

Greene County Commission

Daily Briefing

WEDNESDAY, January 20, 2016

9:00 AM

County Commission Conference Room

933 N. Robberson

Attendees: Commissioner Bengsch; Chris Coulter, Chris Mericle, Jess Kerr and Marilyn Elsass. Commissioners Cirtin and Bentley are absent.

Items for Consideration and Action by the Commission

(None)

Informational Items

1. Information Systems—Jess Kerr

- *Jess gave department update.*
- *Described cost of e-mail for part-time employees and interns. The county pays up front for a license each year for each employee. If someone is part-time or is an intern and leaves employment, the e-mail can be redirected to another employee after 30 days. Part-time and intern e-mails not cost effective unless they can be redirected.*
- *Birthday card for employees from Commission update. This will need to be programmed. This will work basically like an e-mail rather than actual card. Vendors outside the Outlook system would make our system vulnerable to virus/spam.*
- *Staff working on pretrial system. Explained system and maintenance to the courts system.*

2. Purchasing—Chris Mericle

- *Chris presented a written report and highlighting the categories outlined.*
- *Staffing study was awarded yesterday.*
- *Ink Cartridges/Toners: Jess states that using remanufactured ink cartridges tears up the equipment—IS is not using remanufactured cartridges. There is no maintenance on the machine from the cartridge vendors when equipment needs repair due to cartridge.*
- *Courts renovation is ongoing.*
- *Sewer Bid: only two vendors offered bids. Both were too high and not awarded to either vendor.*
- *DBE Initiatives: diverse vendors are being used that are in our system.*
- *Open Purchase Orders update with end of the year total purchase orders.*

3. Other Items

- *Discussed pretrial and companies regarding monitoring systems.*
- *Discussed commercial realtor for Jamestown—they will be reviewing with counsel.*
- *Jess asked Chris Mericle about the Jail Tracker system and how that came about. Chris will check it out and the process that was used. This is not a free service and is already in place.*