

# GREENE COUNTY BUILDING REGULATIONS

Telephone: 417-868-4015 940 N. Boonville, Springfield, MO 65802 Fax: 417-868-4175  
ResourceManagement@greencountymo.gov

## WELL PERMIT APPLICATION

\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*

RECEIVED BY: \_\_\_\_\_

PERMIT # \_\_\_\_\_

PERMIT COST \_\_\_\_\_

\_\_\_\_\_ APPLICATION

\_\_\_\_\_ SITE PLAN

\_\_\_\_\_ OWNERSHIP

1. Permit Issued To: ☐ Property Owner ☐ Contractor/Installer
2. Well Type: ☐ Residential ☐ Commercial ☐ Geothermal ☐ Agricultural ☐ Monitoring
3. Name of Recorded Property Owner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Work/Day Phone: \_\_\_\_\_ Mobile/Evening Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_
4. Contractor/Driller (If other than Owner) Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Work/Day Phone: \_\_\_\_\_ Mobile/Evening Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_
5. Work Site Address: (Must be approved by the Greene County Addressing Office – Room 305)  
\_\_\_\_\_
6. EXACT Directions to Work Site: (Must furnish nearest intersection of county and/or state roads).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Is the well being placed within a Subdivision? If so, Subdivision Name: \_\_\_\_\_  
Lot Number: \_\_\_\_\_
8. Is well being placed on acreage? ☐ Yes ☐ No If yes, how many acres? \_\_\_\_\_
9. Will the well be connected to a new electric meter: ☐ Yes ☐ No
10. UTILITY PROVIDER  
Electricity Provider: \_\_\_\_\_ Office Location: \_\_\_\_\_

NAME (LAST, FIRST):

DATE CALLED:

INITIALS:

**\*\*\*\*INFORMATION REGARDING PUBLIC IMPROVEMENTS\*\*\*\***

Please read carefully to be sure you understand the information provided concerning damage(s) to public improvements.

DISCLAIMER: Individual signing application is responsible for accuracy of information submitted. Information provided on the application has been furnished for the purpose of issuance of permit. Errors and/or omissions of information submitted with the application for permit are not the responsibility of Greene County or this office. By my signature below, I affirm that I am the property owner or his/her authorized representative.

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**GREENE COUNTY BUILDING REGULATIONS**

PHONE: 417-868-4015

INSPECTIONS CHECK LIST-WELL

FAX: 417-868-4175

- \_\_\_\_\_ 1. SITE EVALUATION REVIEW AND ON-SITE INSPECTION for all construction on sites with **NEW** or **EXISTING** onsite wastewater treatment systems, or on **VACANT** lot. This review and on-site inspection must be done **BEFORE** any excavation is started.
- \_\_\_\_\_ 2. Electric Meter
- \_\_\_\_\_ 3. Well Inspection
- \_\_\_\_\_ 4. Final Inspection

**\*\*\*\* IMPORTANT NOTES, PLEASE READ \*\*\*\***

- \_\_\_\_\_ 1. Permit number must remain clearly posted at site address until construction is complete. Failure to do so could result in inspection(s) not being conducted.
- \_\_\_\_\_ 2. No Final Occupancy will be scheduled for any permit until all required inspections and documents have been completed and approved.
- \_\_\_\_\_ 3. THIS PERMIT WILL EXPIRE SIX (6) MONTHS FROM DATE OF ISSUANCE IF WORK HAS NOT COMMENCED. PERMIT WILL EXPIRE IF INSPECTION FOR COMPLETED WORK IS NOT CONDUCTED AT LEAST EVERY SIX (6) MONTHS.
- \_\_\_\_\_ 4. Any request for refund must be in writing to Resource Management Department, 940 N. Boonville, Room 305, Springfield, MO 65802 and no refunds will be granted after one hundred and eighty (180) days from issuance of permit.

**\*\*NOTE: OWNER RESPONSIBLE FOR ALL DEED RESTRICTIONS AND COVENANTS\*\***

PLEASE GIVE THE FOLLOWING INFORMATION WHEN SCHEDULING INSPECTIONS:

- 1. Permit Number
- 2. Address of Inspection Site
- 3. Type of Inspection Needed
- 4. Caller's Name and Phone Number

I HAVE REVIEWED THESE STATEMENTS AND AGREE TO ABIDE BY THE CODES ADOPTED BY THE GREENE COUNTY COMMISSION. FAILURE TO HAVE AN INSPECTION CONDUCTED COULD RESULT IN UNCOVERING WORK SO THAT THE REQUIRED INSPECTION CAN BE ACCOMPLISHED. I UNDERSTAND THAT A FINAL INSPECTION MUST BE APPROVED BEFORE THE BUILDING IS TO BE OCCUPIED.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**INFORMATION REGARDING PUBLIC IMPROVEMENTS**

By my signature below I certify that I understand the following:

- 1. Public Improvements (sidewalks, curbs, driveways, and/or driveway entrances, streets and all other public improvements on right-of way property) must be installed, inspected and approved by Greene County in accordance with adopted design standards.
- 2. Should any damage(s) occur to any of these improvements during construction, it is my responsibility as the permittee to repair these damage(s) in accordance with the Greene County Design Standards.
- 3. Greene County Highway Department **MUST be notified twenty-four (24) hours BEFORE:**
  - a. Any concrete pour for driveway and/or sidewalks on right-of-way
  - b. Installation of any culverts on right-of-way. **Phone number for Highway Department is 417-831-3591.**
- 4. Any damage(s) must be repaired and accepted by Greene County Highway Department or the utility owner before a final inspection will be conducted.
- 5. A Certificate of Occupancy will not be issued until all damage(s) are repaired and approved.

By my signature below, I certify that I am the permittee or his/her legally authorized representative and I am in agreement with the above.

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_



## Greene County Building Site Plan

Please note that failure to provide the below information will result in your application being rejected

Please use this space to sketch a drawing of the property.

**Does not need to be drawn to exact scale but MUST be legible and drawn clearly.**

☐ Check here if the sketch is attached on a separate document instead of this form.

Sketch must include labeling the location, dimensions, and distance from property lines of existing and/or proposed:

- Proposed Structure **MARKED WITH P**
- Septic tank and lateral field area
- Wells If a shared well, show location of well to be used
- Distances to all property lines from proposed structure
- Distances from proposed structure to other structures, septic tank, lateral field, well
- Driveways, along with all access points to the property
- Porches, decks, pools, garages, carports, out-buildings, and other structures. **EXISTING STRUCTURES MARKED WITH E**
- Location of Overhead Power lines
- Location of Fill Dirt if applicable