barnes, Captain Johnons and the Architects.
7/12/2018	Discussed staffing numbers and updated spread sheet. Gave a tour to nForm and MEP at Wrights Automotive.
7/12/2018	Scheduled a meeting for staff phasing. Discussed the new address for the future sheriffs office and selected 911.
7/13/2018	Discussed staffing numbers and hours post are needed. Scheduled employee in-put meetings. Tour Archives building
7/13/2018	for possible temporary Advanced team office. Captain Johnson sent out a construction update to Sheriffs Office All,



[illegible]



24.

ROUTING ORDER	(1) PARK'S DEPARTMENT	(2) GREENE COUNTY	(3) FINANCE DEPARTMENT
	(4) LAW DEPARTMENT	(5) PARK'S DEPARTMENT	(6) CITY CLERK'S OFFICE
EFFECTIVE DATE	TERMINATION DATE	CONTRACT NUMBER: 2012-0814-07	
( ) NEW CONTRACT		(X) RENEWAL OF CONTRACT No. 2012-0814	
PARK BOARD		GREENE COUNTY	
CITY OF SPRINGFIELD, MO, BY AND THROUGH THE SPRINGFIELD- GREENE COUNTY PARK BOARD 1923 N WELLER, SPRINGFIELD, MO 65803 PHONE (417) 864-1049 FAX (417) 837-5811 BOB BELOTE, DIRECTOR; BBELOTE@SPRINGFIELDMO.GOV		GREENE COUNTY, MISSOURI 940 N BOONVILLE AVE, SPRINGFIELD, MO 65802 PHONE (417) 868-4015; FAX (417) 868-4163 VANESSA BRANDON, ENVIRONMENTAL PLANNER vbrandon@greenecountymmo.gov	

**7th ADDENDUM WITH GREENE COUNTY FOR RIVERBLUFF CAVE PROGRAMS COORDINATOR/GEOLOGIST**

Entered into this \_\_\_ day of \_\_\_\_\_, 2018, for good and valuable consideration, the undersigned hereby agree that this Addendum shall become part of Contract No: 2012-0814, and all previous Addenda thereto, executed by the parties identified above. The parties agree that:

1. The term of this agreement is extended to June 30, 2019, and all prior references to a termination date are deleted and replaced with this new termination date.
2. Park Boards' annual contribution to Greene County for fiscal year 2018-2019, as setout and described in Contract 2012-0814, is not to exceed Thirty-Five Thousand Two Hundred Thirty-Two and 57/100 Dollars (\$35,232.57), and is due and payable bi-annually, due on or after January 1, 2019 and on or after June 30, 2019, and will not be appropriated for this purpose until or as part of Park's 2018-2019 Budget.
3. That all other provisions of the aforementioned Contract shall remain in full force and effect.
4. That this Addendum, together with Contract No: 2012-0814 and all previous Addenda thereto, contains the entire agreement of the parties. No modification, amendment or waiver of any of the provisions of this Contract shall be effective unless in writing specifically referring hereto, and signed by all parties.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals on the day and year herein stated.

GREENE COUNTY, MISSOURI

BY:   
Presiding Commissioner

By:   
Commissioner District 1

By:   
Commissioner District 2

By: \_\_\_\_\_  
County Clerk

CITY OF SPRINGFIELD, MO, BY AND THROUGH THE  
SPRINGFIELD-GREENE COUNTY PARK BOARD

By: \_\_\_\_\_  
Chair or Vice-Chair

By: \_\_\_\_\_  
Director or Assistant Director of Parks

Approved as to form:   
County Counselor

Approved as to form: \_\_\_\_\_  
City Attorney or Assistant City Attorney

**AUDITOR CERTIFICATION FOR GREENE COUNTY, MO:** I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue Appropriated for payment of same.

By: \_\_\_\_\_, County Auditor

**CERTIFICATE OF DIRECTOR OF FINANCE FOR THE CITY OF SPRINGFIELD, MO:** I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of appropriated and available funds to pay therefore.

By: \_\_\_\_\_, Director or Acting Director of Finance





ex5

**Intergovernmental Agreement between  
the County of Greene and the City of Springfield  
for 9-1-1 Emergency Communications Services**

This Intergovernmental Agreement ("Agreement") between the County of Greene, Missouri, (the "County") and the City of Springfield, Missouri, (the "City") dated \_\_\_\_\_, 2018 (the "effective date").

