



OFFICE OF THE PURCHASING DIRECTOR
1443 N. ROBBERSON AVE., SUITE 1000, SPRINGFIELD, MO 65802

BOB DIXON
PRESIDING COMMISSIONER

RUSTY MACLACHLAN
COMMISSIONER, 1ST DISTRICT

JOHN C. RUSSELL
COMMISSIONER, 2ND DISTRICT

ADDENDUM #1 TO INVITATION FOR BID #25-11120

RFP NO: 25-11120

TITLE: Various Ink and Toners

ISSUE DATE: 11/17/2025

CONTACT: Shelly Williamson

PHONE: (417) 868-4013

E-MAIL: swilliamson@greenecountymo.gov

REVISED IFB OPENING DATE: 2:00 P.M., CST, on November 25, 2025

RETURN THIS SIGNED ADDENDUM ALONG WITH BID RESPONSE BY THE IFB OPENING DATE LISTED ABOVE TO:

**GREENE COUNTY PURCHASING DEPARTMENT
1443 N ROBBERSON AVE., 10TH FLOOR
SPRINGFIELD, MISSOURI 65802**

This addendum forms a part of the IFB document for the project identified above. All remaining portions of the IFB document not specifically mentioned or otherwise revised by this addendum or previous addenda remain in full force and effect.

Questions/Answers

1. Are you allowed to let me know if you want me to total my own bid amount of the pricing form (total cost line on page 22) or if that should be left blank?

Answer: Please total the line items bid and enter on page 22.

2. Also concerning bidder references. You are asking for a dollar amount value. I am hesitant to provide that if other bidder's will have access to this portion of my bid. I don't want to disclose the value of my business agreements to competitors. Instead, I have listed number of devices (printers/ copier) in the reference fleet. Please advise if this portion of the IFB is only accessible to Greene County.

Answer: Vendors can provide contract amounts and/or provide number of devices on the Bidder Reference Form.

Each bidder shall acknowledge receipt of this Addendum #1 of Invitation for Bid #25-11120 Various Ink and Toners with his/her signature affixed hereto; and shall submit this signed acknowledgement and any attachments provided herein with their original bid submittal. **Failure to do so shall render your bid non-responsive.**

Addendum #1 acknowledged by:

Bidder Name

Title

Company Name

Date