

GREENE COUNTY BUILDING REGULATIONS
940 N BOONVILLE, ROOM 305, SPRINGFIELD, MO 65802
(417) 868-4015 PHONE (417) 868-4175 FAX

DEMOLITION PERMIT

I. PURPOSE

- a. To insure safe and proper removal of all construction material from site.
- b. To insure that no unsafe condition is left on the site as a result of the demolition.

II. REQUIREMENTS

- a. A cash bond in the amount of five hundred dollars (\$500.00) must be posted at the time a Demolition Permit is issued. This portion of the fees must be paid in cash, cashier's check or money order, and will be returned once the requirements to finalize the permit have been met.
- b. Site Plan: A detailed layout of the property, to include the property lines with setbacks, all structures, wells, onsite wastewater treatment system with tank and laterals, etc.
- c. Provide verification from all public utilities that all meters and/or hookups have been removed and/or properly sealed. **(This information can be provided via fax or mail.)**
- d. Upon completion, must provide a receipt from licensed authorized waste disposal unit documenting that the debris material was disposed of in an appropriate manner. **Without** this documentation, the permittee is **NOT** eligible for the cash bond return.
- e. For each well that is being capped a Well Plugging Registration Record, Form MO 780-1603, must be obtained from the Department of Natural Resources. A copy of this form must be submitted to our office **prior to final inspection. (This information can be provided via fax or mail.) Without** this documentation, the permittee is **NOT** eligible for the cash bond return.
- f. If any asbestos is present on site, compliance with the Asbestos Hazard Emergency Response Act (AHERA) is recommended.
- g. Demolition Permit **must** be obtained **before any work** may begin.

III. FAILURE TO COMPLETE WORK

- a. It should be noted that failure to complete prescribed work within three (3) months from date of issuance of permit may result in:
 - i. Forfeiture of cash bond.
 - ii. Property lien for any amount in excess of bond to correct project.

GREENE COUNTY BUILDING REGULATIONS

Telephone: 417-868-4015

940 N. Boonville, Springfield, MO 65802

Fax: 417-868-4175

ResourceManagement@greencountymo.gov

DEMOLITION APPLICATION

****FOR OFFICE USE ONLY****

PERMIT # _____

PERMIT COST _____

_____ APPLICATION

_____ SITE PLAN

_____ RETIREMENT OF UTILITIES

_____ OWNERSHIP

RECEIPTED BY: _____

1. Demolition of: _____

2. Permit Issued To: ☐ Property Owner ☐ Contractor/Installer

**If property acquired recently, copy of recorded warranty deed or executed closing statement required.*

3. Name of Recorded Property Owner: _____

Mailing Address: _____

Work/Day Phone: _____ Mobile/Evening Phone: _____

Email Address: _____

4. Contractor/Installer Information (If other than Owner) Name: _____

Mailing Address: _____

Office/Day Phone: _____ Mobile/Evening Phone: _____

Email Address: _____

5. Cash Bond being paid by (Name): _____

Mailing Address: _____

Day Phone: _____ Evening Phone: _____ Mobile: _____

Email Address: _____

6. Work Site Address: (Must be approved by the Greene County Addressing Office-Room 305)

7. EXACT Directions to Work Site: (Must furnish nearest intersection of county and/or state roads.)

8. Is structure in a Subdivision? ☐ Yes ☐ No Subdivision Name: _____ Lot # _____

9. Is structure on acreage? ☐ Yes ☐ No If yes, how many acres? _____

10. Type of Wastewater System: Existing: ☐ Onsite Wastewater Treatment System ☐ Sewer ☐ Other _____

Existing onsite wastewater treatment system tanks to be taken out of service must be pumped, crushed and filled. An inspection by the Environmental Section staff is **REQUIRED WITH TANK OPEN** to insure that work is done correctly. (Failure to have this inspection while tank is still open could result in being required to expose onsite wastewater treatment system to confirm pumping, filling and crushing.) *Information regarding procedure to connect to existing system(s) is available through our office.*

****Use of the existing system will require approval from the Environmental Division when applying for a new permit.**

11. WATER SOURCE: ☐ CU

☐ Existing Private Well(s): Is there more than one private well on the property? ☐ Yes ☐ No

If more than one, how many are to be capped? _____

For any wells not capped, state intended use: _____

☐ Other _____

*If well is not to be used in the future, it must be abandoned per state law. A copy of the State Registration form must be submitted to this office **PRIOR** to a final inspection being conducted. Contact DNR at 417-891-4300 for details.*

12. UTILITY PROVIDER (For services at this location):

Electricity Provider: _____ Office Location: _____

☐ Natural Gas ☐ Propane Gas ☐ Gas Supplier: _____

NOTE: FAILURE TO COMPLETE WORK ACCORDING TO REGULATIONS MAY RESULT IN FORFEITURE OF CASH BOND AND/OR A PROPERTY LIEN FOR ANY AMOUNT IN EXCESS OF BOND TO CORRECT AND/OR COMPLETE PROJECT.