**WITNESSETH,**

**WHEREAS**, City and County have joined together in the past to operate a consolidated City-County 9-1-1 Emergency Communications Department including the consolidation of the Sheriff's dispatch operations and the City's dispatch operations which the City currently operates as a 9-1-1 Emergency Communications Department at the Greene County Public Safety Center located at 330 W. Scott Street within the City; and

**WHEREAS**, the above-named parties entered into an Intergovernmental Memorandum of Understanding dated February 3, 1997, setting forth the terms to fund the acquisition and operation of a countywide Enhanced 9-1-1 Emergency Telephone Service and subsequently amended same by the execution of amendments thereto dated December 27, 2001, August 30, 2002, and September 25, 2007; and

**WHEREAS**, the County and the City enter into this Agreement to delineate and set forth the respective duties and responsibilities of the City and County with respect to the funding and operation of a countywide Enhanced 9-1-1 Emergency Telephone Services System whereby the City provides 9-1-1 emergency communications to all user agencies on behalf of Greene County; and

**WHEREAS**, the City and County desire that the Intergovernmental Memorandum of Understanding dated February 3, 1997 and all amendments or addendums thereto which are attached hereto, shall remain in full force and effect, except as specifically amended herein by the adoption of the language set out herein.

**NOW THEREFORE**, in consideration of the mutual covenants as set forth herein, it is mutually agreed to as follows:

**1. PURPOSE**

The County of Greene and the City of Springfield enter into this Agreement pursuant to Section 70.220 RSMo., for the purpose of the City providing 9-1-1 Emergency Communications to all user agencies on behalf of the County.



2. DEFINITIONS

9-1-1 Emergency Communication Department (9-1-1 ECD) - the City of Springfield Department that provides user agencies emergency dispatch and communications services.

Board or 9-1-1 Advisory Board – the Greene County E9-1-1 Telephone Services Advisory Board of law enforcement, fire, EMS and other community leaders established to guide the establishment and operations of the 9-1-1 ECD.

City of Springfield – The City of Springfield, Missouri.

Commission – the Greene County Commission.

County – the County of Greene, Missouri.

Director of 9-1-1 Emergency Communications Department (Director of 9-1-1) – an employee of the City who has the overall responsibility of implementing duties of the City, to provide user agencies emergency dispatch and communication services.

E9-1-1 System – the enhanced emergency communications system which connects the public to emergency response.

9-1-1 Sales Tax – a County sales tax of one-eighth (1/8) of one (1) percent, approved by Greene County voters on April 3, 2007, for the purpose of providing central dispatching of law enforcement services, fire protection, emergency ambulance services, including emergency telephone services and other emergency services.

User agency – a public safety agency operating within the County that utilizes the services of the E9-1-1 system.

3. COUNTY COMMISSION ORDER OF \_\_\_\_\_, 2017.

The parties hereto acknowledge and accept the provisions of the Greene County Commission Order dated \_\_\_\_\_, 2017, the "Order" a copy of which is attached hereto as Exhibit "A."

4. DUTY OF THE COUNTY

The Commission will appoint Board members and approve the annual budget. The County staff will make revenue projections, collect revenues, disburse authorized expenditures, provide financial policies and audits, and maintain County-owned facilities.

5. DUTY OF THE BOARD

The duties of the Board are as outlined in the Order attached hereto.



6. DUTY OF THE CITY

Except as otherwise specified in this Agreement, the City, shall equip, operate, staff, and maintain accessories (i.e., inventory, equipment, and appurtenances) necessary and proper to provide emergency dispatch and communications services to all user agencies including law enforcement, fire departments, fire districts, and public safety agencies within the County to the best of its abilities after considering available technology, geography and funding allocated from the countywide 9-1-1 sales tax. The City shall provide to user agencies emergency dispatch and communications services for the efficient operation of an emergency communications system as determined and authorized by the Order and State Statute. The City shall utilize equipment, assets, and personnel funded by the County 9-1-1 sales tax to provide the services listed herein. The City shall function as the organization for all employees of the 9-1-1 ECD, who shall be considered City employees, and one of whom shall serve as the Director of 9-1-1. The City, through the Director of 9-1-1, shall meet regularly with the Board to provide updates on the system including performance, needs, and budgetary progress. The City, through the Director of 9-1-1, shall provide the Board with all information necessary for the Board to carry out its duties.

7. DUTY OF THE DIRECTOR OF EMERGENCY COMMUNICATIONS

The Director of 9-1-1 has the overall responsibility of implementing the duties of the City as specified in this Agreement, proposing a budget to the Board, monitoring the budget, meeting regularly with the Board to keep the Board informed of the performance and needs of the system, budgetary status, making policy recommendations, and developing and maintaining current plans to ensure a sustainable system.

