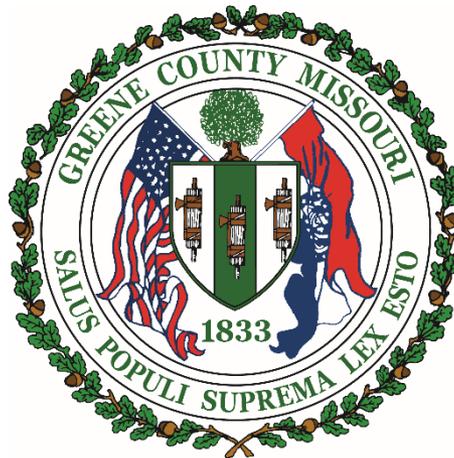


Welcome to the Greene County Transparency Portal

User's Guide



Glossary of Terms

Sources of Revenue - \$ Coming In

Type	Definition
Taxes	Revenues collected via sales tax, real estate tax, personal property tax, railroad and utility, etc. minus collection commissions (voted on by the citizens of Greene County)
Collector Commission	Approx. 1% commission on all taxes collected in the County. Includes late fees, duplicate receipt charges & other misc. fees.
Licenses & Permits	Revenues received from licenses (marriage, merchant, auctioneers, and beverage), building permits, etc.
Fees & Charges	Revenues set by statute for services provided.
Federal Revenue	Revenues provided by federal grants.
State Revenue	Revenues provided by the State of Missouri.
Other Jurisdiction Revenue	Revenues received from the City or other municipalities
Other Revenue	Transfers from funds and contributions from other entities on shared costs.



Transparency Portal

Select Language ▼

- Transparency Home
- Revenue
- Expense
- User Guide ▼
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Welcome to the Greene County Transparency Portal

Adopted Revenue Budget
\$146,878,879.89

These are the revenue sources for the County. This represents the adopted revenue budget for the current year.



To access the **Revenue** information, click on either location with a **green** arrow.

To view the full adopted budget document, please click [here](#).

Revenue | Type | 2018

Revenue Budget vs. Actual

Year:

2018 ▼

Filter:

Type ▼

Adopted Budget: 146,878,879.89

Revenue To Date: 135,241,943.62

The drop down option is available to change year or filter by fund.

*Default is set to current year and by type of revenue.

