

GREENE COUNTY SENIOR CITIZENS' SERVICE FUND BOARD
Meeting Minutes
August 27, 2018

A regular meeting of the Greene County Senior Citizens' Services Fund Board was called to order at 9:00 am on Monday, August 27, 2018. The meeting was held in Historic Courthouse Conference Room 309.

Board Members Present: Chuck Marinec, Monica Horton, Gwen Baker and (Denny Pilant and Joyce Munden by phone.)

Board Members Absent: Thelma Neff (excused)

Others Present: Cindy Stein, Greene County Auditor, Angie Crews, Ashton Lamb, Carmen Clark, Krissy Sinor, Ron Hutchenson and Connie Hayes.

Meeting Minutes: July 09, 2018

- Denny moved to approve the minutes, Joyce seconded with corrections on date of second page from 2019 to 2018. All in favor and motion passed.

Treasurer's Report:

- Cindy Stein, the Greene County Auditor gave the Treasurer's report for July 2018.
- Cindy said there is \$1.8 million left in the Senior Fund and that the Greene County Treasure has 1 million invested. Cindy also stated that we still have the fourth quarter grant fund payments to pay, which will be a large amount.
- Joyce made the motion to approve Treasurer's report and Monica seconded. All in favor and motion passed.

Old Business:

- Cindy Stein brought to the Boards attention that Willard Parks and Recreations did not follow proper procedures in getting bids and choosing vendor to purchase table and chairs that the Senior Board provide grant funds for.
- Chuck said he was surprised about the bid procedure since they are a city office and subject to the same State purchasing requirements as we are.
- Cindy suggested that since proper procedure was not followed we go with the lowest bid of \$5,942.52 instead of the approved amount of \$9,000.00.
- Denny made the motion to reimburse Willard Park and Recreation \$5,942.52 and Joyce seconded. All in favor and motion carried.

New Business:

- The Board welcomed our two newest Board members Gwen Baker and Monica Horton.

Greene County Senior Board Website:

- Angie Crews was here to discuss with the Board their website and share ideas.
- Angie said she would like to be able to change the pictures of the Senior Centers and their activities, so other citizens could see what is being offered.
- Angie has added all the organizations with their links, for the organizations without links she has attached their face book page.
- Angie asked the Board to provide pictures for the website if they have any.
- Monica asked to have room 309 added with the meeting time and date.
- Angie said we need to update the Senior News tab on a regular basis.
- Ron Hutchenson asked if there was a way to determine how many people accessed the website.

2019 Budget:

- Cindy Stein meet with the Board to propose the 2019 Senior Board Budget.
- Cindy said some line items show no funds have been used, but we hold those in case services we normally do not have to pay for come up.
- Cindy stated that since 2016 we have added \$250,000 to the budget each year from the contingency fund. She said at the last meeting it was suggested that we up the amount to \$300,000.00.
- Cindy said when she prepared the drafted 2019 budget she included the \$300,000.00 amount.
- Denny said when Board set up the reserve fund in 2005 they had no idea how much to set aside. He also stated that the Board is not a bank and the funds need to be used to help Senior Citizens.
- It was discussed that the Board is going to have to sit down and determine who would get the funds first based upon factors such as health, transportation, in-home services and so forth.
- Joyce thinks the sooner we determine the order of funding the better it will be.
- Chuck said he knows of at least two agencies that will be requesting more funds 2019 than they did in 2018.
- Denny made the motion to present 2019 budget to Commission with the \$250,000.00 contingency and Joyce second. Vote taken with 2 ayes (Joyce and Denny) and 3 nays (Monica, Gwen and Chuck). Motion failed
- Monica made the motion to approve the 2019 budget as Cindy has prepared it with the \$300,000.00 contingency added and Gwen seconded. Vote taken with Gwen, Monica and Chuck voting aye and Joyce and Denny voting nay. Motion carried.

New Board Member Application:

- The Board received an application from Amy Montebello to serve as a board member and have been asked by the Commission for a nomination.
- Denny and Joyce both said they knew Amy and would recommended her for the Board.
- Denny made the motion to recommend Amy to the Commission and Joyce seconded. All in favor. Motion carried.

Communication:

- Krissy Sinor was here to provide the Board with a draft of the 2017 annual report.
- Krissy recommended that the display date be changed from December.
- Chuck asked for Krissy to send an electronic copy for the Board to look at.
- Chuck said we would put on next agenda the election of Vice Chair and Treasurer.

Adjourn:

Joyce moved to adjourn, Denny seconded. Motion carried.

Next Meeting: September 24, 2018.

Connie Hayes
Greene County Senior Citizens Service Fund