



# GREENE COUNTY COMMISSION

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HAROLD BENGSCHE  
COMMISSIONER 1<sup>ST</sup> DISTRICT

BOB CIRTIN  
PRESIDING COMMISSIONER

LINCOLN P. HOUGH  
COMMISSIONER 2<sup>ND</sup> DISTRICT

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## MINUTES

Daily Briefing October 10, 2017  
Greene County Commission Office  
4:00 PM.

Present: Cindy Stein, Chris Coulter, Trysta Herzog, Bob Cirtin, Lincoln Hough, Harold Bengsch, Kate Morris and Jeff Scott.

Director of Communications Trysta Herzog provided the Commission with Exhibit A, a document from Shockey Consulting Services conveying scope of work for voter education. The scope of work includes designing a push-card with information about the tax ballot initiative. It also includes the development of messaging and graphics to be used on social media platforms. The services also included mail-out postcards, however, there was the possibility, pending Commission decision, that this particular service would be removed from the services contract. After removal of the postcards, the total cost is \$5,418.50. (Total would have been \$5928.50 if the \$510 postcard cost was included.)

Chief Budget Officer Jeff Scott explained that revenues are down \$3 million overall, but expenditures are \$1.8 million less than budget, so there is \$1.8 million available to move to where it is needed; however, anything moved as savings would be an additional erosion of reserves. Scott said the County does have \$1,080,000 in contingency to be spent as needed, so those funds are available to the Commission to be moved. To allocate funds for this particular expenditure, Scott recommended moving unappropriated contingency funds to the professional services account (which is active but has not been used since 2011), if Commission chose to approve this expenditure.

Commissioner Bob Cirtin made a motion to approve a contract for services with Shockey Consulting and reallocate contingency funds to the professional services account to pay for the cost of the educational materials. Commissioner Harold Bengsch seconded the motion for discussion.

Auditor Cindy Stein inquired about mailing costs. It was determined that the mail-out postcards would not be used and therefore not be included in the contract. Printing costs for the informational put-cards would be covered by the Sheriff's contingency funds. No advocacy-related funds would be used to cover the costs for the services from Shockey Consulting. Herzog said a proof should be ready sometime this week. There was a discussion about possibly removing the social media portion of services from the contract, as well, but it was decided that this service is needed in order to make information more available to citizens.

Commissioner Lincoln Hough left the meeting to take a phone call at this time and did not return.

It was decided to proceed with the vote, as a motion was still on the table.

Commissioner Bengsch and Commissioner Cirtin voted and the motion was carried.

Aye: Bengsch. Cirtin    Nay: None    Absent: Hough    Abstain: None