

CANDIDATE'S GUIDE TO FILING FOR OFFICE

August 7, 2018 Primary

CANDIDACY REQUIREMENTS

- **Affidavit of Tax Payments:** Prior to filing, each candidate must submit a copy of their notarized Affidavit of Tax Payments. www.dor.mo.gov/personal/candidates/
- **Written Declaration of Candidacy:** Each candidate must file a written declaration of candidacy with the appropriate election authority no later than **5:00 p.m. on the last Tuesday in March (3-27-2018)**. Declarations cannot be accepted before **8:00 a.m. on the last Tuesday in February (2-27-2018)**.
<https://greencountymo.gov/files/PDF/file.pdf?id=9854>
- **Filing Fees:** Most candidates are subject to a filing fee which is payable to the Treasurer of the candidate's state or county party committee, depending on the office being sought. The fees and filing locations are as follows:

<u>FEDERAL OFFICE</u>	<u>FILES WITH</u>	<u>FILING FEE</u>	<u>PAID TO</u>
U. S. Senate	Sec. of State	\$200	State Party
U. S. Congress	"	\$100	"
<u>STATE OFFICE</u>	<u>FILES WITH</u>	<u>FILING FEE</u>	<u>PAID TO</u>
Auditor	Sec. of State	\$200	State Party
State Senator	"	\$100	"
State Representative	"	\$50	"
<u>COUNTY OFFICE</u>	<u>FILES WITH</u>	<u>FILING FEE</u>	<u>PAID TO</u>
Presiding Commissioner	County Clerk	\$50	County Party
Circuit Clerk	"	"	"
County Clerk	"	"	"
Recorder of Deeds	"	"	"
Prosecuting Attorney	"	"	"
Auditor	"	"	"
Collector	"	"	"

Filing fees may be waived by filing a "*declaration of inability to pay*" and a petition endorsing the filer's candidacy. See RSMo. 115.357.3 for details. Candidates for county committee positions are not required to pay filing fees in Greene County, or file DOR Form 5120.

If the declaration is filed in person, it will be subscribed and sworn to before the official authorized to accept declarations of candidacy. The candidate must provide an acceptable form of identification. Under certain conditions, declarations may be filed by certified mail. Ask your election authority for more details. Per RSMo 115.351 a candidate may not file for more than one office or as a candidate for the same office on more than one party ticket at the same election.

PLACEMENT ON THE BALLOT: For the first day of filing only, each candidate filing in Greene County will draw a random number to determine their placement on the ballot. After the first day, and for the remainder of the filing period, the **order** of filing will determine ballot position.

For more information on filing and election laws, call the **Greene County Clerk's** office at **868-4060**, or the **Missouri Secretary of State's Office** at **(800) 669-8683**, or refer to their website on the Internet at: www.sos.mo.gov. The information presented here was obtained from Chapter 115 of the Missouri Revised Statutes (RSMo).