

Greene County Commission

Daily Briefing

TUESDAY, June 7, 2016

9:00 AM

County Commission Conference Room

933 N. Robberson

Attendees: Commissioners Cirtin, Bengsch and Bentley; Jeff Scott, Tin Phillips, Camille Knowles, Jennifer McClure, Rick Artman, Shane Schoeller and Marilyn Elsass.

Items for Consideration and Action by the Commission

(None)

Informational Items

1. Budget Office—Jeff Scott

- *Budget Office will meet with Human Resources regarding the new exempt employee law that is take effect December 1, 2016.*

2. Human Resources—Camille Knowles

- *Camille will be looking at overtime and its impact regarding the new exempt employee law. They will be going over hours in relation to Office of Emergency Management taking volunteer hours into account. Non-exempt employees accrue overtime at 1 ½ times regular salary. Camille explained options regarding any salary advances and how it would affect finances.*
- *Discussion of final pay procedures on employees who are terminated and meeting policy compliance requirements.*
- *Camille states that Employee Appreciation Day will take place on October 5.*
- *On-line job application is to go live on July 6. Our software will notify applicants that their application has been received. The applicants will be informed if they were not selected to continue the interview/hiring process.*
- *July 1, 2016, is the start date for the new health plan option to go into effect. There were twenty-nine employees who switched plans with the new options available.*

3. Other Items

Commissioner Cirtin:

- *Commissioner Cirtin asked what the bailiff activity is when court is not in session. Camille will research.*

Rick Artman:

- *Discussion with the Commission regarding filling a Chief Engineer position. The Commission agreed to have Rick offer the position to Andrew Nelson.*