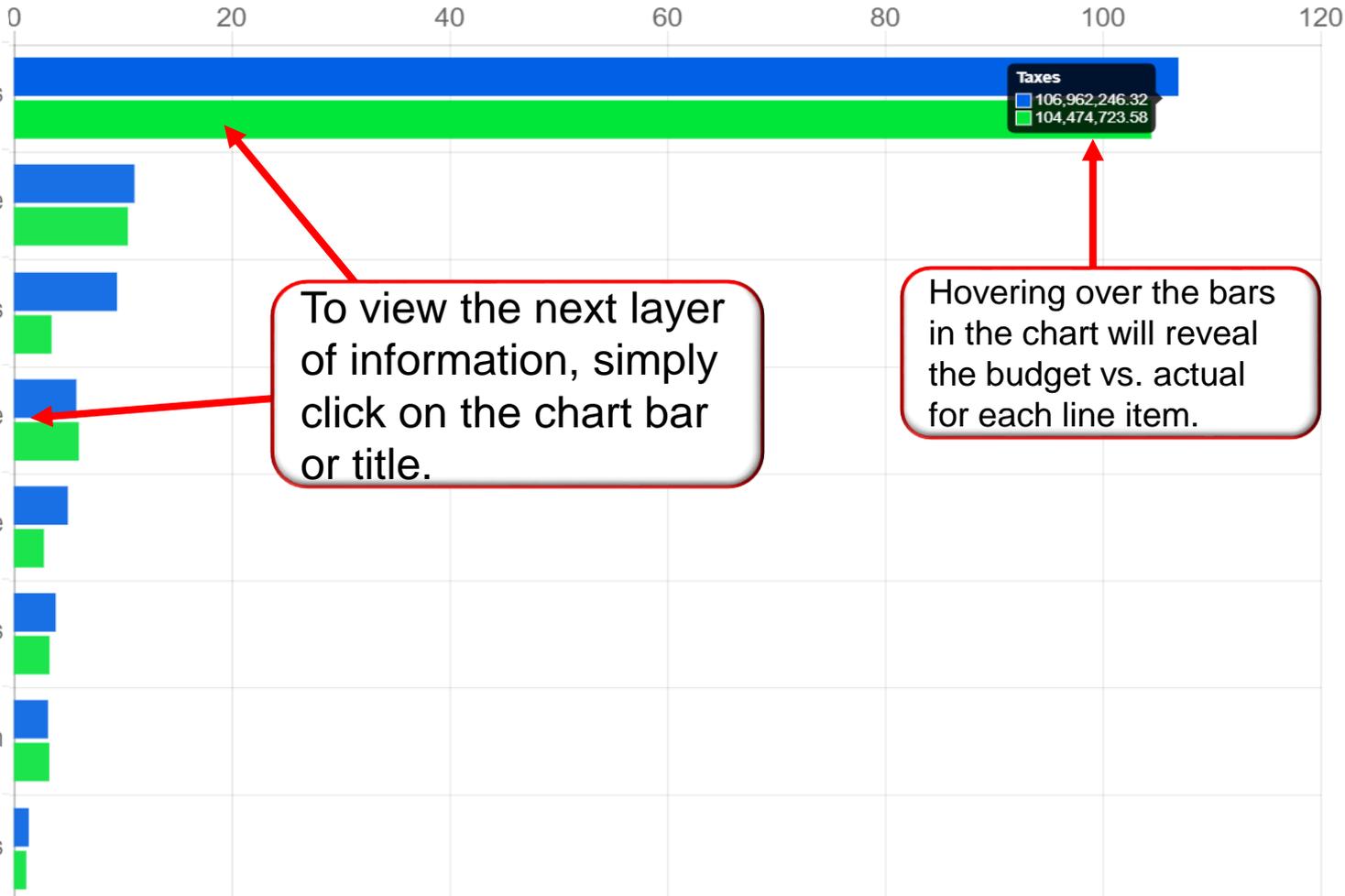
The amounts represent a sum all of the line items listed in the chart below. They recalculate when a new layer is entered.

Click here to return to the main page of each category.

Revenue Budget vs. Actual

Hovering over the titles will reveal the description of the revenue.

Revenues collected via sales tax, real estate tax, personal property tax, railroad and utility, etc. minus collection commissions (voted on by the citizens of Greene County)



To view the next layer of information, simply click on the chart bar or title.

Hovering over the bars in the chart will reveal the budget vs. actual for each line item.

Glossary of Terms

Expenses - \$ Going Out

<u>Type</u>	<u>Definition</u>
Salaries & Benefits	Expenses for employee wages, FICA, Medicare, insurance, LAGERS retirement
Contractual	Expenses for a service provided to the county (examples: contract labor, professional services, legal, insurance, telephone, utility, etc.)
Travel / Training / Dues / Subscriptions	Expenses related to travel, training, membership dues and subscriptions
Vehicle Services	Expenses for maintaining county vehicles and fuel
Maintenance	Expenses for maintaining equipment, buildings, software, etc.
Supplies	Expenses for supplies that are needed for daily operation (examples: office, jail, medical, etc.)
Capital & Equipment	Purchase of equipment or construction with a value over \$1,000
Other	Expenses related to distribution of revenue to other municipalities
Grants	Expenses paid that are reimbursed by grant revenue
Transfers	Revenue transferred to another fund
Unappropriated Contingency	Money set aside in a budget for unexpected and unbudgeted expenditures. The amount required by statute for the County general fund is 3% of annual revenues.



Transparency Portal

Select Language ▼

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Welcome to the Greene County Transparency Portal

To access the **Expense** information, click on either location with a **green** arrow.



Adopted Expense Budget

\$144,002,840.72

Provides funding for the County's ongoing services and programs. This represents the adopted expense budget for the current year.