DISCLAIMER: Individual signing application is responsible for accuracy of information submitted. Information provided on the application has been furnished for the purpose of issuance of permit. Errors and/or omissions of information submitted with the application for permit are not the responsibility of Greene County or this office. By my signature below, I affirm that I am the property owner or his/her authorized representative.

By signing below I understand that it is my responsibility to present proper documentation from a licensed landfill in order for my bond to be released, and failure to do so will result in the forfeiture of my bond.

PRINT NAME: _____ DATE: _____

SIGNATURE: _____ PERMIT NO. _____

GREENE COUNTY BUILDING REGULATIONS

PHONE: 417-868-4015

INSPECTIONS CHECK LIST-DEMOLITION

FAX: 417-868-4175

- ____ 1. **Work must be completed within three (3) months from date of issuance of permit.**
- ____ 2. **IMPORTANT:** An inspection conducted by our Environmental Section **IS REQUIRED** if the property has a wastewater system located on the property where the demolition is taking place. This inspection is required **PRIOR** to a final inspection being conducted.
- ____ 3. Receipt for required wastewater system pumping to be supplied prior to scheduling a final inspection. *If existing system(s) to be used after demolition, permit to be issued and all inspections must be conducted according to adopted regulations. (Information regarding procedure to connect to existing system(s) is available at our office).
- ____ 4. **IMPORTANT:** Wells that are not to be used must be abandoned per state law. A copy of the State Registration form must be submitted to this office **PRIOR** to a final inspection being conducted. Contact DNR at 417-891-4300 for details.
- ____ 5. Property serviced by sewer must have required inspections performed for sewer disconnect and capping.
- ____ 6. Permit number must remain clearly posted at site until project is completed. Failure to do so could result in inspection(s) not being conducted.
- ____ 7. Receipt from licensed landfill for the waste disposal must be documented with date of disposal and submitted to our office prior to authorization for return of cash bond deposit.
- ____ 8. FINAL INSPECTION.
- ____ 9. Release of deposited bond per application information.

PLEASE GIVE THE FOLLOWING INFORMATION WHEN SCHEDULING INSPECTIONS:

1. Permit Number 2. Address of Inspection Site 3. Type of Inspection Needed 4. Caller's Name and Phone Number

I HAVE REVIEWED THESE STATEMENTS AND AGREE TO ABIDE BY THE REGULATIONS AND CODES ADOPTED BY THE GREENE COUNTY COMMISSION. FAILURE TO HAVE AN INSPECTION CONDUCTED COULD RESULT IN UNCOVERING WORK SO THAT THE REQUIRED INSPECTION CAN BE ACCOMPLISHED. I UNDERSTAND THAT A FINAL INSPECTION MUST BE APPROVED AND ALL REQUIRED DOCUMENTS MUST BE FURNISHED PRIOR TO REFUND OF CASH BOND.

SIGNATURE: _____

DATE: _____



Greene County Building Site Plan

Please note that failure to provide the below information will result in your application being rejected

Please use this space to sketch a drawing of the property.

Does not need to be drawn to exact scale but MUST be legible and drawn clearly.

☐ Check here if the sketch is attached on a separate document instead of this form.

Sketch must include labeling the location, dimensions, and distance from property lines of existing and/or proposed:

- Proposed Structure **MARKED WITH P**
- Septic tank and lateral field area
- Wells If a shared well, show location of well to be used
- Distances to all property lines from proposed structure
- Distances from proposed structure to other structures, septic tank, lateral field, well
- Driveways, along with all access points to the property
- Porches, decks, pools, garages, carports, out-buildings, and other structures. **EXISTING STRUCTURES MARKED WITH E**
- Location of Overhead Power lines
- Location of Fill Dirt if applicable