8. REVENUES

The County will collect, disburse, and account for all tax revenues and funds restricted for the use of E9-1-1 System. All revenue including, but not limited to, the Greene County E9-1-1 Sales Tax, all telecommunications fees, wireless and cellular phone company surcharges, gifts, interest, donations, and refunds given for the use of the E9-1-1 System shall be received by the County and remain in a non-reverting fund dedicated to the operation and maintenance of the E9-1-1- System. This fund shall be accounted for separately from the County's other funds and be available for future use as determined by the Board with appropriation by the County. Surplus cash reserves in excess of each month's anticipated expenditures are to be invested according to County policy. The County may accept gifts, grants, equipment, or services from any lawful source on behalf of the E9-1-1 System.

9. EXPENDITURES

The City will pay all expenses necessary for operating and maintaining the 9-1-1 ECD in an amount that does not exceed the approved budget or funding allocated from the countywide 9-1-1 Sales Tax. The City will invoice the County monthly for actual expenses incurred in the operation of the 9-1-1 ECD. The County shall remit up to the entire amount of the expenses approved in the budget for which there is an available appropriation. If the County has questions regarding expenditures, these should be



submitted in writing to the City immediately following the receipt of the invoice and the City will make every effort to answer questions promptly.

#### 10. BUDGET

Each year, the County Budget Officer shall provide a report to the Director of 9-1-1 of the anticipated amount of money that will be received for the use of the E9-1-1 System. Annually, the Director of 9-1-1 shall develop a proposed budget which will meet the anticipated maintenance and operations expenses of the E9-1-1 System, facilities and accessories for the coming calendar year. The Director of 9-1-1 shall submit a proposed budget, along with a plan for system and/or capital upgrades, to the Board for review and comment no later than the regularly scheduled July Board meeting each calendar year. The Board shall give due consideration to all comments submitted. The Board shall have the Director of 9-1-1 propose a final budget to the County's Budget Officer no later than September 1<sup>st</sup> of each year for the following calendar year. The County Budget Officer shall provide monthly budgetary status reports to the Board or at other times upon written request.

The County budget is approved and goes into effect in January of every year. The City budget will reflect the approved calendar year County budget the following July.

#### 11. EQUIPMENT

The City will be responsible for the purchase or lease of all equipment and software necessary for the operation of the system, including but not limited to, Computer Aided Dispatching (CAD), radio consoles, computer equipment, telephones, desks, chairs, workstations, and office furnishings, unless the Board determines it should be purchased by the County. All purchases/leases greater than \$5,000 that are not in the approved budget and not defined as exigent circumstances are subject to the approval of the County. All equipment and assets funded with the E9-1-1 sales tax through County funds shall be purchased in the County's name and be the property of the County of Greene, Missouri, provided however, for insurance purposes, vehicles purchased or acquired for use by 9-1-1 ECD personnel shall be titled in the name of the City. An inventory shall be kept by the City and the list provided to the County. The City shall be responsible for any missing, lost, or stolen equipment or assets owned by the County. No equipment or assets may be transferred from the City to any other person or entity except the County without the permission of the 9-1-1 Advisory Board. Any worn out or obsolete property shall be disposed of by the County or City in accordance with the policy of the County for disposal of such property. Funds from the disposal of any property purchased from 9-1-1 funds shall be put back into the 9-1-1 fund for use by the Board for the E9-1-1 System.

The purchase and maintenance of all equipment necessary to receive calls, radio transmissions, and data at the locations (or vehicles) of participating user agencies will be the responsibility of those entities.





## 12. FACILITIES

The County will provide a primary dispatching facility for use by the City for the E9-1-1 System. All costs associated with the facility will be paid for by the County with charges for the 9-1-1 allocated portion of expenses being charged to the approved 9-1-1 budget through the normal expenditure process. The City will provide a backup facility location at no cost to the E9-1-1 system other than the necessary equipment and upgrades approved by the Board to make it functional to the E9-1-1 System.

## 13. RADIO ACCESS

The City and the County will continue to participate in the joint City/County/City Utilities trunked radio system at no cost to the E9-1-1 sales tax other than consoles and user equipment. The County will allow a limited amount of equipment infrastructure necessary for the operations of the trunked radio system to be located within the 9-1-1 facility at no cost, including space and utilities; however, the County is not responsible for any loss or damages that occurs to the equipment infrastructure that is not covered by any insurance funded by the Board.