To view the full adopted budget document, please click [here](#).

Expense | Type | 2018

Expense Budget vs. Actual

Year:

2018

Filter:

Type

Adopted Budget: 144,002,840.72
Expenses To Date: 129,115,364.87

The drop down option is available to change year or filter by fund.

*Default is set to current year and by type of revenue.

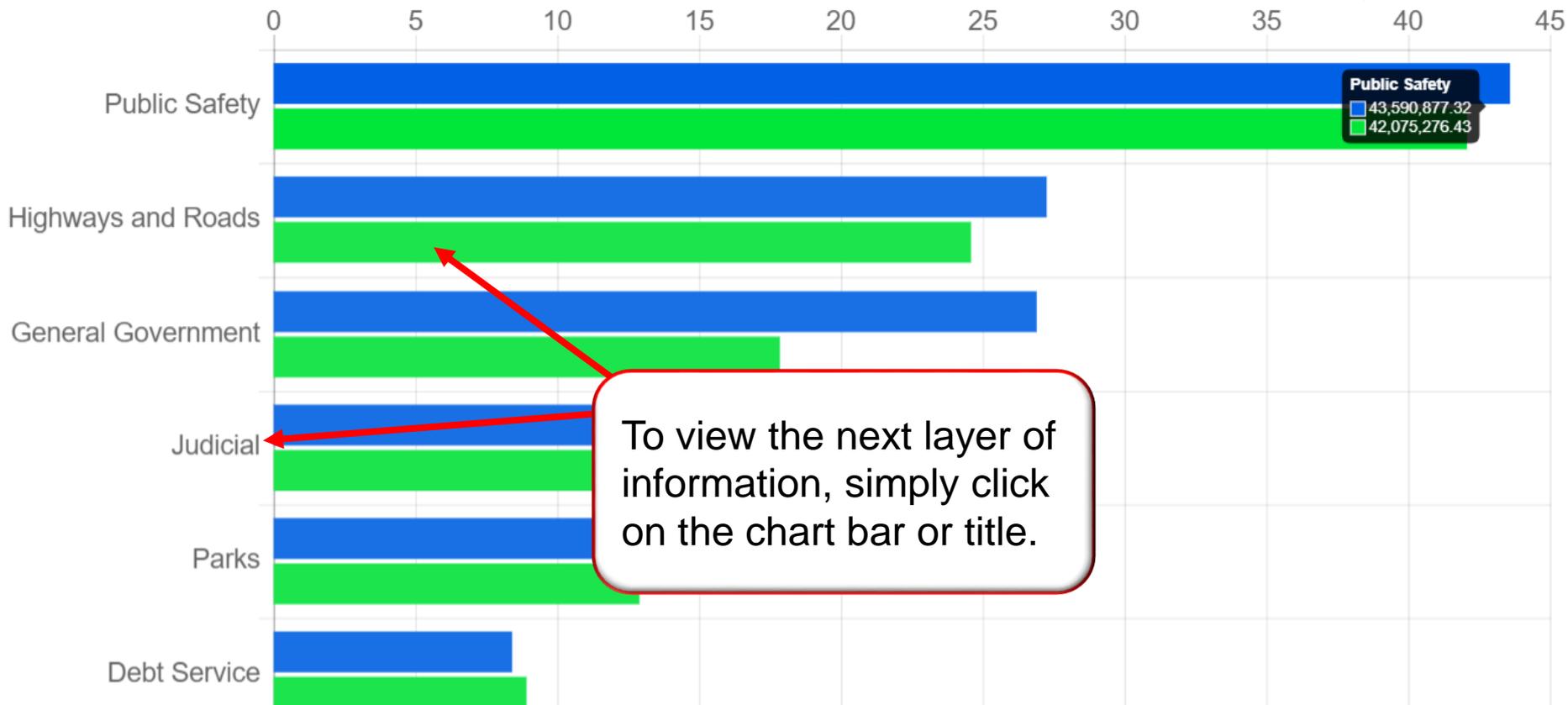
The amounts represent a sum all of the line items listed in the chart below. They recalculate when a new layer is entered.

