

Greene County Commission Briefing
Commission Office
1443 N. Robberson, 10th Floor
April 22, 2019
9:00 a.m.

Attendees: Bob Dixon, Harold Bengsch, John Russell, Chris Coulter, Mailyn Jeffries, Amanda Corcoran, Dan Patterson, Jamie Willis and Megan Applegate.

Family Justice Center Coordinator Jamie Willis provided the Commission with an update. Burrell Health has been added as an additional onsite partner with two staff members. Harmony House donated two cubicles to the Justice Center. The Center is now at max capacity. In March the Center provided support for 136 clients. April number so far are at 133 clients. Lifetime numbers are at 935. Willis went on to explain that a survey presented to clients on satisfaction is at 100%.

Prosecuting Attorney Dan Patterson informed Commission that charges filed for 2019 are up 30%. Patterson would like to get together with jail staff and IS to work on the jail census on way to enhance the tool. Patterson would like a common tool that all parties could use easily. Patterson's office has been working on revision of how his office will handle charges once new rules go into effect in July 2019. Patterson mentioned doing an analysis to see if the new rules may have a potential effect on jail population with could change the new jail size.

Commission and HR Staff discussed the Health Insurance renewal vote. Director of HR Mailyn Jeffries provided the Commission with the rate changes. (Exhibit 1) Russell suggested that the Mercy participants should not currently receive an increase to their contributions, but that all employees who are enrolled in Cox Health plans will absorb a cost increase. Russell explained that all rates could change in January after the broker markets the County Insurance. The employees enrolled in Cox plans will be responsible for \$127.28 monthly for employee only coverage and will be split per paycheck at \$63.64. Commissioner Dixon and Bengsch were in agreement with Commissioner Russel that the increase to the Cox plans will be passed on to the employees, as the cost burden is too high for the county to fully absorb and that at the current time employees enrolled in Mercy will not be impacted. Commissioner John Russell moved to approved that all employees on Cox health plans will be responsible for the price increase per coverage line and that at the current time, changes will begin 07/01/19. Commissioner Harold Bengsch seconded the motion and it was unanimously approved. Aye: Dixon, Bengsch and Russell. Nay: none Abstain: None. Absent: None

Commission voted on Council of Local Elected Officials Consortium Agreement.(Exhibit 2) Commissioner Harold Bengsch made the motion to approve the Council of Local Elected Officials Consortium Agreement. Commissioner John Russell seconded the motion and it was unanimously approved. Aye: Dixon, Bengsch and Russell. Nay: none Abstain: None. Absent: None

Commission voted on an Agreement between Ozark Region Chief Elected Officials, Ozark Region Workforce Development Board, and City of Springfield, Departments of Workforce Development, Public Information and Finance. (Exhibit 3) Commissioner John Russell made the motion to approve the agreement between Ozark Region Chief Elected Officials, Ozark Region Workforce Development Board, and City of Springfield, Departments of Workforce

Development, Public Information and Finance. Commissioner Harold Bengsch seconded the motion and it was unanimously approved. Aye: Dixon, Bengsch and Russell. Nay: none Abstain: None. Absent: None

With no other business the meeting was adjourned

ex1

Greene County - MPR July 1, 2019 Renewal Rates - Revised

	Cigna Open Access - 1000 (Mercy)				Cox Open Access (Dual Network)	
	Enrolled	Rate	Greene County	Employee	Enrolled	Rate
Employee	386	\$685.84	\$685.84	\$0.00	129	\$748.12
Employee + Spouse	5	\$1,645.98	\$973.44	\$672.54	0	\$1,795.46
Employee + Child(ren)	27	\$1,371.64	\$938.70	\$432.94	4	\$1,496.22
Family	8	\$1,920.32	\$1,008.18	\$912.14	2	\$2,094.72

Access - 1500 (Mercy & Cox)		Choice Fund -1500 (Mercy - Health Savings Account)			
Greene County	Employee	Enrolled	Rate	Greene County	Employee
\$620.84	\$127.28	174	\$490.86	\$490.86	\$0.00
\$765.00	\$1,030.46	15	\$1,092.12	\$788.30	\$303.82
\$765.00	\$731.22	27	\$918.82	\$766.36	\$152.46
\$765.00	\$1,329.72	13	\$1,352.88	\$821.32	\$531.56

ex 2

COUNCIL OF LOCAL ELECTED OFFICIALS CONSORTIUM AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of May, 2019, by and between the COUNTIES of: **Christian, Dallas, Greene, Polk, Stone, Taney, and Webster** in the State of Missouri (hereinafter, the Counties).

WITNESSETH

WHEREAS, the Council Local Elected Officials of the aforementioned counties and/or cities did previously adopt resolutions authorizing the creation of a consortium, in order to administer the provisions of Public Law 105-220, the Workforce Investment Act (hereinafter "the Act"), and

WHEREAS, the Act was revised and reauthorized in July 2014 as Public Law 113-128, the Workforce Innovation and Opportunity Act (hereinafter "WIOA"), and

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, each party acknowledges they do hereby agree to the following:

AGREEMENT

SECTION 1: That the Counties (include Cities, if applicable) of: **Christian, Dallas, Greene, Polk, Stone, Taney, and Webster** do hereby constitute a consortium for the purposes of Section 107 (c)(1)(B) of Public Law 113-128, WIOA.