## 14. INSURANCE

The County will maintain Directors and Officers insurance for all Board members. The County will maintain insurance for the building and all contents. The City will maintain General Liability and Errors and Omissions insurance with limits of liability not less than the sovereign immunity limits for Missouri public entities calculated by the Missouri Department of Insurance as of January 1 each calendar year and published annually in the Missouri Register pursuant to Section 537.610, RSMo. The City will carry Workers' Compensation insurance for all its employees. The City will provide vehicle insurance coverage on any vehicles owned and operated by the 9-1-1 ECD. All insurance provided in this section will be funded by the E9-1-1 sales tax.

## 15. INDEMNITY

To the extent allowed or imposed by law the City agrees to defend, indemnify and to hold harmless the County and the 9-1-1 Advisory Board, from all claims, loss or damage, including costs and reasonable attorney fees, sustained by any person or property resulting from the City's wrongful or negligent acts or omissions that are solely attributable to any employee, official, or agent of the City, including but not limited to the loss or damage of any nature arising from the dispatching or provision of law enforcement, fire, or emergency medical services.

In addition to and notwithstanding the foregoing, the County is solely responsible for any liability or claim of liability which arises out of the exercise or alleged exercise of authority by the 9-1-1 Advisory Board members, and to the extent allowed or imposed by law shall defend, indemnify and hold harmless the City from all claims, loss or damage, including costs and reasonable attorney fees, sustained by any person or property resulting from the acts or omissions of 9-1-1 Advisory Board members in connection with the performance of this Agreement. Nothing herein shall be deemed or interpreted to impose any liability on the County, the 9-1-1 Advisory Board or the City for conduct immune from liability.



In no event shall the language of this Agreement constitute or be construed as a waiver or limitation of either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as required by federal and state constitution or law.

#### 16. MODIFICATIONS

This Agreement may be modified in writing with the approval of the City and the County by appropriate ordinance and order.

#### 17. TERM

This Agreement shall be in full force and effect upon execution by County and City. The initial term of this Agreement shall be until December 31, 2018. The agreement shall renew on January 1, 2019 and automatically renew for consecutive one year terms unless terminated by the parties as provided in this agreement.

#### 18. DURATION AND TERMINATION

Except as otherwise specifically provided herein, any party to this Agreement may withdraw from this Agreement upon at least twelve (12) month's advance written notice to the other party. Said termination notice must be received by December 31st of the year prior to termination to be effective on December 31st of the following year. All equipment and assets purchased or acquired with 9-1-1 funds shall be retained by the County upon the termination of this Agreement. FCC licenses held by the City for the use of the 9-1-1 system shall be transferred to the County upon termination of this Agreement.

#### 19. DISPUTE RESOLUTION

In the event that the parties are unable to agree on any matter required to operate the E9-1-1 system, then the City and County shall each select a reputable mediator, and those two mediators shall select a mutually agreeable third mediator to consider the matter in consultation with the City and the County and make a binding and final written decision. Either party may thereafter terminate this Agreement in accordance with paragraph 18 above.

#### 20. ENTIRE AGREEMENT

The City and County intend that the Intergovernmental Memorandum of Understanding dated February 3, 1997, and all amendments of addendums thereto, which are attached hereto, shall remain in full force and effect; except as specifically amended herein by the adoption of the language set out herein and the language and provisions of this Agreement controls and supersedes the February 3, 1997, MOU and any amendments or additions thereto, to the extent of any conflict or inconsistency.

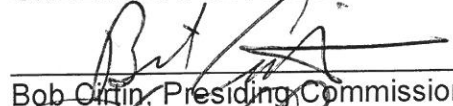
#### 21. SEVERABILITY


If any provision of this Agreement or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the Agreement, which can be given effect without the invalid provision or

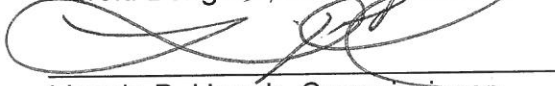


IN WITNESS WHEREOF, the parties hereto have set their hands and seals on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

GREENE COUNTY COMMISSION

  
Bob Orrin, Presiding Commissioner

  
Harold Bengsch, Commissioner

  
Lincoln P. Hough, Commissioner

ATTEST:

\_\_\_\_\_  
Shane Schoeller, County Clerk

AUDITOR CERTIFICATION

I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue appropriated for payment of same.

\_\_\_\_\_  
Cindy Stein, CPA, Greene County Auditor

APPROVED AS TO FORM:

\_\_\_\_\_  
County Counselor