Click here to return to the main page of each category.

Hovering over the bars in the chart will reveal the budget vs. actual for each line item.

Expense Budget vs. Actual

Dollars(in millions)



To view the next layer of information, simply click on the chart bar or title.

Expense Budget vs. Actual

Adopted Budget: 27,255,011.02
Expenses To Date: 24,588,539.81

[Chart](#)[Checkbook](#)

When the first layer selection is made on the chart, two options are available for reviewing information.

- ✓ The **chart** will continue to drill down to the next layer.
- ✓ The **checkbook** will allow the user to view individual details of the chart.

- ✓ By clicking on the **Checkbook** button, the user will have the ability to view the individual transactions paid for the department chosen.
- ✓ To further analyze data, the user will be able to export the file to excel or a comma separated file.

Chart

Checkbook

EXPORT

Export to Excel

Export to CSV

Checkbook

EXPORT

Drag a column header and drop it here to group by that column.

Drag column header and drop it here to group by the column.

Date	Vendor	Description	Fund	Am...	Deb...
02/28/19	The Dentman Pdr Llc	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	250.00	D
02/27/19	Mo Division Of Employ Security	Unemployment Expense - Road & Bridge	Road And Bridge	1,259.52	D
02/26/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	920.00	D
02/26/19	Burns And Mcdonnell	New Road Construction - Control	Road And Bridge	37,759.89	D
02/26/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	11.06	D

1 of 1719

5

Click the down arrow to view more to the page.

Data Exported from Checkbook

The exported file provides the path of where the information was obtained.

expense,Type,2018,Highways_and_Roads,42 - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW DEVELOPER

TABLE TOOLS DESIGN

The exported Excel spreadsheet has filters ready for the user to further sort or add formulas to total the information.

	A	B	C	D	E	F
1	Date	Vendor	Description	Fund	Amount (\$)	Debit/Cred
2	02/28/19	The Dentman Pdr Llc	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	250.00	D
3	02/27/19	Mo Division Of Employ Security	Unemployment Expense - Road & Bridge	Road And Bridge	1,259.52	D
4	02/26/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	920.00	D
5	02/26/19	Burns And Mcdonnell	New Road Construction - Control	Road And Bridge	37,759.89	D
6	02/26/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	11.06	D
7	02/26/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	640.00	D
8	02/24/19	Moperm	Liability Insurance - Road & Bridge	Road And Bridge	814.00	C
9	02/21/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	272.35	D
10	02/21/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	21.13	D
11	02/21/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	272.35	D
12	02/21/19	911 Custom	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	320.00	D
13	02/21/19	Davco Mechanical Services Llc	Campus Improvements - Road & Bridge	Road And Bridge	4,688.00	D
14	02/13/19	Burns And Mcdonnell	New Road Construction - Control	Road And Bridge	106,522.98	D
15	02/13/19	Burns And Mcdonnell	New Road Construction - Control	Road And Bridge	13,545.88	D
16	02/13/19	Crawford, Murphy & Tilley,Inc.	Bridge Replacement - Control	Road And Bridge	16,867.50	D
17	02/10/19	General Journal Entry	Office Supplies - Road & Bridge	Road And Bridge	767.78	D
18	02/10/19	General Journal Entry	Gasoline - Equipment Operation	Road And Bridge	19,377.81	C
19	02/10/19	General Journal Entry	Vehicle Parts/Repairs - Equipment Repair	Road And Bridge	1,734.99	D
20	02/10/19	General Journal Entry	Diesel Fuel - Equipment Operation	Road And Bridge	477.25	C
21	02/10/19	General Journal Entry	Compressed Natural Gas (CNG)	Road And Bridge	8.97	C
22	02/10/19	General Journal Entry	Postage - Road & Bridge	Road And Bridge	32.00	D
23	02/05/19	City Utilities Of Springfield	Utilities - Road & Bridge	Road And Bridge	167.08	D

Thank You!



Your feedback is important to improve our service. Want to help us improve! Simply click on the “Contact Us” button on the menu bar.