SECTION 2: The Council Local Elected Officials (Presiding Commissioners) of the local government entities in Section 1 shall constitute the Ozark Workforce Development Region Consortium of Council of Local Elected Officials (hereinafter, the Consortium).

SECTION 3: The Consortium shall adopt operational and procedural bylaws consistent with this Agreement, applicable federal and state laws, and rules or regulations promulgated pursuant thereto. Bylaws or amendments thereto may be adopted by the affirmative vote of a simple majority of the members of the Consortium.

SECTION 4: All actions of the Consortium shall adhere to the Bylaws adopted pursuant to Section 3 above.

SECTION 5: In accordance with the Bylaws, the Chair of the CLEO shall be the Presiding Commissioner of Greene County. A Vice-Chair shall be elected by the CLEO with a term consistent with the Bylaws.

SECTION 6: In accordance with WIOA, the CLEO shall appoint the members of the Ozark Region Workforce Development Board in compliance with DWD Issuance 12-2016, Change 1 "Local Workforce Development Board Membership Requirements and Certification/ Recertification Procedures under the Workforce Innovation and Opportunity Act. Change 1"

SECTION 7: In accordance with WIOA, the Local Board with the agreement of the Consortium shall select the One-Stop (Job Center) operator.

SECTION 8: The Consortium, in partnership with the Local Workforce Development Board, shall approve all local plans in accordance with Section 107 of Public Law 113-128, WIOA.

SECTION 9: The Consortium shall perform all functions of Council Local Elected Officials specified in Public Law 113-128, WIOA.

SECTION 10: The Council Local Elected Officials and the Workforce Development Board, in agreement with the Governor, has designated the City of Springfield Department of Finance as the Fiscal Agent and the Department of Workforce Development as the administrator and operator of Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, Youth, and Career Services.

SECTION 11: In the event of misuse of grant funds that cannot be recovered, in whole or in part, from the sub-recipient or fiscal agent responsible for the misuse, the Council Elected Officials shall come together to determine how the funds shall be reimbursed utilizing the following:

- 11.1: Determination of Disallowed Costs. With respect to any cost associated with the Opportunity Act that has been determined by the State of Missouri Department of Workforce Development (MODWD), City, State, or Federal auditors as not being allowed, the sub-recipient shall make a reasonable effort to re-coop/cover costs or exercise the right to object or appeal such determination. In the event the sub-recipient is unable to cover or re-coop the costs, the matter will be brought before the Consortium for resolution.
- 11.2: Formula for Assessment. In the event of a disallowed cost not covered by the sub-recipient, the Consortium shall agree to compensate the State based on each County's pro rata share of the benefits to the respective county as evidenced by the sub-recipient. In the event it is not possible to allocate the costs based on the benefit to the respective Counties, the cost shall be allocated based upon the percentage of each County's population of the total population of the Region. In the event the Consortium cannot agree upon a basis for the pro rata share of the benefits, then the disallowed costs shall be assessed between the parties who benefit based upon the population of the parties as set forth above.
- 11.3: Arbitration. In the event any Consortium member objects to the assessment of benefits as set forth above, they may request a third-party arbitrator determine the allocation of costs, which Determination shall be binding upon the entire Consortium to this agreement. The arbitrator shall be appointed by the Director of the City of Springfield Workforce Development Department, except in the event a party to the arbitration objects to such appointment, then the person objecting shall submit to the Director the names of three persons who are qualified to arbitrate the dispute. The Director shall pick one of the names submitted. The costs of arbitration shall be paid by the Consortium member requesting arbitration, except the arbitrator shall have the right to allocate the costs of the arbitration between the Consortium as the arbitrator so determines. The arbitration shall be conducted in accordance with applicable Rules of the American Arbitration Association, and any judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The applicable rules of the American Arbitration Association shall apply to any arbitration under this paragraph, however, notwithstanding the foregoing, the parties agree that the American Arbitration Association need not be utilized for the arbitration. The Consortium further agrees that they will faithfully observe this agreement and the rules and that they will abide by and will perform

any award rendered by the arbitrator(s) and that a judgment of the court having jurisdiction may be entered upon the award.

SECTION 12: This Agreement shall be effective when approved by each member of the Consortium through their signature. This Agreement shall expire on June 30, 2020, at which time a new Agreement shall be required.

SECTION 13: Any amendments to this Agreement may be adopted with the concurrence of each and every member of the Consortium. The Consortium may be dissolved and this Agreement may be rescinded only with the consent of the Governor.

SECTION 14: The original Agreement, with complete signatures, as well as any amendments thereto, shall be kept on file in the main office of the CLEO.

SECTION 15: Each of the undersigned Presiding Commissioners certify that prior to signing this agreement, each has received written authorization from his County Commission to sign this agreement on its behalf.

