

## Greene County Commission

### Daily Briefing

**TUESDAY, June 21, 2016**

9:00 AM

County Commission Conference Room

933 N. Robberson

Attendees: Commissioners Cirtin, Bengsch and Bentley; Chris Coulter, Jeff Scott, Tina Phillips, Camille Knowles, Shane Schoeller, Lorrie Bruer, Justin Hill, Jennifer McClure and Marilyn Elsass.

#### Items for Consideration and Action by the Commission

1. Budget Adjustment—Shane Schoeller, County Clerk
  - *Mr. Schoeller informed the Commission that his office has received a retirement resignation from a department employee as well as an additional resignation in their office. The County Clerk has someone in mind for an Archives position and would like to start that person part-time until they become familiar with duties at a savings. The second resignation would be a lateral move that would allow this position to be filled. The lateral position would be vacant on July 11. The goal is to be lateral or below in salary and benefits. The Commission agreed to proceed on the budget adjustment as noted.*
2. Fund Transfer Letter—Justin Hill, Treasurer
  - *Justin Hill presented a letter to the Commission to transfer funds to the Highway Department for cemetery upkeep.*

#### Informational Items

1. Budget Office—Jeff Scott, absent.
2. Human Resources—Camille Knowles
  - *Discussion of employee steps for July 1 changes. Employees must be in good standing and be full time employees for one year. There has been a question of part-time employees being eligible for a salary increase as well as keeping the established cutoff date of July 1 in meeting the criteria. Camille asked the Commission if they want to have any leniency in the policy or stay with the established policy. Part-time employees work 30 or less hours. The Commissioners state they will stay with the established policy with the cutoff date remaining on July 1.*
3. Jennifer McClure
  - *Discussion of response to newspaper article recently published in the local paper. Several items presented and discussed with the reporter did not appear in the article regarding funding, grants, state and federal reimbursements and the total cost of the jail.*
4. Other Items  
Shane Schoeller, County Clerk
  - *Shane informed the Commission that there is a change in petitioning at elections that allows petitioning in the parking lot and sidewalks. This has resulted in six polling locations being lost. One location was lost due to a bankruptcy of the property. There was an impact of \$9500 in additional costs as a result of the review of interpretation of the statute.*
  - *Discussion of the recording of Board of Equalization meetings. The recordings had begun to assist the secretary in preparing meeting minutes. The recording became an issue with board members and resulted in minutes consisting of votes only. Tom Barr resigned from the board.*
  - *Lorrie Bruer notes that the Board of Equalization must meet and have a quorum at the July meeting to hear appeals.*
  - *A discussion followed regarding the expertise needed for board members. Commissioners mentioned some possible candidates to fill membership positions on the Board of Equalization.*

#### Commissioner Bengsch:

*Commissioner Bengsch stated he has received a letter from Crown Meadows Homeowners Association. The Commission discussed their response which will include the opinion from counsel. Commissioner Bengsch will draft a letter and send to counsel for response.*