

Bob Dixon  
Presiding Commissioner

Rusty MacLachlan  
1<sup>st</sup> District Commissioner

John C. Russell  
2<sup>nd</sup> District Commissioner



Shane Schoeller  
Clerk of the Commission

Christopher J. Coulter, AICP  
County Administrator

Megan Applegate  
Executive Assistant

## COUNTY COMMISSION

### Greene County, Missouri

(417) 868-4112

#### Greene County ARPA Advisory Council Council Meeting Minutes

**Thursday, August 25, 2022**

4:00 PM

Commission Conference Room

1443 N. Robberson, 10<sup>th</sup> Floor

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the “#” key and be prompted for an access code: 675-853-269

**PLEASE BE AWARE:** Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as a lobby, hallway, shared bathroom, elevator, and stairwell.

**WARNING** Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

**Attendees:** Keith Ray Mackie, Dr. Mark Maynard, Dr. Lyle Foster, Schuyler Crawford, Mark Meads

**Teleconference Attendees:** David Burton, Justyn Pippins, Jill Stoner, Cindy Stein, Shelley Copeland, Alexis Deane-Downing, Cara Walker Whiteley

The meeting was called to order at 4:00pm. The meeting was held virtually.

#### **Information Item**

Dr. Lyle Foster provided an update on the following details of the **Community Impact Program**:

- Greene County Commissioners have begun touring ongoing projects.
- CIP recipients and the Greene County Auditor's Office are working on grant agreements.
- Greene County staff are working on timelines for funding and reporting.

**(Action 1)** Dr. Mark Maynard motioned to accept the minutes from the August 11, 2022 meeting as written. The motion to accept the minutes was seconded by David Burton. The motion was unanimously approved.

### Applications for Consideration and Action by the ARPA Advisory Council

**(Action 2)** Dr. Mark Maynard motioned to read and review the applications on page 1 of the small business applications spreadsheet (347-22 through 395-22). The applications and their respective award amounts were reviewed and read in the following order:

- 347-22 Central Home Solutions LLC \$13,000
- 358-22 Anvil Customs LLC \$11,500
- 365-22 Premier Choice Agency LLC \$6,250
- 368-22 DRW Mechanical LLC \$10,750
- 386-22 Thelma Ruff Investment Adviser Representative (Synergy Wealth Services) \$10,000
- 395-22 Premier Choice Tax and Accounting LLC \$11,500

The motion to approve the aforementioned six applications was seconded by David Burton. The motion was unanimously approved.

### Information Item

Dr. Lyle Foster provided an update on the following details of the **Small Business Grant Program**:

- Outstanding applications continue to be reviewed by Greene County staff members.
- Staff members will work with applicants to collect any documentation or information necessary for review.

### 2022 Fall Nonprofit Grant Program Discussion

Dr. Lyle Foster discussed the following:

- The 2022 Fall Nonprofit Grant Program went live on August 24, 2022.
- The first nonprofit grant program technical assistance workshop was hosted on August 24, 2022. A recording of this workshop will be made available on the Greene County website. An additional technical assistance workshop is scheduled on August 31, 2022 at 3:00pm.
- Dr. Mark Maynard provided an overview of the application.

Greene County Auditor Cindy Stein discussed the following:

- During the review process, the Auditor's Office will work at an administrative level. The Advisory Council will be responsible for a thorough initial review.
- By completing the application, applicants are attesting that their project adheres to the eligibility criteria put forth by the U.S. Department of the Treasury.
- All organizations should file either a 990 or Short Form 990 in the supporting documentation section of the application.

David Burton discussed the following:

- There may be exceptions to the 501(c) eligibility criteria in the application. Organizations with a different status would need to explain their organization's structure and provide comparable documentation to the 501(c)3 designation letter.

Jill Stoner discussed the following:

- Fire protection districts will be addressed in the county-wide program following the completion of the Fall 2022 Nonprofit Grant Program. Information for the county-wide program will be made available in the forthcoming weeks.

Additional discussions items include:

- The Greene County Commission is open to waiving the maximum grant available for an organization in a specific tier if the organization is seeking matching federal funds.
- The Advisory Council will wait until all applications are received on September 14, 2022 to allocate funds to the three different tiers.
- Organizations seeking grant funding for multiple projects are encouraged to submit only one application.

**(Action 3)** Dr. Mark Maynard motioned to adjourn the meeting. The motion was unanimously approved.

The meeting was adjourned at 4:55pm.