

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

Greene County Commission
Commission Briefing Minutes

Tuesday, July 27, 2021
8:45 AM
Commission Conference Room
1443 N. Robberson, 10th Floor

PLEASE CHECK & RETURN

| | | |
|-------------------------------------|-----|-----|
| <input type="checkbox"/> | PC | N/A |
| <input checked="" type="checkbox"/> | CC1 | |
| <input checked="" type="checkbox"/> | CC2 | |

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.coxmedical.com/GCCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "#" key and be prompted for an access code: 675-853-269

PLEASE BE AWARE: Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as a lobby, hallway, shared bathroom, elevator, and stairwell.

WARNING Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

Attendees: John Russell, Chris Coulter, Megan Applegate and Donna Barton.

Teleconference Attendees: Rusty MacLachlan, Jeff Scott, Mike Cagle, Tina Phillips, Phil Corcoran, Adam Humphrey, Justin Hill, Rick Artman, Crystal Richards, Mailyn Jeffries, Royce Denny, Allen Icoet, Jamie Willis and Dan Patterson.

Informational Items

Budget-Jeff Scott

- Budget meeting updates.
- SEMA audit update.
- ERA update.

Human Resources-Mailyn Jeffries

- COBRA subsidy update.
- CIGNA COVID diagnostic tests will continue to be covered until Oct. 17th. Average cost for a COVID test is \$115.
- 18 job openings with 123 positions to fill.
- Update on action item of section 15—7.

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Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802
www.greencountymo.gov

EX1 Prosecuting Attorney-Dan Patterson and Jamie Willis

- 7 job opening currently.
- Bodycam footage update.
- VOCA grant update.
- FJC update, highlighted exhibit 1.

Chris Coulter

- ARPA update.

Donna Barton

- Update on News-Leader stories.
- Extern update.

Items for Consideration and Action by the Commission

EX2 Discussion and Possible Vote: Personnel Policy Manual Chapter 15, Section 7 – C, Human Resources

Commissioner Rusty MacLachlan moved to approve the changes as presented to the personnel policy manual chapter 15 section 7-c. Commissioner John Russell seconded the motion and it passed unanimously. Yes: MacLachlan and Russell. Absent: Dixon.

EX3 Discussion and Possible Vote: MoDOT Program Project Agreement, Highway

Commissioner Rusty MacLachlan moved to approve the sidewalk program agreement for Golden st and Valley Water Mill rd. as presented. Commissioner John Russell seconded the motion. Yes: MacLachlan and Russell. Absent: Dixon.

EX4 Discussion and Possible Vote: School Crossing Guard Services Contract, Highway

Commissioner Rusty MacLachlan moved to approve the school crossing guard services as presented. Commissioner John Russell seconded the motion. Yes: MacLachlan and Russell. Absent: Dixon

EX5 Discussion and Possible Vote: Monthly Transfer, Budget

Commissioner John Russell moved to approve the monthly budget transfers as presented. Commissioner Rusty MacLachlan seconded the motion and it passed unanimously. Yes: MacLachlan and Russell. Absent: Dixon

Other:

With no other business the meeting was adjourned.

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REVISED: Commission Briefing Agenda

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Informational Items

Budget
Human Resources
Prosecuting Attorney
Chris Coulter
Donna Barton

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Personnel Policy Manual Chapter 15, Section 7 – C, Human Resources

