

Senior Citizen

Property Tax Credit

Audit Requests

Audits are written requests issued by the Collector Senior Tax Credit department to enrollees of the Greene County Senior Tax Credit Program for data and documentation recertifying eligibility for the program.

Audits may be triggered by

- Random sample
- Change in data
- Returned Mail
- Inability of staff to verify any data provided to us.

Your Responsibility

- Return all requested forms and documents within 45 days of the date on the mailed USPS letter which notifies you of the audit status and the requirements to complete the audit.
- Self-Report any changes to ownership, occupancy, or mailing address within 45 days of the change occurring. Self-reporting changes reduce the need and likelihood of formal audits later.
- Communicate any questions or concerns with the outlined requirements within two weeks of the date on the notice.
 - Often, we can offer advice on how to obtain certain paperwork or other matters.
 - Extensions will not be given to produce the data required in the audit.Communication is key in helping us to help you meet the requirements timely.

What to Expect from Us

- Written notice by USPS mail if/when an audit of your account is required
- Additional communication by email/phone alerting you that the notice has been mailed (this can only be done if we have this contact information for you).
- Audit completed and written notification of its status sent by USPS mail within 30 days of receiving the completed information in our office.

****Prior to 2026, annual renewal was required to maintain the credit. MANDATORY ANNUAL RENEWAL IS NO LONGER REQUIRED****

Greene County Collector of Revenue, Allen Icet