

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

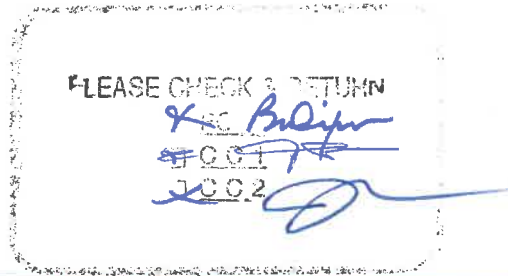
Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

**Greene County Commission
Commission Briefing Minutes**

Tuesday, January 5, 2021
8:45 AM
Commission Conference Room
1443 N. Robberson, 10th Floor



The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "#" key and be prompted for an access code: 675-853-269

Attendees: Bob Dixon, Rusty MacLachlan, John Russell, Chris Coulter, Donna Barton, and Aubrey Hardy.

Teleconference Attendees: Jeff Scott, Jeff Bassham, Mike Cagle, Tina Phillips, Jess Kerr, Rob Rigdon, Phil Corcoran, Cindy Stein, Royce Denny, Rick Artman and Mailyn Jefferies.

Informational Items

Budget-Jeff Scott

- Follow-up on Sales Tax for 2020
- Update for Budget 2021

Human Resources-Mailyn Jefferies

- Changes in Health Assessment 2021

Chris Coulter

- Meetings happening this week

Donna Barton

- Press conference update
- Rotunda meetings in progress

Items for Consideration and Action by the Commission

(EX1) Discussion and Possible Vote: Resolution of Intent for New Bond Issue, Budget

- Commissioner Rusty MacLachlan made a motion to approve the Resolution setting forth the intent of Greene County, Missouri relating to the financing of certain property and improvements and providing for certain related matters. Commissioner John Russell seconded and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

(EX2) Discussion and Possible Vote: Emergency Overtime Payment, Highway Department

- Commissioner John Russell made a motion to approve the Emergency Overtime Payment. Commissioner Rusty MacLachlan seconded and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Cox Medical Tower • 1443 North Robberson Avenue, 10th Floor • Springfield, Missouri 65802
Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802
www.greenecountymo.gov

(EX3) Discussion and Possible Vote: Greene County Electronic Requisition Policy, Auditor

- Commissioner Rusty MacLachlan made a motion to approve the Greene County Electronic Requisition Policy. Commissioner John Russell seconded and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Other:

With no other business the meeting was adjourned.

Ex 1

COUNTY COMMISSION RESOLUTION NO. 21-FIN

RESOLUTION SETTING FORTH THE OFFICIAL INTENT OF GREENE COUNTY, MISSOURI RELATING TO THE FINANCING OF CERTAIN PROPERTY AND IMPROVEMENTS AND PROVIDING FOR CERTAIN RELATED MATTERS.

WHEREAS, Greene County, Missouri (the "County"), has made, and expects to make, capital expenditures in connection with the construction of a new Sheriff's Office and Jail Facility (the "Project"),

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Reimbursement. The County intends to reimburse itself for expenditures for the Project from the proceeds of one or more tax-exempt financings. The maximum aggregate principal amount of obligations expected to be issued for the Project is \$90,000,000.

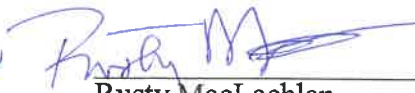
Section 2. Further Authority. The officers and representatives of the County are hereby authorized and directed to take such actions as may be necessary to effectuate the intent of this resolution.

Section 3. Effective Date. This resolution shall be in full force and effect from and after its adoption by the County Commission.

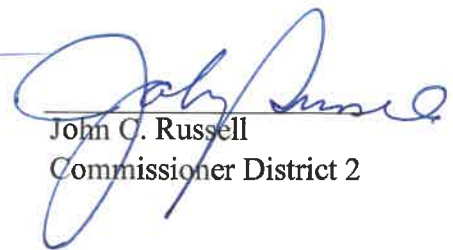
PASSED BY THE COUNTY COMMISSION OF GREENE COUNTY, MISSOURI,
THIS 5th DAY OF January 2021.