Discussion and Possible Vote: MoDOT Program Project Agreement, Highway

Discussion and Possible Vote: School Crossing Guard Services Contract, Highway

Discussion and Possible Vote: Monthly Transfer, Budget

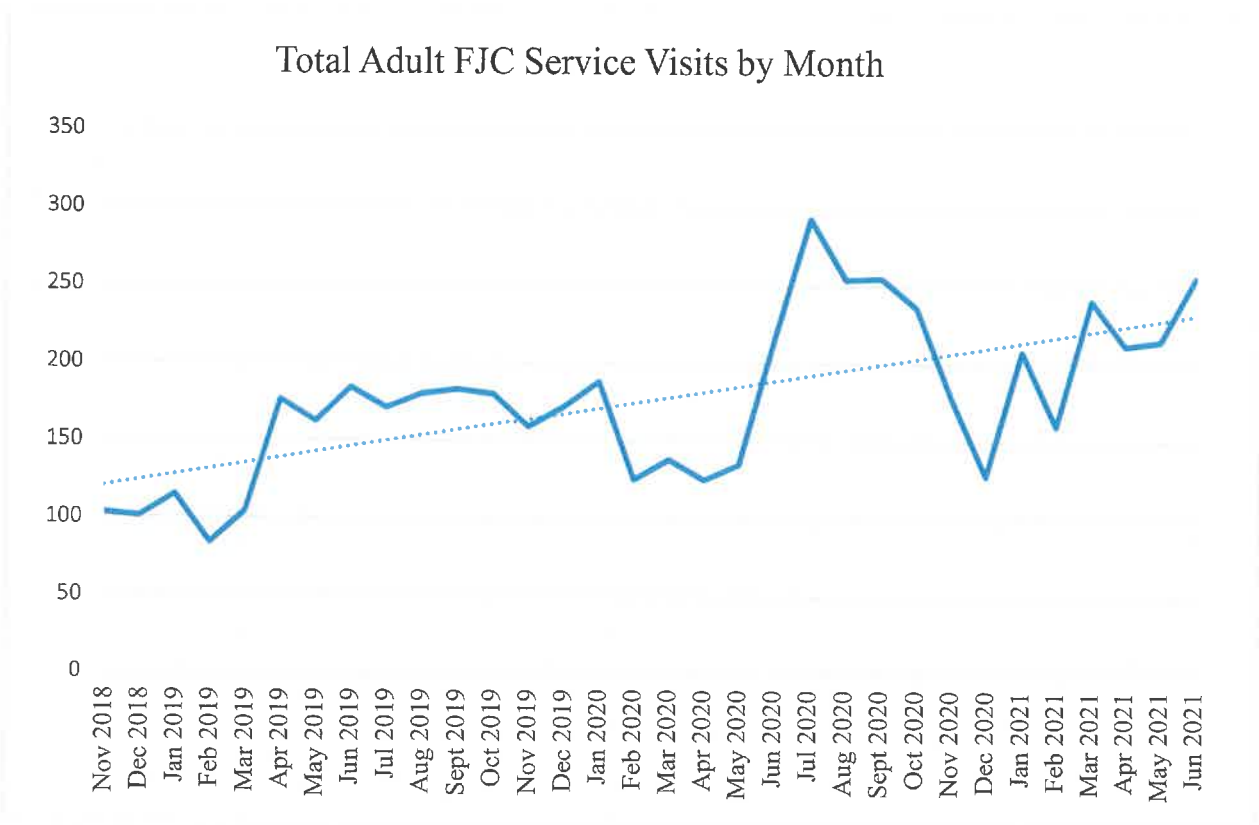
Other:

Revised @ 8:40 AM on 7/26/2021

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ex 1

Client Served



| Year | Average Adult Visits Per Month | Percent Increase from 2018 |
|-----------------|--------------------------------|----------------------------|
| 2018 | 97 | 0% |
| 2019 | 156 | 61% |
| 2020 | 189 | 95% |
| 2021 (Jan-June) | 226 | 133% |

2018: 32.3 clients per Navigator per month

2021: 56.5 clients per Navigator per month

ENI

Staffing

| Staff Position | Organization | # of Staff Provided | |
|---|--|---------------------|-----------|
| | | 2018 | 2021 |
| Project Coordinator | Greene County | 1 | 1 |
| Program Support Specialist | Greene County | 0 | 1 |
| Navigator | The Victim Center | 2 | 2 |
| Navigator | Harmony House | 1 | 2 |
| Attorney | Legal Services of Southern Missouri | 1 | 3 |
| Paralegal | Legal Services of Southern Missouri | 0 | 2 |
| Social Worker | Legal Services of Southern Missouri | 0 | 1 |
| Community Resource Specialist | Burrell Behavioral Health | 0 | 2 |
| Licensed Counselor | Burrell Behavioral Health | 0 | 2 |
| Domestic Violence Detective | Springfield Police Department | 2 | 8 |
| Domestic Violence Detective | Greene County Sheriff's Office | 1 | 1 |
| Investigative Specialist | Springfield Police Department | 0 | 1 |
| Law Enforcement Embedded Advocate | Harmony House | 0 | 1 |
| Assistant Prosecuting Attorney | Greene County Prosecutor's Office | 1 | 2 |
| Domestic Violence Paralegal | Greene County Prosecutor's Office | 1 | 1 |
| Victim/Witness Advocate | Greene County Prosecutor's Office | 0 | 1 |
| Child Protection Caseworker | Greene County Children's Division | 1 | 2 |
| Child Support Caseworker (onsite part-time) | Family Support Division's Child Support Office | 0 | 1 |
| TOTAL STAFFING | | 11 | 34 |

Between 2018 and 2021, the GCFJC increased direct services staff by 33 percent compared to a 200 percent increase in staffing overall.