IN WITNESS WHEREOF, the party representing the government entity listed in Section 1, through his/her signatures below, have read and understand this Agreement and hereto have caused this Agreement to be executed:

(Name)

(Date)

Presiding Commissioner
(Position Title)

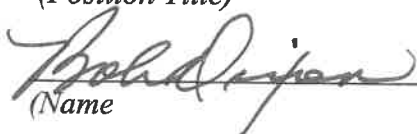
Christian
(County)

(Name)

(Date)

Presiding Commissioner
(Position Title)

Dallas
(County)


(Name)

April 22, 2019
(Date)

Presiding Commissioner
(Position Title)

Greene
(County)

(Name)

(Date)

Presiding Commissioner
(Position Title)

Polk
(County)

(Name)

(Date)

IMPORTANT FUNCTIONS:

1. Attends training, conferences, and seminars for professional development purposes and to maintain current knowledge of One-Stop, Workforce Development, WIOA, and partner programs.
2. Performs minor office administration tasks such as copying, filing, faxing, etc.
3. Attends regular leadership meetings of One-Stop team.

Performs related work as required.

QUALIFICATIONS REQUIRED:

Any combination of education, training, and experience providing the following knowledge, skills, and abilities:

Knowledge

Knowledge of the WIOA one-stop system and service delivery requirements, basic knowledge of economic and labor indicators and proven ability to work with diverse groups and organizations highly preferred.

Abilities

Effectively plan, develop, organize and coordinate activities for partners' meetings, deal effectively and courteously with partners, the Board, One-Stop staff, agencies, and the general public and develop effective coalitions for achievement of goals and objectives; work independently with minimal direction; utilize sound independent judgment; learn applicable computer software programs; communicate effectively both verbally and in writing including making formal presentations; follow oral and written instructions; present an overall professional image; prepare clear and comprehensive reports; effectively welcome and embrace differences among employees and citizens; performs effectively as a member of the team in carrying out the City's stated mission and philosophy; perform the essential functions of the job without posing a direct threat to the health and safety of others.

Experience, Education, and Training

Graduation from an accredited college or university with a Bachelor's degree in marketing, public relations, communications, or a related field, supplemented by one year of responsible work experience in the public workforce system or related human service agency.

Physical Requirements

Perform bending, squatting, kneeling and reaching overhead; must be able to climb stairs and ladders; must be able to hold and grip objects; must be able to lift and carry objects weighing 50 pounds; must be able to produce printed products for the designed quality, clarity and effect. Operates a computer keyboard and/or mouse.

Working Environment

Indoors with heating and cooling regulated in a general office environment; may work outside and therefore susceptible to extreme weather conditions.

Licensing/Certification

None required.

Miscellaneous Requirements

Must be able to provide transportation at any given time during assigned working hours. (NOTE: If incumbent drives a vehicle, must possess a valid Missouri Motor Vehicle Operator's License and have appropriate insurance for privately owned vehicles.)

I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.

Signed: _____ Date: _____

Total Budget: \$75,554.84

Total budget amounts are based on estimated hours needed to complete the program functions on an annual basis. Actual costs will be directly related to the hours and miles reported through electronic timesheets for the listed staff positions. Bi-weekly payroll reports will be available indicating direct program expenses.

Wages: \$51,982.22
Fringe: \$18,548.72
Travel: \$ 2,000.00
Supplies: \$ 3,023.90

**Total
Budget: \$75,554.84**

ex3

**AMENDMENT NO. 1 to
Agreement Between Ozark Region Chief Elected Officials,
Ozark Region Workforce Development Board, and
City of Springfield, Departments of Workforce Development,
Public Information and Finance**

This Amendment No. 1 to the Agreement entered into by the Council of Local Elected Officials, the Ozark Region Workforce Development Board and the City of Springfield Departments of Workforce Development and Public Information, who have been selected through a competitive process to serve as the One-Stop Operator in the Ozark Region, and the City of Springfield Department of Finance, the entity serving as Fiscal Agent ("Original Agreement").

The Original Agreement is amended as follows:

1. Exhibit A, Budget, to the agreement is replaced with new Exhibit A, Budget, attached hereto and incorporated herein as if copied verbatim.
2. A new Exhibit B, Job Description, is attached hereto incorporated herein as if copied verbatim.
3. Paragraph IV, Compensation, is amended to add the underlined language, and Paragraph IV shall read in full as follows:

IV. Compensation.

The City shall be paid an amount not to exceed Seventy-Five Thousand Five Hundred Fifty-Four Dollars and 84/100 Cents (\$ 75,554.84) for the work to be performed under this Agreement by the Departments of Workforce Development and Public Information, billed according to the hourly rates of the staff performing tasks under the Agreement, and according to the budget proposed in the RFP, as set forth in Exhibit A.

The City shall invoice the Board monthly by sending their invoices to the Finance Department for the City of Springfield. Invoices must be submitted by the 10th of the month following the month for which the City is seeking payment. Invoices shall be accompanied by a Contract Progress Report (CPR) reflecting the charges for the month.

The staff performing work for the Department of Workforce Development and Public Information under this Agreement shall maintain time sheets reflecting time spent on the project elements as described herein and shall submit the