Robert Dixon
Presiding Commissioner



Rusty MacLachlan
Commissioner District 1



John C. Russell
Commissioner District 2

ATTEST:

(SEAL)


Shane Schoeller, County Clerk

Ex 2

**GREENE COUNTY HIGHWAY DEPARTMENT
INTER-OFFICE CORRESPONDENCE**

MEMO

Date: January 5, 2021
To: County Commission
CC: Mailyn Jeffries, Cindy Stein, Chris Coulter, Jeff Scott
From: Rick J. Artman
Highway Administrator
Subject: Request for Payment of Emergency Overtime

This correspondence is in reference to Section 3-10 of the Greene County Personnel Policy Manual which reads as follows:

Section 3-10 Emergency Declared


"When a disaster, emergency or other unforeseen event occurs that requires affected exempt and non-exempt employees to work overtime hours, the County Commission, in its sole discretion, may allow affected employees to receive payment for overtime worked exclusively during the event in excess of 40 hours. Pay for exempt employees will be based on hourly salary calculated from their current annual salary wage during the defined period of the disaster response and/or recovery period. In order for the event to be considered for overtime cash payment, it must concern safety, health, emergency services, or other unforeseen event.

The elected official or department administrator of the affected department(s) will be required to submit a written request for payment of the overtime to the County Commission. In determining if payment of overtime is necessary, the County Commission will consider the following: the functions of the department, the hardship that the additional compensatory time poses on the department, and the activation level of the Emergency Operations Center if activated for requested event."

As you know, it is not uncommon for our employees to be called out after hours for emergency situations involving safety concerns for the traveling public. An option to the employees to receive payment for overtime will help keep comp time balances at a reasonable level which will improve our crew's productivity. The employees would continue to have a choice of receiving comp time instead of cash payment. The Road and Bridge fund is sufficient to make this payment with no detrimental effect. We are maintaining a healthy and responsible fund balance and taking steps to ensure that the fund remains sustainable. For this reason and in accordance with the policy, I am requesting to allow non-exempt Highway Department employees the option to receive cash payment for emergency overtime worked during fiscal year 2021.


Bob Dixon
Presiding Commissioner


Rusty MacLachlan
Commissioner 1st District


John C. Russell
Commissioner 2nd District

Ex 3

**GREENE COUNTY, MISSOURI
ELECTRONIC REQUISITION POLICY,
AGREEMENT, REQUEST, AND CERTIFICATION**

Each of the undersigned officeholders, department heads or authorized persons permitted to file requisitions hereby agree, request and make the following certification set forth hereinafter, and acting upon any requisition, through Greene County's Electronic Requisition Program by making or checking the approval queue for each requested item, agrees and certifies as follows:

1. The officeholder, department head or authorized requisition requestor hereby certifies that the items requested are necessary for the proper operation of the department and that unencumbered balances are sufficient to meet the estimated cost.
2. The Greene County Purchasing Department hereby certifies that the transaction complies with Sections 50.660, 50.753, 50.755, 50.757, 50.760 and 67.360 RSMo., unless otherwise specified, and the purchasing agent authorizes the issuance of a purchase order and the processing of a requisition.

Greene County Purchasing Department

By: *Laura Mervin*

3. The Greene County Auditor hereby certifies that the expenditure contemplated by the specific requisition is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue appropriated for payment of same (55.160). Further, the Auditor hereby countersigns all warrants/checks issued by the County Clerk for payment by the Treasurer of each of the approved electronic requisition (55.130).

Greene County Auditor

By: *Cindy S. Stein*
Cindy S. Stein

4. Each member of the Greene County Commission hereby approves the purchase, and, upon receipt of the items and/or the performance of such services and receipt of a correct and proper invoice, orders the Treasurer to issue a warrant/check therefor (54.140).

Greene County Commission

Bob Dixon
Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Rusty MacLachlan
Commissioner 1st District

John C. Russell
John C. Russell
Commissioner 2nd District


6. The Greene County Clerk hereby attests a copy of these proceedings and Order of the Greene County Commission is a true copy of these proceedings and process and Order of the Greene County Commission on the day and year written as the same appears in the office of the Greene County Clerk (51.150).

Greene County Clerk

By: 
Shane Schoeller

7. In accordance with the above policy, certification and requisition process, the Greene County Treasurer is hereby directed and shall pay the appropriate vendor out of any money in the treasury appropriated for the payment of each electronic requisition approved and certified as aforesaid (54.140).

Greene County Treasurer

By: 
Justin Hill

Entered the 5th day of January, 2021.