Victimization Types

| Victimization Type | 2020 | 2021 (Jan.-Jun.) |
|------------------------------|-------|------------------|
| Stalking/ Harassment | 52.6% | 77.8% |
| Domestic/ Fam Violence | 76.1% | 74.8% |
| Adult Physical Assault | 27.2% | 50.3% |
| Adult Sexual Assault | 11.7% | 23.8% |
| Child Physical Abuse/Neglect | 5.4% | 13.9% |
| Adult molest as child | 1.4% | 5.6% |
| Child Sexual Abuse/ Rape | 2.0% | 5.6% |

| Victimization Type | 2020 | 2021 (Jan.-Jun.) |
|-----------------------|------|------------------|
| Violation of Order | 4.8% | 5.3% |
| Robbery | 1.2% | 5.3% |
| DWI | 0.0% | 3.6% |
| Kidnap, non-custodial | 1.0% | 3.6% |
| Elder Abuse/ Neglect | 1.5% | 3.0% |
| Human Traffic (Sex) | 0.3% | 2.6% |
| Other Vehicular | 0.5% | 2.6% |
| Teen Dating Victim | 0.5% | 2.3% |

The GCFJC has experienced an increase in the percentage of clients experiencing adult sexual assault, child physical abuse and neglect, and child sexual abuse. The GCFJC has also experienced an increase in the percentage of DV clients experiencing severe abuse (physical assault, stalking and harassment, sexual assault).

Client Surveys 2020-2021

| Survey Question | % of Respondents Agree or Strongly Agree |
|---|--|
| Q1: I was welcomed and treated with respect. | 100.0% |
| Q2: I felt safe at the center. | 100.0% |
| Q3: The facility was inviting, comfortable, clean, and accessible. | 99.7% |
| Q4: My wait time was reasonable and the staff kept me updated. | 99.8% |
| Q5: My navigator/advocate helped me put an emergency safety plan in place. | 99.0% |
| Q6: My knowledge of support services available in the community has increased after my visit. | 99.1% |
| Q7: The services and information I received helped me make decisions about my next step. | 99.0% |
| Q8: I feel a greater sense of hope for my future, after my visit to the center. | 98.2% |
| Q9: The Family Justice Center has been helpful to my healing process. | 99.4% |

ex2

Section 15 – 7: Use of Personal Communication Devices for Business Purposes

c) Stipends

Employees authorized to use personal cell phones under this policy will receive a monthly stipend based on their position and estimated use of the device. Monthly stipend amounts will be determined by the Greene County Commission. Monthly stipends are not intended to cover the entire cost of a monthly cell phone bill. If an employee obtains or currently has a plan that exceeds the monthly stipend, Greene County will not be liable for the cost difference. Greene County will award monthly stipends based on the following three tier system. Elected officials and department administrators will determine which tier an employee is assigned.

Tier One (1)

24/7 Access Employee: Day-to-day job responsibilities require routine response to urgent (immediate action required) Greene County business at any time of the day or night; or employees whose decision making abilities could impede business operations without a response, usually reserved for management.

Tier Two (2)

Mobile Employee: Job requires routine field work and need to communicate real time with office or department to give or receive direction. These employees occasionally need to be contacted after assigned working hours.

Tier Three (3)

Daily Operations Employee: Job requires employee to frequently be away from office computer and/or phone; or employee does not have physical working office space and must be available via e-mail, text message, and/or phone call during regular assigned working hours.

Employees must have a completed cell phone stipend acknowledgement form on file with the Greene County Human Resources Department. Employees who have not received authorization in writing from their respective management and who have not provided written consent will not be permitted to use personal communication devices for business purposes.

Monthly stipends will be temporarily suspended for any employee during an unpaid leave of absence.

ex5



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July 27, 2021

Justin Hill
Greene County Treasurer

Cindy Stein
Greene County Auditor

Justin and Cindy:

Please transfer the following amounts for the month of July 2021 for future principal, interest and trustee payments on the indicated bonds.

| FROM | | | |
|-------------|---------------------|--------------|---|
| \$ | (118,135.89) | 101-96-49612 | Transfer from Other Funds: Series 2020 |
| \$ | (206,590.91) | 102-96-49100 | Transfer from Other Funds: 2021A |
| \$ | (74,370.91) | 102-96-49100 | Transfer from Other Funds: 2021B |
| \$ | (284,994.87) | 102-96-49100 | Transfer from Other Funds: Series 2018 |
| \$ | <u>(45,248.54)</u> | 207-96-49100 | Transfer from Other Funds: Dan Kinney 2020A |
| \$ | (729,341.12) | Total | |
| TO | | | |
| \$ | <u>729,341.12</u> | 301-96-49100 | Transfers from Other Funds |
| \$ | 729,341.12 | Total | |

If you have any questions, please contact Jeff Scott at extension 1446. Thank you.

Absent

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
Commissioner District 1

John C. Russell
Commissioner District 2